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FM COMNAVRESFOR NORFOLK VA
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COMNAVIAIRFORES SAN DIEGO CA
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HELMARSTRIKERON SIX ZERO
PATRON SIX TWO
INFO CNO WASHINGTON DC
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BUMED FALLS CHURCH VA
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SEAL TEAM EIGHTEEN
VAQRON TWO ZERO NINE
COMFLELOGSUPPWING FORT WORTH TX
TSC NORFOLK VA
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SUBJ/ADAPTIVE MOBILIZATION TRAINING PLAN FOR FISCAL YEAR 2024 (FY24)
REVISION 1//
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REF/C/DOC/OPNAV/03MAR23//

REF/D/MSG/CNO WASHINGTON DC/261859ZJAN22//

REF/E/DOC/COMNAVRESFOR/23AUG22//

NARR/REF A IS ALNAVRESFOR 020/23, ADAPTIVE MOBILIZATION TRAINING PLAN FOR FISCAL YEAR 2024 (FY24). REF B IS ALNAVRESFOR 012/24, ADAPTIVE MOBILIZATION EXECUTION GUIDANCE, DELEGATION OF RESPONSIBILITIES FOR LOCAL AREA COORDINATOR FOR MOBILIZATION (LACMOB) AND DESIGNATED NAVY MOBILIZATION PROCESSING SITES (NMPS). REF C IS OPNAVINST 3060.7C CH-1, NAVY MANPOWER AUGMENTATION GUIDE. REF D IS NAVADMIN 013/22, ADAPTIVE MOBILIZATION. REF E IS COMNAVRESFORINST 3060.7E, NAVY RESERVE MOBILIZATION DEMOBILIZATION PROCEDURES.//

RMKS/

1. Purpose. This message promulgates revision one to reference (a), the FY24 Navy mobilization processing site (NMPS) adaptive mobilization (AM) training and assessment plan, highlights key stakeholder support needed in the execution of AM, and promulgates actions and timelines to obtain NMPS designation.

2. FY24 NMPS AM Training and Assessment Plan. Commander, Navy Reserve Force (CNRF) is promulgating the following Commander's intent for executing the FY24 NMPS AM Training and Assessment Plan.

2.A. Methodology. Continue training operational units in mobilization processing by leveraging expertise from Mobilization and Deployment Support Command (MDSC), formerly Expeditionary Combat Readiness Center (ECRC), as the Navy's mobilization center of excellence. Training will be conducted at MDSC in accordance with reference (b).

2.B. FY24 Adaptive Mobilization Training Plan. Two additional initial enabling events are scheduled for FY24. The initial enabling events are scheduled for execution in June and September 2024 to potentially designate Helicopter Maritime Strike Squadron SIXTY (HSM-60) and Patrol Squadron SIX TWO (VP-62) as NMPSs. Commander, Naval Air Force Reserve (CNAFR), as the delegated Local Area Coordinator for Mobilization (DLACMOB), will supervise and support their subordinate commands during this event. Mobilizing members will be sourced organically using CNAFR reservists.

2.C. FY24 Adaptive Mobilization Training Event and DLACMOB support. Mobilization processing for members will be performed by HSM-60 and VP-62 respectively, with augments from Maritime Support Wing, and CNAFR as the DLACMOB. The initial enabling events will be observed by CNRF N36 to provide capability assessment in collaboration with the respective DLACMOB and mobilization processing teams (MPT)/adaptive mobilization readiness teams (AMRT).

3. Requested key stakeholder support

3.A. Per references (b), (c) and (d), each DLACMOB, as the supported Commander, shall coordinate support requests directly with each supporting Commander, including Commander, Navy Installations Command (CNIC); Bureau of Medicine and Surgery (BUMED); Commander, Navy Personnel Command (CNPC); CNRF; Commander, Navy Reserve Forces

Command (CNRFC); and Navy Pay and Personnel Support Center (NPPSC); to provide necessary shore infrastructure, medical and personnel support, and ancillary support functions necessary to execute mobilization processing.

