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SUBJ/RESERVE FORCE CONDITIONS-BASED APPROACH TO PERSONNEL MOVEMENT  
AND TRAVEL RESTRICTIONS GUIDANCE//

REF/A/MEMO/OSD/22MAY20//

REF/B/MEMO/OSD/26MAY20//

REF/C/MEMO/SECNAV/12JUN20//

REF/D/NAVADMIN/OPNAV/122138ZJUN20//

REF/E/ALNAVRESFOR/COMNAVRESFOR/212022ZMAY20//

REF/F/MSG/COMNAVRESFOR NORFOLK VA/192235ZMAR20//

NARR/REF A is the Secretary of Defense Transition to Conditions-based  
Phased Approach to Coronavirus Disease 2019 Personnel Movement and  
Travel Restrictions. REF B is Force Health Protection Guidance

(Supplement 9). REF C is Department of the Navy Implementation of  
Transition to Conditions-based Approach to Coronavirus Disease  
2019 Personnel Movement and Travel Restrictions. REF D is

NAVADMIN 168/20, Navy Mitigation Measures in Response to Coronavirus  
Outbreak Update 5. REF E is ALNAVRESFOR 012/20, Navy Reserve Force  
Policy for COVID-19 Update 2. REF F is ALNAVRESFOR 009/20, Navy  
Reserve Enhanced Telecommuting Procedures

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RMKS/ 1. In accordance with references (a), (c), and (d), the Navy is  
transitioning to a conditions-based, phased approach lifting of  
travel restrictions. In addition to the guidance below, all members  
must contact their destination command prior to travel in order to  
determine Health Protection Condition (HPCON) status and any local  
COVID-19 based reporting requirements.

2. Annual Training (AT) / Active Duty for Training (ADT) orders not  
involving travel continue to be authorized based on the HPCON status

of the local command. Members interested in executing local orders should contact the supported command directly for order execution guidance.

3. Orders or drill periods involving travel require COVID-19 status evaluation prior to execution of travel. The Navy's official site for COVID-19 location evaluations (factors) is

<https://www.mnp.navy.mil/group/don-covid-19-travel-tracker>.

a) All prospective orders or drills involving travel must be evaluated based on a 'red' or 'green' COVID-19 status criteria at both the departure and arrival/duty location in accordance with reference (d).

b) Members travelling for Inactive Duty for Training (IDT) drills must contact the Navy Reserve Activity (NRA) to verify eligibility to drill based on current local health conditions.

c) Selected Reservists (SELRES) who reside within 50 miles of a Department of Defense (DoD) facility listed on the Navy COVID-19 guide will use both Factor 1 (U.S. States, Territories, and Host Nations) and Factor 2 (DoD Installations, Facilities, and Locations) to determine the status of their departure location. Those residing more than 50 miles from DoD facilities will only use Factor 1 when determining the status of their departure location. Departure location for SELRES is based on their Home-of-Record (HOR) or alternate locations if not traveling from HOR. Members traveling to an installation listed on the official Navy guide, or within 50 miles of a listed installation, will use Factor 1 and Factor 2 in determining the status of their arrival duty location. Factors 1 and 2 must both be "green" for departure or arrival location to be green. If either Factor 1 or 2 is 'red', for the departure or arrival location it will be considered 'red'. If an arrival location is neither listed on the Navy guide nor within 50 miles of a listed facility, then only Factor 1 will be used for determining arrival location status.

d) Members may travel from a 'green' location to another 'green' location without any specific travel restrictions. Though there are no travel restrictions, the risk of COVID-19 exposure may still exist during transit. Leadership shall review travel plans to include airport connections or rest stop locations. Members shall continue to follow Center for Disease Control (CDC) guidance for social distancing and hygiene while traveling and on orders.

e) Members traveling to or from a 'red' location will continue to be subject to the DoD stop-movement guidance. Waiver authority for the stop movement continues to reside at the First Flag / SES within the supported command's chain-of-command. First Flag / SES approval will continue to be communicated to CNRFC N31 from Operational Support Officers (OSO) for inclusion on the Mission Essential tracker.

f) If the status of either the order location or the member's HOR changes while the member is on orders, they will continue on orders through the original end date unless directed otherwise by the supported command. In such circumstances, order modifications (ORDMODs) to extend orders would require a waiver and mission essential approval.

