



DEPARTMENT OF THE NAVY
COMMANDER NAVY RESERVE FORCE
1915 FORRESTAL DRIVE
NORFOLK VA 23551-4615

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COMNAVRESFOR N1C2
28 Mar 2022

Changes to the identified Navy Reserve Personnel Manual articles are effective the date written at the top of each article and the date on this change summary.


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Deputy

Changes in articles titled and summarized below are incorporated in the electronic copy via Commander, Navy Reserve Forces Command Website:
<https://www.navyreserve.navy.mil>.

Table of Contents – Revised to reflect all current changes.

Article No.	<u>Article Title</u>
1001-010 CH-13	Satisfactory Participation <ul style="list-style-type: none">• Clarified AAs due to personal choice (Demobilization or Hardship) or due to service (on Mobilization, Active Duty for Training, Recall)• Added reference SECNAVINST 1920.6D for officer separation guidance.• Removed superfluous guidance regarding Administration Separation procedures.

RESPERSMAN 1001-010

SATISFACTORY PARTICIPATION IN THE NAVY RESERVE

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Reference	(a) DODI 1215.13, Reserve Component (RC) Member Participation Policy (b) BUPERSINST 1001.39F, Administrative Procedures for Navy Reservists (c) MILPERSMAN 1910-158, Separation by Reason of Unsatisfactory Participation in the Ready Reserve (d) MILPERSMAN 1001-150, Navy Reserve Participation Requirements (e) RESPERSMAN 1570-010, Inactive Duty Training (IDT) Administration (f) RESPERSMAN 1571-010, Annual Training and Active Duty Training (g) MILPERSMAN 1910-402, Administrative Board and Notification Procedures (h) SECNAVINST 1920.6 (series), Administrative Separation of Officers (j) MILPERSMAN 1133-061, Prior Service Re-enlistment Eligibility-Reserve (PRISE-R) Program
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1. Purpose. References (a) through (f) establish the requirements for Satisfactory Participation for Navy Reservists and provides policy and procedures for issuing unsatisfactory/unexcused drills. References (b) through (g) outline remedial action required by the Navy Reserve Activity (NRA) in coordination with the Unit Commanding Officer (CO) when a Sailor becomes an unsatisfactory participant. This article pertains to all Selected Reservists (SELRES) to include cross-assigned Sailors and members in the Voluntary Training Unit (VTU).

2. Definitions.

a. Active Duty includes Annual Training (AT), Active Duty Training (ADT), Active Duty Operational Support (ADOS), Mobilization, Initial Active Duty for Training (IADT), and Definite Recall.

b. Favorable Inactive Duty Training (IDT) adjudication. A completed IDT period adjudicated as Present-Satisfactory or Authorized Absence.

c. Authorized Absence (AA): Assigned when there is not a requirement to make up IDT periods and meaningful training is not available per reference (e).

(1) Service-related AA: A planned period of absence from scheduled drill periods due to Active Duty Service or Medical/Dental Non-Drilling status.

(2) Personal AA: A planned period of absence from scheduled drill periods due to demobilization or temporary work conflicts/personal hardships.

d. Unfavorable adjudication. A completed IDT period adjudicated as Unexcused Absence (UA) or Admin Unsatisfactory (ADMIN U) period.

(1) Unexcused Absence (UA). Absence from scheduled drill periods with no valid reason for absence as determined by Unit CO (or designated representative).

e. ADMIN U Periods. ADMIN Us are IDT periods where the Unit CO or NRA CO determines the Sailor's performance does not meet the minimum standards required to maintain the proficiency/readiness of the unit and/or the skill of the individual or when disciplinary action has been taken under the Uniform Code of Military Justice (UCMJ) for violations committed during the IDT period in question per reference (a).

3. Policy. All drilling Navy Reservists, including SELRES and Individual Ready Reserve (IRR) members in a VTU, are required to:

a. Have 40 of 48 scheduled regular IDT periods favorably adjudicated per fiscal year.

b. Perform a minimum of 14 days of AT/ADT each Fiscal Year (FY) as scheduled by the Unit CO and reference (f). This applies to SELRES only (does not include the VTU).

c. Report for scheduled physical examination(s) and provide medical information and documentation as requested to determine physical qualification for retention in the Navy Reserve.

d. Respond to all official correspondence.

e. Communicate to the NRA CO via Unit CO on all of the following: current address; work/home telephone numbers; email; changes in medical status; dependency changes; current employment status; any factors that could impact mobilization potential.

f. Comply with involuntary recall to Active Duty.

g. Have a signed NAVRES 1570/2, Satisfactory Participation Requirements/Record of Unexcused Absences in their individual IDT folder in the current records management system.

4. Procedures. Sailors who fail to comply with any of the requirements outlined in paragraph 3 of this article are considered Unsatisfactory Participants per reference (d). NRAs are required to:

- a. Refer to reference (e) IDT Administration for members who fail to meet drill requirements.
 - b. Refer to reference (c) for enlisted separation guidance.
 - c. Refer to reference (h) for officer separation guidance.
 - d. Counsel Sailors via NAVPERS 1070/613, Administrative Remarks, regarding affected benefits and incentives prior to transfer out of SELRES status.
 - e. Refer to RESPERSMAN 1100-010 for bonus termination process.
 - f. Refer to COMNAVRESFORINST 1780.1D for Montgomery GI Bill-Selected Reserve (MGIB-SR) suspension/termination process.
 - g. Email COMNAVRESFORCOM (N11) (cnrfc_rpat@navy.mil) within three business days of discharging Sailors accessed through the New Accession Training Program.
 - h. Email COMNAVRESFORCOM (N11) (cnrfc_priser@navy.mil) within three business days of discharging Prior Service Reenlistment Eligibility-Reserve (PRISE-R) Sailors that have not made their rate permanent. Refer to reference (j) for reversion processing requirements prior to transferring.
 - i. Email COMNAVRESFORCOM (N12) (cnrfc_apply@navy.mil) within three business days of transferring any officer in an APPLY Board billet.
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