

RESPERSMAN 1160-010

REENLISTMENTS AND EXTENSIONS FOR SAILORS IN A DRILLING STATUS

Responsible Office	COMNAVRESFORCOM (N15)	Phone:	DSN	262-2651
			COMM	(757) 322-2651
			FAX	(757) 444-7598

References	(a) BUPERSINST 1001.39F (b) MILPERSMAN 1160-030 (c) MILPERSMAN 1160-040 (d) MILPERSMAN 1160-120 (e) RESPERSMAN 1001-010 (f) RESPERSMAN 1100-010 (g) RESPERSMAN 1100-020
-------------------	---

1. **Purpose.** This article along with references (a) through (g) provides policy and guidance for reenlistments and extensions for enlisted drilling reservists assigned to the SELRES and VTUs.

2. **Eligibility Requirements**

a. Sailors requesting reenlistment or extension must meet the basic eligibility requirements outlined in reference (b) in addition to the following requirements:

(1) Must currently be under a Navy Reserve contract.

(2) Sailors at or beyond High Year Tenure (HYT) as outlined in reference (d) must have an approved waiver to reenlist or extend current contract.

b. Sailors that meet all eligibility requirements are authorized to reenlist at any time per reference (b).

3. **Obligations**

a. Sailors may reenlist for periods as outlined in reference (b) but cannot reenlist to have a new End of Obligated Service (EOS) beyond their paygrade HYT date.

b. Sailors currently under contract who are in receipt of an enlistment or reenlistment bonus must complete bonus obligation requirements in order to reenlist for an additional bonus if applicable.

4. **Reenlistment and Extension Requests.** Sailors will route their request to their NRA, via their assigned unit CO at least 90 days prior to EOS to allow for adjudication. The process and required documentation is as follows:

a. Reenlistment and extension packages will be routed through unit leadership to NRA, and will include the following:

(1) [NAVRES 1160/1, Drilling Reservists Reenlistment and Extension Worksheet](#).

(2) Copy of last three evaluations.

(3) Copy of last 3 years of physical fitness assessment (PFA) data.

(4) Additional documents as required by NRA and/or unit.

b. Sailors requesting to reenlist beyond HYT must submit a waiver in accordance with reference (d). Waiver request shall be routed to the NRA via the unit CO 12 months prior to their established HYT date.

5. **Incentives**. Eligibility criteria for a SELRES Selective Reenlistment Bonus and guidance on completing the application for a bonus may be found on the [COMNAVRESFORCOM \(N112\)](#) SharePoint site.

6. **Mobilization Assignments**. Sailors are authorized to reenlist/extend prior to mobilization not to exceed the HYT date for their current pay grade. Reenlistments/extension that exceeds the Sailor's HYT date requires an approved waiver prior to execution of reenlistment/extension in accordance with reference (d).

7. **Program Management**. The following outlines roles and responsibilities for all echelons involved in the reenlistment process:

a. COMNAVRESFORCOM (N1) will:

(1) Monitor Sailors in receipt of a bonus as outlined in reference (g).

(2) Provide guidance to echelon 4 commanders for all cases not covered under this instruction or its references.

b. Echelon 4 commanders will:

(1) Maintain regional tracker for all Reserve Sailors with their EOS and HYT.

(2) Track timeliness of bonus submission for Sailors in their region.

(3) Ensure NRA manpower and Command Career Counselors (CCC) have received appropriate training on how reenlistments and extensions must be processed.

c. NRA COs will:

(1) Ensure all reenlistment requests are processed in a timely manner.

(2) Provide support to units and Sailor with resources to complete required reenlistment or extension request.

(3) Maintain a monthly tracker for all personnel who are within 12 months of their EOS and/or HYT.

(4) If applicable, submit bonus request as outlined in reference (f).

d. Unit COs will:

(1) Process requests within one drill weekend of receipt.

(2) Forward requests regardless of recommendation to the NRA with required documentation.

e. Sailors will:

(1) Inform chain of command of reenlistment/extension intentions.

(2) Work with unit career counselor and/or CCC to complete required documentation with adequate time to adjudicate request.