4. When submitting NROWS orders, members must determine if they

reside within 50 miles of a listed Factor 2 installation.

a) If a members resides within 50 miles of a listed Factor 2 installation, they will include the following NROWS comment: I reside XX miles from [listed installation name].

b) If a member does not reside within 50 miles of a listed Factor 2 installation, they will include the following NROWS comment: I certify I do not reside within 50 miles of a listed installation.

5. Prior to fund approval, NROWS Fund Approvers (FAs) shall verify departure and arrival status using the website in Paragraph 3.

a) For travel in which both departure and arrival locations are 'green', orders may be fund approved.

b) For travel in which either the departure or arrival locations are 'red', orders will not be approved unless they are approved for a travel waiver and recorded on the CNRFC Mission Essential tracker.

6. NRAs must establish a process with regards to travel approval. One week prior to travel, all NRAs will perform a final review of pending travel for fund approved orders. If the status of either the departure or arrival location has changed from 'green' to 'red', the NRA will notify the member and contact unit leadership and the supported command to determine the mission essential status. NROWS and DTS orders determined to be non-mission essential will be cancelled by the NRA order writing specialist then finalized by the supported command Fund Approver. NRAs are ultimately responsible for ensuring all parties are notified of order cancellation.

7. Restriction of Movement (ROM):

a) Per reference (b), ROM decisions will be risk-based and follow the public health guidance as delineated by the CDC.

b) Members traveling to a supported command will follow supported command guidance on any arrival health precautions, to include pre-ROM (if required).

c) Per CDC guidance, members returning from CONUS orders will only be required to ROM if they have been in close contact with a COVID-19 positive individual. Close contact definitions and guidance for travelers can be founded on the CDC website:

<http://www.cdc.gov/coronavirus/2019-ncov/php/public-health-recommendations.html>. Members returning from OCONUS orders will only be required to ROM if they have been in close contact with a COVID-19 positive individual or are returning from a 'red' country as listed on the travel tracker described in paragraph 3.

d) ROM orders will be issued by the supported command if close contact with an infected individual is determined while the member is on orders.

e) If a member has returned home and terminated their orders, and is subsequently notified they came in contact with a COVID positive individual while on orders, they may seek Line-of-Duty (LOD) benefits from PERS-95 via their chain-of-command.

8. The execution of AT by members of the Reserve Force provides important, measurable benefits to both individual and Force readiness. As such, Active Component Commands (through their OSO and unit COs) must proactively engage with their Sailors in order to find opportunities to serve. In order to assist in such efforts, the following guidance is provided:

a) The preferred means of support is by members executing AT in support of their Active Component Command (UMUIC). However, in accordance with the FY20 Force Execution Guidance, Active Component Commands that do not have support or training requirements shall release their assigned Sailors to pursue other training opportunities.

ZipServe (<https://locker.private.navyreserve.navy.mil/zipserve>) provides available training opportunities for Sailors.

b) Exceptional Annual Training (E-AT) is expected to be available for the remainder of the fiscal year. Enlisted Sailors and Officers desiring to do more than 14 days of Annual Training may utilize up to 29 days (inclusive of travel).

c) While AT at the supported command is preferred, opportunities may exist to perform local unit training at the NRA. In these cases, supported command and unit leadership are responsible for the development of a productive training plan that enhances unit and member readiness. Additionally, unit leadership must coordinate with the NRA to ensure that the facility support meets health protection requirements.

d) The annual participation deadline for known personal hardships, as outlined in the FY20 Force Execution guidance has been extended to 31 July 2020 in order to provide additional time for Sailors to explore all AT participation opportunities.

e) Mission Essential determination for AT / ADT telework continues to reside at the First Flag/SES level.

9. Telework requirements in reference (f) remained waived until further notice to facilitate virtual drill weekends as the conditions based, phased return to on-site drills occur beginning in July. Service members are encouraged to complete the required paperwork to enable telework opportunities following the expiration of the waiver.

10. Released by RADM J.A. Schommer, Deputy Commander, Navy Reserve Force. //

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