COMNAVRESFORINST 1500.1A
N0959
4 Dec 2023

COMNAVRESFOR INSTRUCTION 1500.1A

From: Commander Navy Reserve Force

Subj: NAVY RESERVE PROGRAM OBJECTIVE MEMORANDUM DEVELOPMENT AND REQUIREMENTS GENERATION

Ref: (a) Vice Chief of Naval Operations memorandum dtd 28 May 20 designating Chief of Navy Reserve a Resource Sponsor
      (b) Naval Aviation Requirements Group Charter
      (c) OPNAVINST 1500.57C
      (d) Shore Mission Integration Group Charter, 20 March 2019

1. Purpose. Reference (a) established the Chief of Navy Reserve (CNR) (OPNAV N095) as a Resource Sponsor. This instruction sets forth responsibilities, policy, and procedures for Program Objective Memorandum (POM) development and requirements generation in the CNR's execution of this role.

2. Cancellation. COMNAVRESFORINST 1500.1.

3. Applicability. This instruction applies to all Echelon I – IV commands with Reserve force equity and whose role includes the Programming, Planning, Budget, and Execution (PPB&E) of the Navy Reserve.

4. Responsibilities

   a. Office of the Chief of Navy Reserve (OCNR)

      (1) The Chief of Navy Reserve (OPNAV N095) is responsible for all Reserve force issues included in the Chief of Naval Operations POM submission.

      (2) Director, Reserve Warfare (OPNAV N0959) is responsible for the CNR's requirements generation process and delivery of the annual POM submission. OPNAV N0959 will collaborate and coordinate with, inform, and advise (as necessary) all other resource sponsors, as well as Echelon II and III commands with Reserve force equities, during POM development and submission. OPNAV N0959 will seek guidance/direction from Director, Warfare Integration (OPNAV N9I) where seams exist between Reserve and Active resource sponsorship.

b. Commander, Navy Reserve Forces Command (COMNAVRESFORCOM).

(1) In collaboration with Director, Reserve Warfare (N0959) and respective Budget Submission Offices (BSO) vet and prioritize Reserve issues for annual POM input as outlined in Paragraph 4.

(2) Per current budget submission processes, COMNAVRESFORCOM will coordinate with United States Fleet Forces Command and Commander, United States Pacific Fleet to represent Reserve issues within respective Fleet warfare portfolios and annual Program Requirements Reviews (PRR).

(3) COMNAVRESFORCOM will coordinate with Type Commanders (TYCOM) (Active) and Reserve Echelon III, IV, and V commands to ensure Navy reserve issues are represented, developed, and validated via respective requirements processes (outlined in Paragraph 4).

5. Policy

a. Fleet requirements generation and POM issue development involving Reserve forces will leverage existing Fleet validation processes and working groups. Specifically, Naval Aviation Requirements Group (NARG), Surface Warfare Training Committee (SWTC), Personnel, Equipment, Supply, Training, Ordnance, Network, and Infrastructure (PESTONI) Working Groups, and the Shore Mission Integration Group (SMIG).

(1) Fleet Requirements Generation Involving the Navy Reserve

(a) Reserve aviation requirements shall be developed by the Enabler Naval Aviation Requirements Groups (ENARG) in collaboration with OPNAV N98, OPNAV N0959, and Commander, Naval Air Force Reserve. Issues resulting from these requirements will be submitted to the NARG for review, validation and prioritization via the NARG TYCOM Priority Panel (TPP) in accordance with reference (b).

(b) Reserve Surface, Expeditionary, Information, Submarine, and Navy Special Warfare requirements will be developed by respective Type Commanders in collaboration with OPNAV N95, N96, N97, N2/N6, as appropriate, and OPNAV N0959 and COMNAVRESFORCOM. Issues resulting from these requirements will be submitted to the SWTC for review, validation, and prioritization per reference (c).

(2) Facilities/Infrastructure. All Navy Reserve facility and infrastructure requirements shall be coordinated with Commander, Navy Installations Command who serves as the BSO. Navy Reserve facility projects must be submitted and prioritized via the SMIG process in accordance with reference (d).

