

CLASSIFICATION: UNCLASSIFIED//

Generated by OIX GATEWAY NORFOLK VA. Only authorized users may reply.

-----OFFICIAL INFORMATION DISPATCH FOLLOWS-----

RTTUZYUW RHOIAAA0049 3222122-UUUU--RHSSUU.

ZNR UUUUU

R 182122Z NOV 22 MID200080478291U

FM COMNAVRESFOR NORFOLK VA

TO NAVRESFOR

INFO BUMED FALLS CHURCH VA

COMNAVAIRFORES SAN DIEGO CA

COMNAVSPCWARGRU ELEVEN

COMNAVRESFOR NORFOLK VA

COMNAVRESFORCOM NORFOLK VA

COMNAVIFORES FORT WORTH TX

MSC

NAVREG NORTHWEST RCC EVERETT WA

NAVREG SOUTHWEST RCC SAN DIEGO CA

NAVREG SOUTHEAST RCC JACKSONVILLE FL

NAVREG MIDLANT RCC NORFOLK VA

NAVREG SOUTHEAST RCC FORT WORTH TX

NAVREG MIDLANT RCC GREAT LAKES IL

ECRC NORFOLK VA

BT

UNCLAS

ALNAVRESFOR 038/22 //

MSGID/GENADMIN/COMNAVRESFOR NORFOLK VA/N3/NOV//

SUBJ/NAVY RESERVE STRATEGIC SEALIFT OFFICER (SSO) EXERCISE (SSOEX)  
EXERCISE ORDER//

REF/A/NAVADMIN/CNO WASHINGTON DC/261859ZJAN22//

REF/B/MSG/CNRF/072123ZOCT22//

REF/C/DOC/COMNAVRESFORINST/23AUG22//

REF/D/MSG/ALNAVRESFOR/241030ZNOV20//

REF/E/MSG/ALNAVRESFOR/172022ZMAY22//

REF/F/DOC/OPNAV/17AUG18//

NARR/REF A is NAVADMIN 013/22, Adaptive Mobilization. REF B is Navy Reserve Fiscal Year 2023 (FY-23) mobilization exercises planning order. REF C is COMNAVRESFORINST 3060.7E, Navy Reserve Mobilization and Demobilization Procedures. REF D is ALNAVRESFOR 025/20, Navy Reserve Fighting Instructions 2020. REF E is ALNAVRESFOR 020/22, Navy Reserve Fighting Instructions 2022. REF F is OPNAVINST 3060.7C Navy Manpower Augmentation Guide.//

RMKS/1. Purpose. This exercise order (EXORD) directs members, identified in Para 5, assigned to Navy Reserve Centers (NRCs) under identified Navy Reserve Region Readiness and Mobilization Commands (REDCOMs) to participate in the Navy Reserve Mobilization Exercise (MOBEX): Strategic Sealift Officer Exercise (SSOEX). SSOEX commences

02DEC2022 and ends 16DEC2022.

## 2. Background.

A. In September 2021, a new construct for mobilization named Adaptive Mobilization (AM) was conceptually approved by the Chief of Naval Personnel (CNP) and the Chief of Navy Reserve (CNR). AM was designed to satisfy both steady-state and mass activation requirements and encompasses all processes of distributed activation (DA), distributed mobilization (DM), distributed de-mobilization (DDM), and distributed de-activation (DDA). The AM construct was codified via reference (a).

B. In FY-23, Commander, Navy Reserve Force has directed the planning and execution of three MOBEXs to develop, test, and evaluate DA processes per reference (b). The force must continue to execute and leverage readiness improvement initiatives incorporated in the Chapter 1 Tables of reference (c).

C. FY-23 MOBEXs are designed to evaluate the progress of driving readiness across the force as well as develop and improve AM processes. SSOEX is the first exercise in the series for FY-23.

## 3. Commander's Intent.

A. Commander, Navy Reserve Force (CNRF) executes AM to mobilize designated personnel for both (1) mass activation in support of strategic competition as well as (2) steady-state and emergent ad hoc augmentation.

B. Exercises evaluate and improve mobilization processes and readiness for strategic competition. SSOEX, directed in reference (b), will exercise the mobilization-to-billet pathway processes for SSOs as a segment of the IRR force to demonstrate warfighting readiness.

C. The main objective of MOBEXs is to evaluate Echelon (ECH) IV/V commands' ability to execute AM processes.

D. Participation is directed by CNR and mandatory for all members identified in Para 5. Non-participants, as defined in Para 4.C.(10).a., will be listed by name in the respective after action report (AAR) directed in Para 4.

