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FM COMNAVRESFOR NORFOLK VA

TO NAVRESFOR

INFO CNO WASHINGTON DC

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COMNAVRESFOR NORFOLK VA

COMNAVPERSCOM MILLINGTON TN

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ALNAVRESFOR 005/23

MSGID/GENADMIN/COMNAVRESFOR NORFOLK VA/N1//

SUBJ/TRAINING AND ADMINISTRATION OF THE RESERVE OFFICER IN-SERVICE

PROCUREMENT PILOT PROGRAM//

REF/A/DOC/OPNAV/26JAN23//

REF/B/DOC/OPNAV/14DEC09//

NARR/REF A IS THE TRAINING AND ADMINISTRATION OF THE RESERVE OFFICER

IN-SERVICE PROCUREMENT PROGRAM AUTHORIZATION (PA) 160. REF B IS

OPNAVINST 1420.1B, ENLISTED TO OFFICER COMMISSIONING PROGRAMS

APPLICATION ADMINISTRATIVE MANUAL.//

RMKS/1. This ALNAVRESFOR announces the Training and Administration

of the Reserve (TAR) officer in-service procurement program

(TAR ISPP) and solicits applications from qualified enlisted

personnel. This program will send qualifying enlisted personnel

directly to officer candidate school (OCS) to commission as a TAR

officer. Applications will be accepted for all TAR designators based

on community management quota determinations prior to each board.

For the Spring 2023 board, it is anticipated that Surface Warfare

(1117), Human Resources (1207), Permanent Professional Recruiter

(1287) (pending designator establishment), Supply (3107), and

Aerospace Engineering Duty - Aviation Maintenance (1527) will be

open for applications. Applicants must verify via the board

specific NAVADMIN message which communities are available.

2. This program is open to TAR enlisted Sailors possessing a

baccalaureate degree who have completed at least six months time

in service and their initial training pipeline.

3. Application procedures and education requirements are outlined

in this ALNAVRESFOR and references (a) and (b).

4. As delineated in reference (a), applicants must meet the

prescribed qualifications in line with this program and the program

authorization (PA) of the designator for which they are applying.

5. Selection process

a. Nominations will occur at the commanding officer (CO) level

with endorsement by the Immediate Superior in Command (ISIC).

Nominations from the initial training pipeline will not be accepted.

The nominating CO and ISIC do not need to be a TAR officer.

Applicants must be favorably nominated using the COs recommendation

section in the officer programs application, OPNAV 1420/1. The COs

endorsement shall contain:

(1) A statement indicating whether the applicant is serving

on full duty without limitation;

(2) A statement that the applicant meets physical fitness and body fat percentage standards; and

(3) A statement addressing any adverse performance evaluation data as well as positive steps taken by the applicant to address these performance issues.

b. *Well-Qualified Applicant Profiles* contained in some of the designator specific PAs contain guidelines for measurable characteristics of the Sailors the programs seek to commission.

c. COs should ensure all portions are completed and that the applicant meets all TAR ISPP and designator-specific eligibility criteria.

d. COs will then forward nominations to their ISIC for endorsement.

e. The ISIC, if in concurrence, will forward nominations and endorsement to Commander, Navy Personnel Command (PERS-92) per instructions within the Board NAVADMIN.

f. PERS-92 will review all nominations to ensure that TAR ISPP and individual PA requirements are met. PERS-92 will reject any nomination that is incomplete, ineligible or if the applicants requested designator is closed due to unavailable quotas. In such cases, PERS-92 will return nominations to the originating command and the ISIC will be notified of the discrepancy which prevented further processing.

g. PERS-92 will forward complete nomination packages to BUPERS-35 for community management review prior to official consideration at TAR ISPP selection panels. Selection panels will be held at least semi-annually or in conjunction with scheduled TAR transfer/re-designation boards.

h. Following the TAR ISPP selection panel, PERS-92 will notify COs and applicants of the results.

6. Additional requirements

a. Applicants shall be of good moral character and have no record of disciplinary action under the Uniform Code of Military Justice, Article 15, no court-martial convictions and no civilian felony convictions by any civil court or misdemeanors (except minor (\$300 or less fine) traffic violations) within the three years preceding selection. An offense involving driving under the influence of an intoxicant (driving under the influence/driving while intoxicated, etc.) is a major traffic violation and is disqualifying if within four years preceding selection date. Pre-service drug use or alcohol abuse is not an immediate application disqualifier, however, any substantiated in-service drug use or in-service alcohol abuse (any record of either, regardless of date) will result in disqualification.

b. To ensure applicants are ready for OCS physical fitness requirements, applicants must have passed their most recent physical fitness assessment (PFA) with an overall score of at least *excellent*. If no official physical readiness test (PRT) scores are available, a mock PFA will suffice provided it is administered by a qualified command fitness leader. The run option is the preferred cardio option for the PFA as there are no alternate cardio options offered at OCS.

c. Applicants must have a minimum of six months time in service in order to apply.

d. There is no requirement that an applicant have achieved their warfare qualification.

7. No waivers are authorized for TAR ISPP.

8. TAR ISPP results will be published on the TAR transfer/re-designation website. Due to the nature of the selection process, applicants and their commands will be contacted directly by PERS-92.

9. The OPNAV 1420/1 application form and interview s appraisal form can be found by going to the MyNavy HR website under Career Management> Community Management > Officer > Reserve OCM > TAR > TAR In-Service Procurement (<https://mynavyhr.navy.afpims.mil/Career-Management/Community-Management/Officer/Reserve-OCM/TAR/TAR-InService-Procurement/>).

10. PAs can be found by going to the MyNavy HR website (<https://www.mynavyhr.navy.mil/>) and clicking on career management, then community management, then officer community.

11. Points of contact

a. TAR ISPP program questions: LCDR Sidney Larson, Division Director, Affiliation and Redesignation (PERS-92) at (901) 874-4512 or [Sidney.e.larson.mil\(at\)us.navy.mil](mailto:Sidney.e.larson.mil@us.navy.mil).

b. TAR officer questions: CDR Mark MacNamara, TAR Officer Community Manager (BUPERS-351) at (901) 874-4346 or [mark.b.macnamara.mil\(at\)us.navy.mil](mailto:mark.b.macnamara.mil@us.navy.mil).

12. Released by RADM Michael J. Steffen, Deputy Commander, Navy Reserve Force.//

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