3.A.1. Commander, United States Fleet Forces Command (USFF) and CNPC support is requested to develop appropriate mobilization training tracks in the member's written orders.

3.A.2. CNIC support is requested to provide access to Fleet and Family Support Center programs, chaplain, and Regional Legal Support Office (RLSO) programs and staff for mobilizing personnel. Support may also be necessary to assist the DLACMOB with identifying additional local infrastructure (workspaces) to conduct mobilization processing and to provide lodging for the mobilizing operational unit and MPT/AMRT augment staff.

3.A.3. BUMED support is requested to ensure medical facilities at the mobilization processing locations are aware of the events and are made available to assist with medical screening/support of Sailors identified for mobilization, for providing ancillary support, and to augment MPT/AMRT medical staff if requested by the DLACMOB via a formal request for support (RFS) per reference (c).

3.A.4. PERS and NPPSC support is necessary to provide pay and personnel administrative support; to ensure all personnel files, administrative documents, and systems are updated; and all entitlements (including pay and allowances), gains, and losses are processed accurately and in a timely manner for deployers.

4. Actions

4.A. Commands being assessed shall:

4.A.1. Within 14 calendar days from the date of this message, identify an MPT/AMRT OIC (O3-O5) to liaise with MDSC N7, DLACMOB, and CNRF N36 in the planning and execution of their respective distributed mobilization events, including the scheduling and execution of the pre-event training of MPT/AMRT staff members at MDSC Norfolk, Virginia. Provide point of contact information to the POC listed below. CNRF N36 will provide additional guidance and direction regarding specific NMPS duties outlined in references (c) and (e), coordinating augment manning, planning MPT/AMRT staff training, and coordinating initial enabling event mobilization order writing requirements via SEPCOR.

4.A.2. Within 30 calendar days of publication of this message, coordinate with their DLACMOB and MDSC N7 to conduct a formal, in-person training at MDSC Norfolk, Virginia to include MDSC subject matter expert support during event planning and execution phases in accordance with reference (b).

4.A.3. Coordinate lodging and messing facilities for mobilizing Sailors and MPT/AMRT augmentation staff.

4.A.4. Coordinate with respective NRAs/NRCs to ensure mobilizing Sailors complete all pre-mobilization activation processing screening checklists, including medical screening and

immunizations, before reporting to the mobilization processing location.

4.A.5. Ensure mobilization processing facility spaces are identified, secured, and properly equipped, to include Secret Internet Protocol Router Network (SIPRNet) access for Isolated Personnel Report (ISOPREP) completion/verification.

4.A.6. Ensure adequate transportation is provided to facilitate deployer movement to mobilization processing facilities throughout the processing event.

4.A.7. Ensure adequate ancillary support equipment (computers, printers, office supplies, etc.) is available as necessary to facilitate the accurate and timely processing of personnel during the event.

4.A.8. The MPT/AMRT will submit an after-action report via their DLACMOB to CNRF N36 within 30 calendar days of the conclusion of the initial enabling event processing week. The after-action report will include an executive summary including a recommendation to designate/not designate the command as an NMPS based on; a timeline of key events leading up to and during the mobilization or demobilization processing week, organization chart of MPT/AMRT staff, copy of deployer questionnaires, NRA scorecard report, assessment of the limitations or gaps in infrastructure, manning, logistics, and any other substantive matter related to a sustainable and scalable ability to execute the mobilization processing in accordance with reference (c).

4.B. In accordance with reference (e), each MPT/AMRT OIC shall submit a daily mobilization processing operational summary (OPSUM), to include an NMPS customer roster and non-open pay account report, to the DLACMOB copying CNRF N36 and MDSC, until mobilization processing is complete for all deploying Sailors. The required OPSUM template will be provided by CNRF N36 via SEPCOR.

5. Point of contact

5.A. CNRF N36 Deputy Director: Mr. Roberto M. Lopez/
TEL: 757-445-3105/ EMAIL: LACMOB(AT)US.NAVY.MIL//
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