## 4. Execute.

A. There will be two (2) CNRFC N35 SSOEX exercise coordination and execution meetings held for all REDCOMs and participating NRCs.

(1) All personnel attending these meetings will read this EXORD in its entirety prior to attending a meeting.

(2) The two sessions will cover the same agenda. Two sessions will be held to allow for flexibility of REDCOM/NRC Staff in attending. Attendance at both sessions is not required, but highly encouraged. These meetings will be held via Microsoft Teams on 22NOV2022 at 2100Z and 28NOV2022 at 1800Z. Teams link: [https://dod.teams.microsoft.us/dl/launcher/launcher.html?url=%2F\\_%23%2F%2Fmeet-up-join%2F19%3Adod%3Ameeting\\_a97fa3e98d9b4ca28cc1f4a0277b458a%40thead.v%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522e3333e00-c877-4b87-b6ad-45e942de1750%2522%252c%2522Oid%2522%253a%25228b6c6fb7-db2f-](https://dod.teams.microsoft.us/dl/launcher/launcher.html?url=%2F_%23%2F%2Fmeet-up-join%2F19%3Adod%3Ameeting_a97fa3e98d9b4ca28cc1f4a0277b458a%40thead.v%2F0%3Fcontext%3D%257b%2522Tid%2522%253a%2522e3333e00-c877-4b87-b6ad-45e942de1750%2522%252c%2522Oid%2522%253a%25228b6c6fb7-db2f-)

4beb-b784-82050d1eeabe%2522%257d%26anon%3Dtrue&type=meetup-join&deeplinkid=a64be093-1b60-45e3-81f2-b56a7730c753&directDI=true&msLaunch=true&enableMobilePage=true&suppressPrompt=true

B. SSO Participants:

(1) SSO members identified in Para 5 are directed to complete exercise requirements as delineated below. Contact your assigned NRC to coordinate as needed.

(2) Required documentation can be obtained from the CNRFC N15 Distributed Activation SharePoint Portal (<https://private.navyreserve.navy.mil/cnrfc/N-Codes/N1/covid/Pages/default.aspx> (CAC required)). From the CNRFC N15 Distributed Activation SharePoint Portal, use the "Select MOB Workflow" drop down to select your NRC's immediate superior in command (ISIC), then navigate to the 'MOB Required Documents' tab.

(3) The below listed documents, herein referred to as "exercise required documents", must be completed and uploaded to the CNRFC N15 Distributed Activation SharePoint Portal along with all associated/supporting documentation. Members will be able to upload exercise documents to the CNRFC N15 Distributed Activation SharePoint Portal upon official notification of participation prior to STARTEX.

- a. TSC Norfolk Activation Pay Gain Packet
- b. NAVPERS 1300/22 Expeditionary Screening Checklist
- c. NAVMED 1300/4 Expeditionary Medical and Dental Screening

(4) All requirements of the "exercise required documents" should be completed. Items may only be simulated as delineated in Para 4.E. Any items not completed will be tracked by the NRC via the MOBEX EXERCISE SCORECARD and reported via AAR.

(5) The exercise orders, 'MOBEX EXERCISE ORDERS\_MOBEX USE ONLY.pdf', contain pictographic instructions on uploading "exercise required documents" to the CNRFC N15 Distributed Activation SharePoint Portal.

(6) Documents should be completed via electronic means to the maximum extent possible (i.e. digital signatures) and will be uploaded to the CNRFC N15 Distributed Activation SharePoint Portal.

(7) Information technology (IT) issues, such as trouble signing PDFs electronically or accessing CAC enabled websites, will be troubleshot with the NRC IT department.

(8) SSO participants will monitor package status via the CNRFC N15 Distributed Activation SharePoint Portal, and if rejected, make needed corrections until package has been accepted by RSB.

(9) Identified participants should continue on official ADT orders and any associated I-stops as scheduled. Regardless of level of MOBEX processing completion, members should not delay executing official orders unless actual medical or administrative limitations would prevent further onward movement (i.e. an unstable medical condition which would preclude the member from executing orders or continuing on travel).

(10) Provide feedback to the NRC for incorporation in their AAR.

#### C. NRCs

(1) Read this EXORD and the CNRFC N14 SSO Mobilization Standard Operating Procedure (SOP) draft in their entirety.

a. CNRFC N14 SSO Mobilization SOP draft will be available under the "MOB Required Documents" tab located on the CNRFC N15 Distributed Activation SharePoint Portal.

(2) Attend one of the exercise coordination and execution meetings in Para 4.A.

