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FM COMNAVRESFOR NORFOLK VA

TO NAVRESFOR

INFO BUMED FALLS CHURCH VA

COMNAVRESFOR NORFOLK VA

COMNAVRESFORCOM NORFOLK VA

COMNAVAIRFORES SAN DIEGO CA

COMNAVIFORES FORT WORTH TX

COMMARFORRES

REDCOM EVERETT WA

REDCOM SAN DIEGO CA

NAVREG SOUTHEAST RCC JACKSONVILLE FL

REDCOM NORFOLK VA

REDCOM FORT WORTH TX

NAVREG MIDLANT RCC GREAT LAKES IL

ECRC NORFOLK VA

NAVRESPRODEVEN NEW ORLEANS LA

COMNAVSPECWARGRU ELEVEN

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ALNAVRESFOR 018/23

MSGID/GENADMIN/COMNAVRESFOR NORFOLK VA//

SUBJ/CNRF CPO INITIATION EXECUTION AND FUNDING GUIDANCE.

ORDER//

REF/A/NAVADMIN/CNO WASHINGTON DC/121701ZJAN22

REF/B/DOC/MCPON/2022

REF/C/DOC/MCPON/MAY2019

NARR/REF A is NAVADMIN 06/22 Charge of Command. REF B is CPO Mission Vision Guiding Principles. REF C is Laying the Keel May 2019.//

RMKS/1. PURPOSE. This message provides guidance to CNRF COs/CSELS for execution of Chief Petty Officer Initiation (CPOI) per references

(a) through (c); funding allocation for Active Duty Training (ADT) orders and Additional Training Period (ATP) distribution as applicable for SELRES Selectees and CPO Selectee Sponsors.

It is imperative the execution funding timeline outlined in this message is adhered to ensure smooth orders execution for Selectees and ATP distribution for sponsors.

2. KEY DATES. CSELS shall communicate through ISIC and Echelon III CMC to NR FORCM to coordinate alternate Capstone or Pinning dates due to operational requirements.

A. Reserve (TAR/SELRES) Chief Petty Officer Selection results anticipated 31 Jul 2023.

B. Active Duty results anticipated 21 Aug 2023, and training commences per CO approved training plan.

C. Capstone Events 28 - 30 Sep 2023.

D. Pinning Ceremony no earlier than 29 Sep 2023, any modifications must be communicated and approved prior to.

3. CPOI EXECUTION. Purpose is to prepare our Navy's newest Chiefs to be team-Builders selflessly focused on mission accomplishment and Sailor support. Training should be professionally delivered, tailored around the units mission, and not significantly impede daily operations.

A. TRUIC NRA CO/SELs are responsible for accountability and risk management of their assigned SELRES Selectee throughout CPOI.

B. Reserve Operational Units that desire to conduct CPOI for their assigned Selectees shall coordinate transfer of accountability through TRUIC NRA CO/SEL.

C. CPOI will commence following CO approval of training plan and release of Active Duty results.

D. Participation in CPOI is mandatory leadership development per CO approved training plan.

E. Guidance for authorized activity during the admin weeks following release of TAR/SELRES results has been promulgated via Echelon III/IV CMDCMs.

4. SELECTEE AND SPONSOR TRACKING.

A. Unit SELs shall collect and consolidate selectees and sponsors information for submission to CNRFC via ECH IV. The tracking spreadsheet is available via the Force SELs Teams Channel (see para 7). For access, contact your ISIC CMDCM.

B. Each Echelon Four (REDCOM/WING/CNIFR REGION) CMDCMs will facilitate populating the selectee/sponsor tracking spreadsheet identifying both selectee and sponsor information (ONLY ONE SELRES sponsor per selectee). The purpose of the spreadsheet is to match the sponsor to the selectee one-for-one.

C. All selectees need to be accounted for on the spreadsheet, even if selectee is on active duty orders (example: long-term ADT orders, ADOS, mobilization, etc.) Status of selectee must be clearly indicated on the spreadsheet.

D. Populated spreadsheet is due by Friday, 25 August to below CNRFC POCs (CC ECH III CMDCM).

(1) CNRFC N7: ATC Bray, richard.t.bray3.mil(at)us.navy.mil;

(2) CNRFC N31: PSC Wells vanessa.m.wells2.mil(at)us.navy.mil;

E. Ensure each selectee and sponsor are listed on the spreadsheet for orders to be approved, only one SELRES sponsor per selectee will be funded as required.