(3) <u>Requirements associated with the Training and Administration of the Navy Reserve</u>

(a) Must be developed by COMNAVRESFORCOM and subordinate commands and submitted to COMNAVRESFORCOM for consolidation. COMNAVRESFORCOM will review and refine in collaboration with OPNAV N0959. Following COMNAVRESFORCOM review, issues must be submitted to SWTC, NARG, or SMIG for Fleet input and validation.

(b) COMNAVRESFORCOM will institute a Navy Reserve Priority Panel (NRPP) in order to prepare and prioritize Reserve management specific requirements for inclusion into aforementioned validation committees. NRPP membership will be determined by COMNAVRESFORCOM.

b. Issues that fail to achieve validation through the aforementioned processes should be re-evaluated and restructured for improved return on investment and value to the Fleet prior to resubmission. Figure 1 illustrates Reserve integration into existing requirements generation and POM processes.

Requirements Generation Process
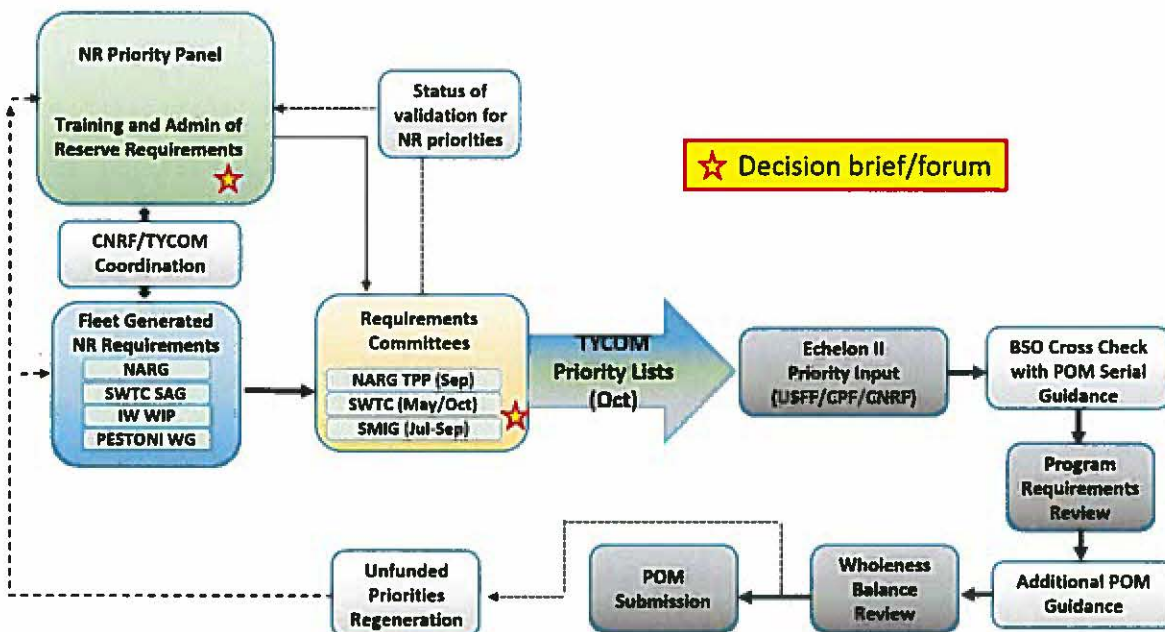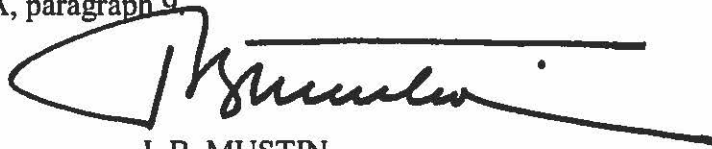

Figure 1: Requirements Generation Process

6. <u>Records Management</u>

    a.   Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of September 2019.

7. <u>Review and Effective Date</u>. Per OPNAVINST 5215.17A, Commander, Navy Reserve Force will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9.

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This instruction is cleared for public release and is available electronically only via COMNAVRESFORCOM Web site, https://www.navyreserve.navy.mil/Resources/Official-RESFOR-Guidance/Instructions/