

# RC Language and Culture Pilot Program Application Process

# Application Form

The SELRES Member will complete all of the information in blocks 1 through 19.

1. Name (Last, First, MI):		2. SSN (Last 4 digits):		3. Paygrade:		4. Rating/Designator:		5. EOS Date	
6. School Name:					7. Course Name:				
8. Course Number:			9. Number of Credits:			10. Course Start Date:		11. Course End Date:	
12. Language: (If taking a language course, Check the language below)									
<input type="checkbox"/> Arabic Dialect	<input type="checkbox"/> Hindi	<input type="checkbox"/> Kurdish	<input type="checkbox"/> Persian-Farsi	<input type="checkbox"/> Swahili					
<input type="checkbox"/> Cambodian/Khmer	<input type="checkbox"/> Ibo/Igbo	<input type="checkbox"/> Malay	<input type="checkbox"/> Philippine Language <small>*(excluding Tagalog)</small>	<input type="checkbox"/> Thai	<input type="checkbox"/> Vietnamese				
<input type="checkbox"/> Chinese	<input type="checkbox"/> Indonesian	<input type="checkbox"/> Pashto (Pashtu)	<input type="checkbox"/> Serbo-Croatian	<input type="checkbox"/> Turkish	<input type="checkbox"/> Yoruba				
<input type="checkbox"/> Hausa	<input type="checkbox"/> Japanese	<input type="checkbox"/> Persian-Dari	<input type="checkbox"/> Somali	<input type="checkbox"/> Urdu					
13. Region: (If taking a regional studies course, Check the appropriate region below)									
<input type="checkbox"/> Caribbean	<input type="checkbox"/> Eastern Europe	<input type="checkbox"/> South Asia	<input type="checkbox"/> Sub-Saharan Africa						
<input type="checkbox"/> Central America	<input type="checkbox"/> Middle East North Africa (MENA)	<input type="checkbox"/> Southeast Asia	<input type="checkbox"/> West Africa						
<input type="checkbox"/> East Asia	<input type="checkbox"/> South America								
14. Course Level: (Click in the box that matches the course you are taking. Example, if taking Arabic 101, click in the box for Foreign Language at the 100 Course Level.)									
	Course Level								
Discipline	100	200	300	400	500 and above				
Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Foreign Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Geography	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
History	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Political Science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Religion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
Sociology/Anthropology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>				
15. Are you currently in a degree or certificate program? <input type="checkbox"/> Yes <input type="checkbox"/> No									
15a. If yes, what degree or certificate (i.e. AAS, AS, BS, MA)?									
15b. What is your major field of study?									
16. How many other classes are you taking this semester in addition to this course?									
17. What education benefits/financial aid, if any, did you use to help pay for this course?									
18. Total cost of course:					19. Total out-of-pocket cost for this course:				

# Submitting the Form



The form will NOT be processed  
without electronic signatures!

OPNAVINST 1550.11

## LANGUAGE CULTURE BONUS APPLICATION

EMAIL

### PRIVACY ACT STATEMENT

**AUTHORITY:** 10 U.S.C. 5013, Secretary of the Navy; 10 U.S.C. 5041, Headquarters, Marine Corps; and E.O. 9397 (SSN).

**PRINCIPAL PURPOSE:** To record course and training demands, requirements, and achievements; analyze student groups or courses; provide academic and performance evaluation in response to official inquiries; provide guidance and counseling to students; prepare required reports; and for other training administration and planning purposes.

**ROUTINE USES:** None.

**DISCLOSURE:** Disclosure of this information is voluntary; however, failure to provide the requested information may impede, delay or prevent further processing of this request.



Once the member has completed the form, they must email it to the NRA ESO/CCC or Training Officer for verification. Using this button will send the form as an attachment with the your electronic signature.

# Applicant Signature

Blocks 20 through 22 are used for the SELRES member's signature. Block 20: Enter full name/rank/title  
Block 21: Click inside the box while using a CAC enabled machine will insert an electronic signature.  
Block 22: Enter date form is filled out.