(3) Make positive contact and coordinate with assigned participants to complete and submit "exercise required documents" as described in Para 4.B.(3) and CNRFC N14 SSO Mobilization SOP draft.

(4) All requirements of the "exercise required documents" should be completed. Items may only be simulated as delineated in Para 4.E. Any items not completed will be tracked by the NRC via the MOBEX EXERCISE SCORECARD and reported via AAR.

a. MOBEX EXERCISE SCORECARD and MOBEX AAR Template documents are provided under the "MOB Required Documents" tab of the CNRFC N15 Distributed Activation SharePoint Portal (link provided in Para 4.B.(2) above) to aid NRCs in:

i. Tracking/aggregating results during the exercise.

ii. Completion of their AAR at the conclusion of the exercise.

(5) Assist assigned participants in completing MOB required documents and uploading to the CNRFC N15 Distributed Activation SharePoint Portal.

(6) Assist assigned participants experiencing information technology (IT) issues, such as trouble signing PDFs electronically or accessing CAC enabled websites. Issues unable to be resolved by NRC IT will be elevated via the appropriate trouble desk or ISIC. Issues which are not resolved by end of the exercise period will be documented thoroughly in the AAR.

(7) NRCs will screen documentation submitted to the CNRFC N15 Distributed Activation SharePoint Portal for correctness/completion and action as appropriate (i.e. accept or reject). NRCs will coordinate with the member to ensure rejected packages are corrected and resubmitted.

a. Common MOB required document errors identified during previous MOBEXs are: blanks in required spaces such as social security numbers, signatures, and incorrect or missing order endorsements.

(8) In the event that a member does not complete MOBEX processing completion, NRCs will not stop or delay execution of official orders unless an actual medical or administrative limitation would prevent further onward movement (i.e. an unstable medical condition which would preclude the member from executing orders or continuing on travel). Items not completed will be documented thoroughly in the AAR.

(9) During FY-22 MOBEXs, NRCs repeatedly demonstrated their ability to innovate solutions and workarounds to accomplish the mission. A goal of this exercise is to refine processes and identify system issues for correction. To achieve this goal, to the maximum extent possible the established processes and systems will be utilized and NRCs will use the AAR to identify issues or shortfalls and to recommend solutions vice innovating and implementing solutions in situ. Any questions regarding the process should be addressed via your ISIC.

(10) ECH V commands will be assessed on three factors:

a. Participation. Percentage of members identified in Para 5 who submitted a TSC Norfolk activation pay gain packet via the CNRFC N15 Distributed Activation SharePoint Portal.

i. If a member was a participant (submitted a TSC Norfolk activation pay gain packet) but did not submit other required exercise documents (NAVPERS 1300/22 or NAVMED 1300/4), they will be listed by name detailing the deficiency and describe corrective action taken if appropriate, and report any issue unable to be resolved as well as provide suggestions for issue resolution.

b. TSC Norfolk activation pay gain packet accuracy. Percentage of NRC accepted packages which are 100% complete and correct.

c. Demonstration of familiarity with and mastery of the commands' ability to execute adaptive mobilization processes.

i. The goal of any MOBEX is not necessarily to produce mobilization ready Sailors at FINEX. An NRC that is familiar with the processes and whom has mastered them understands where they lack capability to complete requirements within the MOB required documents and they can articulate those capability shortfalls, propose solutions, and identify assistance required.

ii. This familiarity with and mastery of the processes is demonstrated via requirement completion tracking and reporting utilizing the MOBEX EXERCISE SCORECARD and MOBEX AAR Template.

(11) ECH V commands will submit completed AARs as directed by their ISIC using the guidance of Para 4.B. AARs will be fully routed through respective chains of command prior to submission.

#### D. REDCOMs

(1) Read this EXORD and the CNRFC N14 SSO Mobilization Standard Operating Procedure (SOP) draft in their entirety.

a. CNRFC N14 SSO Mobilization SOP draft will be available under the "MOB Required Documents" tab located on the CNRFC N15 Distributed Activation SharePoint Portal.

(2) Attend one of the exercise coordination and execution meetings in Para 4.A.

(3) Provide guidance and supervision to their NRCs regarding the execution of this exercise.

a. The REDCOM will ensure that all participating member's NAVMED 1300/4 is uploaded to the "Medical Form Document PII" tab in the appropriate folder.

(4) REDCOMs will screen documentation submitted to the CNRFC N15 Distributed Activation SharePoint Portal for correctness/completion and action as appropriate (i.e. accept or reject).

a. Common MOB required document errors identified during previous MOBEXs are: blanks in required spaces such as social security numbers, signatures, and incorrect or missing order endorsements.