5. FUNDING GUIDANCE FOR SELECTEES.

A. Selectee Order Information. CNRFC N7 generated mission, Echelon IVs will build individual Selectee requirements.

(1) Mission Number: 70578

(2) Mission Name: FY23 Q4 CPO SELECTEE CPOTTC

(3) Requirement Naming Convention: FY23 CPO Initiation
Selectee-NRC/Unit Name

(4) Order Type: Active Duty for Training

(5) Order Sub Type: School ADT
(6) Funding Command: COMNAVRESFOR N7 ADT-SCHOOL
(7) Funding Source: COMNAVRESFOR N7
ADT-SCHOOL- CAREER
DEVELOPMENT TRAINING -
ENLISTED

B. Selectees will be funded for a maximum of 5 days, inclusive of travel. Orders must be submitted in NROWS by Friday, 25 August.

C. Any questions about the Selectee Orders process should be referred to CNRFC N7: ATC Richard Bray;
email: richard.t.bray3.mil(at)us.navy.mil; desk: 757-322-6630.

6. FUNDING GUIDANCE FOR SPONSORS.

A. Funding for SELRES Sponsors will be provided via 6 ATPs. Due to funding limitations, fleet concentration areas such as Norfolk, San Diego, Jacksonville, Washington DC, New Orleans and Fort Worth should leverage Active Duty (AD) or TAR Chiefs to conduct major Initiation events. Commands are encouraged to recruit local talent as NRCs/NRAs in remote areas with small amount of AD or TAR Chiefs will require SELRES CPOs support to execute training aligned with Laying the Keel, Get Real / Get Better, Warrior Toughness, Teaching to the Creed, Capstone event, and Pinning ceremony safely and effectively. For those traveling to a Region Hub for combined Capstone, or those in remote locations, IDTT may be used with ATPs to cover travel only when performed outside the geographical area of the member's regular drilling location.

B. SELRES Sponsor ATP distribution. Each Echelon Four (REDCOM/WING) CMDCM will identify a POC for their respective echelon to receive N31 Admin access in OSPADES. ECH IV CMDCM and identified POC will facilitate populating the selectee/sponsor tracking spreadsheet. Populated spreadsheet is due by Friday, 1 September to PSC Vanessa Wells,
email: vanessa.m.wells2.mil(at)us.navy.mil.

(1) Once Echelon Four POCs have been identified, CNRFC will send an e-mail to each POC and CMDCM with information on how to apply for OSPADES access and training on how to transfer funds to units and directly to individual SELRES sponsors.

(2) Each Echelon Five/Six (NRC or NRA/Unit) will facilitate populating the selectee/sponsor tracking spreadsheet by identifying SELRES sponsors and their TRUIC, and providing those inputs to the ECH IV. Sponsors in remote locations or traveling to a Region Hub for combined Capstone must be clearly identified on the spreadsheet. IDTT will only be approved if ATPs are being performed outside the geographical area of the member's regular drilling location.

(3) CNRFC will transfer ATP funds in OSPADES for all approved sponsors to the individual echelon four commands for distribution to SELRES sponsors in their AOR. CNRFC will authorize 6 ATPs per sponsor, for a total of 3 days.

(4) Echelon Four POCs will have until Friday, 15 September to transfer funds in OSPADES directly to the sponsors identified in the approved tracking sheet pertaining to their AOR with CNRFC N31 oversight.

(5) CNRFC will rescind all N31 Admin access on Monday, 18 September.

C. Any questions about the SELRES Sponsor process should be referred to CNRFC N31 POC: PSC Vanessa Wells;
email: vanessa.m.wells2.mil(at)us.navy.mil; desk: 757-445-3105.

7. POINTS OF CONTACT:

- A. NR FORCM: FORCM Hunt, tracy.l.hunt.mil(at)us.navy.mil;
- B. CNRFC CMDCM: CMDCM Rios, nicole.c.rios.mil(at)us.navy.mil;
- C. CNAFR CMDCM: CMDCM Lintz, thomas.e.lintz.mil(at)us.navy.mil;
- D. CNIFR CSEL: CTRCM Doble, michael.j.doble2.mil(at)us.navy.mil

8. Released by RADM Michael Steffen, Deputy Commander, Navy Reserve Force.//

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