



From the Desk of the Reserve FORCE Master Chief:

Happy Holidays! As this year winds down to a close, let us remember to thank all of our Sailors and their families! The service they provided this past year to our country has made a difference and the many sacrifices they made on behalf of our nation are worthy of honor, so thank you all and may you take comfort in the fact that your work has been noticed and your service is appreciated by us all! For those of you still deployed and away from home, thank you and know we are here for you and your family and you are in our hearts. Enjoy the holidays safely; we need you back for the New Year!

NAVADMINs

- 388/12 NWU TYPE I UNIFORM SAFETY**
- 384/12 ANNOUNCEMENT OF THE CY-12 COALITION OF SAILORS AGAINST DESTRUCTIVE DECISIONS (CSADD) SEA AND SHORE CHAPTERS OF THE YEAR**
- 383/12 HOLIDAY MESSAGES 2012**
- 382/12 REALIGNMENT OF ENGINEMAN AND MACHINIST MATE RATINGS AND DISESTABLISHMENT OF FULL TIME SUPPORT ENGINEMAN RATING**
- 381/12 2013 VOLUNTEER INCOME TAX ASSISTANCE (VITA)/ELECTRONIC TAX FILING (ELF) PROGRAM**
- 380/12 KEEPING AN EVEN KEEL THIS 2012 HOLIDAY SEASON**
- 375/12 FY-13 SENIOR ENLISTED CONTINUATION BOARD-PERFORMANCE-BASED BOARD FOR CONTINUATION OF SENIOR ENLISTED (ACTIVE/RESERVE) PERSONNEL WITH GREATER THAN 19 YEARS OF SERVICE**

Bulletin Board:

**** NOMINATIVE CMC SLATE ANNOUNCEMENT ****

**** SCHEDULED RELIEF ****

NAVY RESERVE FORCE

SLATE OPENS: 03 DEC 2012

SLATE CLOSES: 14 JAN 2013

REF: (A) OPNAVINST 1306.2G, COMMAND MASTER CHIEF PROGRAM

1. REQUEST 9580 CMC CANDIDATE NOMINATIONS FOR SELECTION CONSIDERATION AS THE **FORCE MASTER CHIEF FOR COMMANDER, NAVY RESERVE FORCE (CNRF)**. THIS IS A NOMINATIVE CMC POSITION AND A MEMBER OF MCPON'S LEADERSHIP MESS. FREQUENT TRAVEL REQUIRED.

2. **COMMAND INFO:** THE NAVY RESERVE FORCE IS AN ECHELON 2 COMMAND (3 STAR FLAG) RESPONSIBLE FOR THE MISSION-OF PROVIDING STRATEGIC DEPTH AND DELIVERING OPERATIONAL CAPABILITIES TO THE NAVY-MARINE CORPS TEAM AND JOINT FORCES FROM PEACE TO WAR. THE NAVY RESERVE REPRESENTS 20% OF THE NAVY'S TOTAL PERSONNEL ASSETS. THE NAVY RESERVE FORCE IS COMPRISED OF 50,000 SELECTED RESERVE AND FULL TIME SUPPORT ENLISTED SAILORS.

HEADQUARTERS: WASHINGTON, DC. VISIT WWW.NAVYRESERVE.NAVY.MIL FOR MORE INFO.



3. **PREREQUISITES FOR CONSIDERATION:** THIS IS A 36 MONTH ASSIGNMENT.

A. **BACKGROUND: NON-SPECIFIC. OPEN TO ALL QUALIFIED RESERVE COMPONENT CMCs (FTS/SELRES).**

B. **LIMITED TO POST-TOUR CMCs.** MUST HAVE SUCCESSFULLY COMPLETED AT LEAST ONE CMC TOUR.

C. MUST HAVE A MINIMUM 12 MONTHS TIME ON STATION IN CURRENT ASSIGNMENT.

D. MUST MEET ALL PERFORMANCE REQUIREMENTS AS OUTLINED IN REF A.

E. EXPECTED REPORT MONTH: **30 SEPTEMBER 2013**

4. **NOMINATION PROCEDURES:**

A. CMCs BEING CONSIDERED FOR THIS SLATE MAY BE NOMINATED BY THEIR COMMANDER/COMMANDING OFFICER OR SENIOR NOMINATIVE-CMC. CMCs MAY REQUEST NOMINATION THROUGH THEIR CHAIN OF COMMAND. FORWARD NOTIFICATION EMAIL OF "INTENT TO NOMINATE" TO YNC E. SCHRECKENGOST, EDGAR.SCHRECKENGOST@NAVY.MIL WITH A COURTESY COPY (CC) TO CURRENT FORCM NLT: **28 DEC 2012**

