

## RESPERSMAN 3060-020

### INDIVIDUAL MOBILIZATION STATUS CODES

<b>Responsible Office</b>	COMNAVRESFORCOM (N3)	Phone:	DSN	262-3091
			COM	(757) 322-3091
			FAX	(757) 444-7568

- General.** Individual Mobilization Status (IMS) Codes are used to track Selected Reservists through the activation process, from identification for mobilization through the end of their post deployment dwell time. The codes provide Commander, Navy Reserve Forces Command, (COMNAVRESFORCOM) (N35), Echelon IV Commands, and Navy Reserve Activities (NRAs) an automated accounting of the status of Selected Reservists. IMS codes do not apply to members of the Volunteer Training Unit (VTU)/Individual Ready Reserve (IRR).
- Selected Reservists identified for mobilization are administratively processed and tracked in the Reserve Headquarters System (RHS)/Navy Standard Integrated Personnel System (NSIPS) using IMS codes. IMS codes provide a method to keep a detailed, automated accounting of the status of Selected Reservists during both the activation and post-activation phases of mobilization.
- IMS codes should not be confused with Manpower Availability Status (MAS) codes, which are used as a tool to identify and track the pre-mobilization readiness of Selected Reservists.
- IMS code entries and updates should be initiated at the level in the chain of command where the processing takes place, e.g. NRAs should update the IMS codes promptly in NSIPS when a Selected Reservist has been notified of selection for mobilization. This NSIPS transaction will reflect in RHS within 24 hours informing COMNAVRESFORCOM (N35) that the Selected Reservist has been notified of their mobilization.
- IMS codes should not be changed or deleted outside the mobilization chain of command. A Selected Reservist's pay status can be affected if IMS codes are assigned out of sequence or incorrectly. All questions concerning IMS codes in general should be directed to COMNAVRESFORCOM (N35) and incorrect IMS code assignments should be reported immediately.

6. **Responsibilities**

a. COMNAVRESFORCOM (N3) shall:

(1) Provide the Mobilization Notification Report daily to the Echelon IV's.

(2) Monitor IMS code updates and ensure notifications and mobilization processing are being reported.

b. Echelon IV Commanders shall:

(1) Assign a Mobilization Coordinator.

(2) Ensure Manpower Officers and Mobilization Coordinators are familiar with IMS guidance and that IMS code instructions are followed.

(3) Ensure Echelon V commands are assigning IMS codes as appropriate and within the prescribed time requirements. If the Echelon V command is unable to update the IMS code, the Echelon IV shall update IMS code for their respective Echelon V commands. Once a Selected Reservist has been identified for mobilization, readiness and availability are tracked using IMS codes only. MAS codes are no longer used to track the status until they complete or are released from mobilization.

c. Echelon IV Mobilization Coordinator shall:

(1) Provide the IMS Mobilization Notification Report to their NRAs.

(2) Monitor IMS code updates and direct follow-up action by NRAs.

(3) Report to COMNAVRESFORCOM (N35) any issues with contacting Selected Reservists identified for mobilization.

d. NRAs shall:

(1) Assign a Mobilization Coordinator.

(2) Ensure mobilization notification and processing occurs as directed.

(3) Ensure Unit COs review and confirm IMS code status monthly for each assigned Sailor.

e. NRA Mobilization Coordinator shall:

(1) Review the COMNAVRESFORCOM (N3) Mobilization Notification Report daily and ensure mobilization notification for Selected Reservists are conducted per notification guidance located at Navy Reserve Homeport <https://www.navyreserve.navy.mil> under the COMNAVRESFORCOM (N35) homepage.

(2) Transmit IMS code updates to COMNAVRESFORCOM via NSIPS, as required.

7. **IMS Code Definitions.** IMS code descriptions and definitions can be found on Navy Reserve Homeport <https://www.navyreserve.navy.mil> under the COMNAVRESFORCOM (N35) homepage.