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MSGID/GENADMIN/COMNAVRESFOR NORFOLK VA//

SUBJ/NAVY RESERVE FORCE GUIDANCE IN THE EVENT OF A LAPSE IN

APPROPRIATIONS 1 OCT 2023//

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RMKS/1. In the absence of a funding appropriation beyond 30 September 2023, the Navy Reserve Force will execute an orderly shutdown of operations unless a particular operation or duty supports an excepted activity. In the event of a lapse of appropriations (government shutdown) Commanders shall implement the following guidance.

2. Excepted Activities. The following activities may continue in case of a lapse of appropriation:

2.a. Mobilization/Deployment: Reserve Component personnel identified for mobilization and/or deployment in support of contingency operations and who are fulfilling requirements in preparation for those duties may continue those preparation activities despite a lapse in appropriations.

2.b. Military Operations: As part of providing expeditionary ready forces across the naval service, excepted activities include those scheduled military operations or exercises which are (1) in direct support and coordination with the Active Component force; (2) in direct support of an identified military operation or activity, as decreed by the President, the Secretary of Defense or other cognizant authority, for the safety of life or the protection of property in the interest of national security; and/or (3) determined to be operationally necessary in order to maintain mobilization and warfighting readiness.

3. Inactive Duty Training (IDT) execution.

3.a. Prior to a possible lapse in appropriations, non-local Sailors are authorized and encouraged to reschedule IDTs to avoid travel

burdens.

3.b. Should a lapse in appropriations occur less than twenty-four hours before the start of a scheduled drill period, Reserve Component personnel, who are not performing excepted activities, may perform an orderly shutdown of unit operations, which includes concluding previously-scheduled operational training requirements and taking action to ensure continuity, mobilization readiness and unit sustainability. Reserve Component personnel, who are on-site at a drill location during a lapse in appropriations, must return to their primary residence within a reasonable period of time after completing an orderly shutdown of unit operations.

3.c. During an extended lapse in appropriations (shutdown), drill weekends will only be conducted as necessary to support excepted missions until appropriations are authorized. NRAs will announce the curtailment of drill weekends no less than two calendar days before the start of each scheduled drill weekend.

4. Orders.

4.a. While under a lapse of appropriation, all orders with a start date of 1 October 2023 or later shall not be executed unless it is in support of an excepted mission. Prior to cancellation of orders, it is essential that NRU, NRA, and Gaining Command RPD are in constant contact regarding status of affected orders.

4.b. Members already on Active Duty orders (i.e. ADT, AT, ADOS, Recall, i.e. Sailor transitioning from FY23 orders to FY24 orders at the same duty location, and Mobilization) at the time of a lapse in appropriation, on or before 30 September 2023, will be allowed to continue orders in support of excepted activities. Orders in support of non-excepted activities will be shortened to facilitate the prompt return of the Service Member to their Home of Record. Member is considered on orders upon commencing travel.

4.c. Order modifications not in support of excepted activities will not be approved unless modification reduces cost of original obligation.

4.d. All personnel are advised that pay and compensation will be deferred. Military personnel in an active status will serve without pay until such time as Congress makes appropriated funds available. No obligation may be made to support non-excepted activity during a lapse in appropriations, that is a violation of the Anti-Deficiency Act.

4.e. eMuster in NSIPS must still take place to record check-in and ensure accountability. This muster will ensure payment of the member when funding is approved.

4.f. AT/ADT/IDTT/ATP will not be used to back-fill non-excepted civilian positions.

5. Temporary Duty (TDY) Travel and Conference Participation:

5.a. Training and Administration of Reserve (TAR) and Selected Reservists (SELRES) TDY travel and conference participation scheduled to begin after the shutdown occurs shall not be executed

during a lapse in appropriation, except for excepted activities as authorized in paragraphs 2 and 3 and SECDEF guidance or DoN guidance. Any TDY travel or conference participation, which does not involve an excepted activity and that began prior to the shutdown will, except as noted below, be terminated (i.e., return to official duty station) as quickly as possible, in an orderly fashion. This includes TDY travel and conference participation associated with professional military education training.

5.b. Local TDY orders may be authorized if no additional cost to the government is incurred.

6. Follow Commander, Navy Installations Command (CNIC) guidance on Military Funeral Honors (MFH). If MFH is determined to be an excepted activity, SELRES utilization ISO MFH will be minimized. Active Component (AC) or TAR assets will be utilized first and coordinated with CNIC or designated regional MFH representatives prior to authorizing performance of MFH by SELRES personnel.

7. Civilian personnel: ECH III and IV Commanders will enforce confirmed excepted employee lists provided by originator. Civilian personnel who are not necessary to carry out or support excepted activities shall be furloughed using lapse in appropriation procedures and published guidance provided through separate guidance.

8. Good judgment and communication are essential at all levels of Force leadership as we react to these challenges. When in doubt, consult with ISIC.

8.a. Further Standard Operation Procedures (SOPs) and guidance on how to submit orders for excepted activities will be promulgated via RPD Mail Bags and ForceConnect.

9. Released by RADM Michael Steffen Deputy Commander, Navy Reserve Force.//

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