B. ALL NOMINATED COMMAND MASTER CHIEFS WILL RECEIVE OFFICIAL NOTIFICATION OF THEIR NOMINATION. NOMINATED CMCs WILL PROVIDE YNC(AW/SW) E. SCHRECKENGOST THE FOLLOWING DOCUMENTS NLT: **14 JAN 2013**

(1) COMMANDERS/COMMANDING OFFICER'S ENDORSEMENT (**MAXIMUM 1 PAGE**) BASED ON CRITERIA CONTAINED IN REF A AND PREREQUISITES OUTLINED IN PARA 3 OF THIS ANNOUNCEMENT ADDRESSED TO: **COMMANDER, NAVY RESERVE FORCE**

(2) LETTER FROM CANDIDATE COMMUNICATING DESIRE AND QUALIFICATION

(3) CURRENT BIOGRAPHY OF NOMINEE (MAXIMUM 1 PAGE)

(4) COPIES OF FIVE MOST RECENT PERFORMANCE EVALUATIONS (MOST RECENT FIRST)

(5) RECENT 5 X 7 FULL LENGTH FRONT AND SIDE PROFILE COLOR PHOTOGRAPHS IN SERVICE KHAKI, JPG FORMAT.

(6) COVER LETTER TO INCLUDE CONTACT INFORMATION OF NOMINEE, COMMANDER/COMMANDING OFFICER AND ISIC/TYCOM CMC (PHONE NUMBERS AND EMAIL ADDRESS)

(7) FORWARD SCANNED PACKAGE DOCUMENTS VIA EMAIL TO YNC(AW/SW) E. SCHRECKENGOST, EDGAR.SCHRECKENGOST@NAVY.MIL, AND HARD COPIES TO YNC(AW/SW) EDDY SCHRECKENGOST, 21665 CAMBRIA STREET, LEXINGTON PARK, MD 20653

5. **POINT OF CONTACT:** YNC(AW/SW) EDDY SCHRECKENGOST, DSN: 223-3975, COMM: (703) 695-3975, BLACKBERRY: (360) 632-3898 OR EMAIL: EDGAR.SCHRECKENGOST@NAVY.MIL



GENERAL POSITION DESCRIPTION (NOT ALL INCLUSIVE)

FORCE MASTER CHIEF

Commander, Navy Reserve Force

Billet Description: The Navy Reserve Force Master Chief (FORCM) is the senior enlisted advisor to the Chief of Navy Reserve (CNR). The individual reports to the Chief of Navy Reserve/Commander, Navy Reserve Force and is his principal advisor in all matters of interest to Navy particularly with regard to programs and policy impacting enlisted personnel.

Billet Requirements: The individual must be a well-rounded, post-tour Command Master Chief, who has successfully completed at least one CMDCM tour. The individual must be able to write and brief at the senior executive level and initiate, coordinate and manage Quality of Life and professional and personal development projects that have Navy-wide impact.

Major Duties:

- Assist the Chief of Navy Reserve on any and all matters of interest to the Department of the Navy
- Maintain and promote effectiveness and efficiency of the Navy
- Assist and advise the Chief of Navy Reserve in all matters concerning the welfare, health, job satisfaction, morale, use, and training of enlisted personnel to promote traditional standards of good order and discipline
- Advise the Chief of Navy Reserve on formulation and implementation of changes in policy impacting enlisted personnel
- Attend meetings as directed by the Chief of Navy Reserve, Deputy Chief of Navy Reserve, or Executive Assistant to keep apprised of current issues while providing a Navy-wide enlisted perspective
- Member of the OSDRA (Office Secretary Defense Reserve Affairs) Senior Enlisted Counsel
- Member of the MCPON Leadership Mess, Tier II

Remember, You Matter, Make a positive impact in someone's life today!