(5) ECH IV commands will be assessed on three factors:

a. Participation. Percentage of members identified in Para 5 who completed and submitted MOB required documentation.

i. If a member was a participant (submitted a TSC Norfolk activation pay gain packet) but did not submit other required exercise documents (NAVPERS 1300/22 or NAVMED 1300/4), they will be listed by name detailing the deficiency and describe corrective action taken if appropriate, and report any issue unable to be resolved as well as provide suggestions for issue resolution.

b. Pay activation packet accuracy. Percentage of submitted packages which are 100% complete and correct.

c. Demonstration of the ability to supervise NRCs to ensure familiarity with and mastery of the commands' ability to execute adaptive mobilization processes.

i. The goal of any MOBEX is not necessarily to produce mobilization ready Sailors at FINEX. A NRC that is familiar with the processes and whom has mastered them understands where they lack capability to complete requirements within the MOB required documents and they can articulate those capability shortfalls, propose solutions, and identify assistance required.

(6) ECH IV commands will use data consolidated from their ECH V AARs to submit ECH IV AARs to CNRFC by close of business 13JAN2023. This task will be sent via ETMS2 for tracking purposes. REDCOM AAR submissions must contain the following elements:

a. Summary of action detailing the number of members identified to participate, TSC Norfolk activation pay gain packets submitted, NAVPERS 1300/22 forms submitted, and NAVMED 1300/4 forms submitted.

b. Recommendations for improvement.

c. Summary of the detailed reports of all NRCs highlighting any commonalities throughout the region or issues which require attention from the ECH IV level or higher.

d. By-name report of all individuals identified as exercise participants but who failed to participate satisfactorily (non-participants). Include the reason for non-participation and any corrective action taken by ECH IV/V leadership. If a member was a participant (submitted a TSC Norfolk activation pay gain packet) but did not submit other required exercise elements (NAVPERS 1300/22 or NAVMED 1300/4), a detailed explanation will be provided explaining why all exercise requirements were not completed and submitted.

e. All NRC/ECH V AARs will be submitted to CNRFC via

respective REDCOM/ECH IV commands for historical purposes.

#### E. Simulations and clarifications

(1) NRCs are directed to execute all normal mobilization processes, screenings, and procedures while conducting SSOEX.

a. No items will be simulated unless otherwise directed herein.

b. If a member meets the requirements for MOB cancelation per reference (b), the NRC will document the reason for cancelation and continue exercise execution per Para 4.C.(4).

c. Process work-arounds (i.e. use of wet-signed paper forms vice electronically signed digital forms) should not be utilized. Any identified need for process work-arounds or issues resulting in members not submitting the completed "exercise required documents" will be appropriately noted in the AAR.

(2) Identified participants should continue on official ADT orders and any associated I-stops as scheduled. Regardless of level of MOBEX processing completion, members should not delay executing official orders unless actual medical or administrative limitations would prevent further onward movement (i.e. an unstable medical condition which would preclude the member from executing orders or continuing on travel).

(3) NSIPS specific simulations:

a. Individual mobilization status (IMS) codes (R##, RC1, RC2, etc) will not be entered in NSIPS. IMS code changes associated with SSOEX will be simulated.

b. DSC codes will not be changed in NSIPS. DSC code changes will be simulated as part of the TSC Norfolk Activation Pay Gain Packet processing.

c. NRCs will simulate gaining SSO participants to the VTU IAW the CNRFC N14 SSO Mobilization SOP draft.

(4) Orders for SSOEX will not be available in the Navy and Marine Corps Mobilization Processing System (NMCMPMS).

a. Members will simulate obtaining orders from NMCMPMS by downloading the orders/instruction template (MOBEX EXERCISE ORDERS\_MOBEX USE ONLY.pdf) in the "MOB Required Documents" tab of the CNRFC N15 Distributed Activation SharePoint Portal (link provided in Para 4.B.(2) above).

(5) The following MOBEX NAVPERS\_1300/22\_Rev06-22 checklist clarifications are specified below, and are pre-entered in the copy located under the "MOB Required Documents" tab on the CNRFC N15 Distributed Activation SharePoint Portal:

a. Section 1.a: Verify member has an open government travel charge card (GTCC) account and is in good standing. Simulate activation of member's GTCC.

b. Section 1.i: Upon completion of NAVMED 1300/4, simulate IMS code update to RC2 [Completed Medical Screening].

c. Section 1, Command IA Coordinator (CIAC) Verification: Simulate assigning service member to a CIAC in Navy Family

Accountability and Assessment System (NFAAS) at <https://navyfamily.navy.mil>. Enter 'Simulated per Para 4.E.(5).c' as the NFAAS CIAC file ID # on the NAVPERS 1300/22.

d. Section 2, Part 1.b: Simulate activation of member's valid government travel charge card (GTCC).

e. Section 2, Part 1.l: Simulate selecting "IA Option" in PRIMIS.

f. Section 2, Part 1.o: PRD extensions will not be granted for SSOEX. NRC communications with NAVRESFORCOM (N12) regarding PRD extensions will include language to identify that the request is part of an exercise.

