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March 22, 2011

## Japan Disaster Response ~ Navy Civilian Update

*"Navy civilians and their families are an integral part of the Total Force. We are going to ensure these families receive our complete support."*

– Vice Adm. Mark Ferguson, Chief of Naval Personnel

The Navy released [NAVADMIN 094/11](#), one of a series of messages in response to the magnitude-9 earthquake and subsequent tsunami that struck Japan March 11, announcing [eligible family members of Navy civilians](#) residing on the island of Honshu, Japan, are [authorized voluntary departure](#) to destinations in the continental United States for a period not to exceed 30 days. For information on the authorized voluntary departure of Sailors' family members see [NAVADMIN 093/11](#).

### Family members of Navy civilians participating in the authorized departure may be eligible for entitlements and allowances which include:

- Coverage of Travel Expenses: Transportation expenses and travel per diem may be provided to cover the time traveling from the evacuation site to the safe haven location, including time spent processing through a repatriation site.
- Subsistence Expense Allowance (SEA): SEA is based on the local per diem rate and begins the day after arrival at the authorized safe haven location.
- Advance Pay: Thirty days advance pay for employees who evacuate, when authorized.
- Unaccompanied Baggage Shipment: Evacuees may ship up to 350 lbs of unaccompanied baggage per evacuee age 12 or older and 175 lbs per evacuee under age 12, up to a total of 1,000 lbs.

These prudent measures will assist and expedite Japanese recovery efforts. We continue to carefully monitor and assess the situation in Japan and provide our service members, civilian employees, as well as their families, with the guidance necessary to ensure their safety and well-being.

### Key Messages

- The safety and security of our [Sailors, civilians and family members](#) remain a top priority.
- America's Navy is committed to Operation Tomodachi and supporting our longtime ally.
- The voluntary departure order will not draw our assets from the vital relief operation being carried out in support of the government of Japan.
- A primary source of information for those civilians in Japan, and their dependents, is the Fleet and Family Support Center in Yokosuka. They are currently open 24/7 in support of our Sailors, civilians and dependents.
- For Department of Navy Human Resources (DONHR) asks civilians and families with questions direct them to: [DONhrfaq@navy.mil](mailto:DONhrfaq@navy.mil)

### Facts & Figures

- The locations affected by the voluntary authorized departure of eligible family members include: the Tokyo Capital Region and the prefectures of Kanagawa, Aichi, Chiba, Fukushima, Gunma, Ibaraki, Iwate, Miyagi, Nagano, Niigata, Saitama, Shizuoka, Tochigi, Yamagata, Aomori, Akita, and Vamanashi.
- DONHR website includes a list of frequently asked questions and unique fact sheets which can be viewed by visiting <http://www.donhr.navy.mil/>.
- For questions on personnel matters related to the disaster in Japan should visit the [Commander Navy Personnel website](#) or call the Navy Emergency Coordination Center hotline at 1-877-414-5358.