20. Printed Name/Title/Rank of Applicant: <input type="text"/>	21. Signature of Applicant: <input type="text"/>	22. Applicant Signature Date: <input type="text"/>
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# Verification Areas

1. Name (Last, First, MI):	2. SSN (Last 4 digits):	3. Paygrade:	4. Rating/Designator:	5. EOS Date	
6. School Name:		7. Course Name:			
8. Course Number:	9. Number of Credits:	10. Course Start Date:	11. Course End Date:		
12. Language: (If taking a language course, Check the language below)					
<input type="checkbox"/> Arabic Dialect	<input type="checkbox"/> Hindi	<input type="checkbox"/> Kurdish	<input type="checkbox"/> Persian-Farsi	<input type="checkbox"/> Swahili	
<input type="checkbox"/> Cambodian/Khmer	<input type="checkbox"/> Ibo/Igbo	<input type="checkbox"/> Malay	<input type="checkbox"/> Philippine Language <small>(excluding Tagalog)</small>	<input type="checkbox"/> Thai	<input type="checkbox"/> Vietnamese
<input type="checkbox"/> Chinese	<input type="checkbox"/> Indonesian	<input type="checkbox"/> Pashto (Pashtu)	<input type="checkbox"/> Serbo-Croatian	<input type="checkbox"/> Turkish	<input type="checkbox"/> Yoruba
<input type="checkbox"/> Hausa	<input type="checkbox"/> Japanese	<input type="checkbox"/> Persian-Dari	<input type="checkbox"/> Somali	<input type="checkbox"/> Urdu	
13. Region: (If taking a regional studies course, Check the appropriate region below)					
<input type="checkbox"/> Caribbean	<input type="checkbox"/> Eastern Europe	<input type="checkbox"/> South Asia	<input type="checkbox"/> Sub-Saharan Africa		
<input type="checkbox"/> Central America	<input type="checkbox"/> Middle East North Africa (MENA)	<input type="checkbox"/> Southeast Asia	<input type="checkbox"/> West Africa		
<input type="checkbox"/> East Asia	<input type="checkbox"/> South America				
14. Course Level: (Click in the box that matches the course you are taking. Example, if taking Arabic 101, click in the box for Foreign Language at the 100 Course Level.)					
	Course Level				
Discipline	100	200	300	400	500 and above
Economics	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Foreign Language	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Geography	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
History	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Political Science	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Religion	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Sociology/Anthropology	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
15. Are you currently in a degree or certificate program? <input type="checkbox"/> Yes <input type="checkbox"/> No					
15a. If yes, what degree or certificate (i.e. AAS, AS, BS, MA)?					
15b. What is your major field of study?					

The **ESO/CCC or Training Officer** will verify the member's End of Obligated Service (EOS) in block 5, it **must exceed 24 months from the date in block 11.**

The **ESO/CCC or Training Officer** will verify the course listed meets program requirements.

Using block 6 thru 10. Refer to the school's course description to determine if it focuses on a language or cultural discipline in the program, and ensure class is worth at least 3 credits. Use block 10 to verify class is current.

**(This program does not pay for classes previously taken!!!)**

The **ESO/CCC or Training Officer** will verify **only one** box in block 12 or 13 is checked and **only one** corresponding box in block 14 is checked.

# Verification Signature

**Blocks 23 through 25 are used for the ESO/ CCC or Training Officer's signature.**

**Block 23: Enter full name/rank/title**

**Block 21: Click inside the box while using a CAC enabled machine will insert an electronic signature.**

**Block 25: Enter date form is filled out.**

23. Printed Name/Title/Rank of ESO: <input type="text"/>	24. Signature of ESO: <input type="text"/>	25. ESO Signature Date: <input type="text"/>
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# Additional Guidance

- Only electronically signed forms sent from the NRA ESO/CCC or Training Officer will be accepted for processing. This email and a copy of the electronic form should be kept until the member completes the course.

# NRA CO Signature

- Upon course completion the form and a copy of the transcript must be sent to the NRA CO for verification.
- The NRA CO must electronically sign the form to authorize the bonus payment and email it to [CNRFC\\_CISO@navy.mil](mailto:CNRFC_CISO@navy.mil). This cannot be signed by direction.