(i.e. SSOEX - EXERCISE EXERCISE EXERCISE - SSOEX).

g. Section 2, Part 1.q: Simulation. Per reference (c), deployment readiness training (DRT) is required of all SELRES every 3 years. This requirement does not extend to IRR members, including the SSO community. Simulate DRT completion.

h. Section 2, Part 1.r: Complete all portions of this step, but simulate CCC or transition officer (TO) uploading DD eForm 2648 to DMDC.

i. Section 2, Part 3.(9): Simulate completion of Tactical Combat Casualty Care - All Service Members (TCCC - ASM) Tier 1 certification (B-300-2010).

j. Section 2, Part 5.b: Simulate completion of detaching individual evaluation/fitness report.

k. Section 2, Part 5.c: On RLD, simulate IMS code change to RC3 to reflect Service member's active status.

(6) The following NAVMED 1300/4 (Rev. 12-2021) checklist clarifications are specified below, and are pre-entered in the copy located under the Medical from Document PII tab on the CNRFC N15 Distributed Activation SharePoint Portal:

a. Part I, Section A, Item 11: Participants will verify access to the Electronic Health Assessment (EHA) NMCPHC Website <https://data.nmcphc.med.navy.mil/eha/> and ability to log in. NRCs will report participant ability to access the website and indicate if the NRC has organic medical capability to review and certify submissions. This information will be aggregated and reported by the NRC in their after action report. DO NOT complete a pre-deployment health assessment (PreDHA), DD Form 2795 in the EHA website.

b. Part I, Section G, Item 6: Participants will verify with the NRC that their medical record is maintained appropriately. Member will simulate record in hand.

c. Part II, Section C, Item 1: If AOR waiver is required, simulate submission of AOR medical waiver.

d. Part III, Section A, Item 1: Participants will verify with the NRC that their dental record is maintained appropriately. Member will simulate record in hand.

5. Admin/Logistics. The following members organized by REDCOM and NRC are directed to participate in SSOEX:



- A. REDCOM SAN DIEGO
  - (1) NRC ALAMEDA
    - a. LCDR Parson, Catherine
  - (2) NRC VENTURA COUNTY
    - a. LT Robles, Mariano
- B. REDCOM JACKSONVILLE
  - (1) NRC CHARLESTON
    - a. LCDR Sims, Micah
- C. REDCOM NORFOLK
  - (1) NRC FORT DIX
    - a. LCDR Deboer, Joseph
  - (2) NRC NEW CASTLE
    - a. LTJG Wiegner, Matthew
  - (3) NRC NORFOLK
    - a. LTJG Zakrevski, Daniel
  - (4) NRC RALEIGH
    - a. LTJG White, Benjamin

6. All questions regarding AM and SSOEX will be addressed through the chain of command from SELRES to Unit Leadership/NRCs to REDCOMs and higher.

7. Points of Contact:

- A. CNRF N15: LCDR Deon Graham, deon.d.graham.mil(at)us.navy.mil
- B. CNRF N35 Adaptive Mobilization Coordinator: CDR Andrew Alvarado, andrew.r.alvarado.mil(at)us.navy.mil
- C. CNRF N35 Mobilization Exercise Coordinator: LCDR Alex C. Crow, alexander.c.crow.mil(at)us.navy.mil
- D. CNRF N36 Deputy Director: LCDR Elizabeth Corwin, elizabeth.a.corwin2.mil(at)us.navy.mil
- E. CNRF N9: CAPT Joy Greer, joy.greer(at)navy.mil
- F. Military Sealift Command: CDR Mike Messenger, michael.j.messenger2.mil(at)us.navy.mil

8. Released by RADM Michael Steffen, Deputy Commander, Navy Reserve Force.//

BT

#0049

NNNN

<DmdsSecurity>UNCLASSIFIED//</DmdsSecurity>

<DmdsReleaser>FABIAN.CARLOS.1279153975</DmdsReleaser>

CLASSIFICATION: UNCLASSIFIED//