

**RESPERSMAN 3060-010**

**MANPOWER AVAILABILITY STATUS CODES**

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1. **General**. Manpower Availability Status (MAS) codes are used to assist in determining and tracking the pre-mobilization administrative and medical status of Selected Reservists. Ensuring that a Selected Reservist's Navy Standard Integrated Personnel System (NSIPS) and Reserve Headquarters System (RHS) record reflect correct and updated MAS codes is essential to ensuring supported commands, Unit Commanding Officers (COs), Operational Support Officers (OSOs), and Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) (N35) can accurately evaluate the current status on each Reservist.

2. **Responsibilities**

a. COMNAVRESFORCOM (N35) shall:

(1) Identify circumstances that affect mobilization availability and provide MAS codes that can be used in a Selected Reservist's personnel record to track and evaluate mobilization availability.

(2) Annually provide a Force-wide MAS code report to Echelon IV Commands/Navy Reserve Activities (NRAs) identifying Selected Reservists with MAS codes that are greater than one year old.

b. COMNAVRESFOR (N9) shall:

(1) Review monthly all medical MAS codes assigned to Selected Reservists that are greater than six months old to ensure Medical Retention Review (MRR) packages have been submitted, as appropriate.

c. Echelon IV Commanders shall:

(1) Ensure NRAs are conducting monthly reviews and updating MAS codes for all Selected Reservists assigned.

(2) Review the annual COMNAVRESFORCOM MAS code report and ensure assigned NRAs update NSIPS, as appropriate.

(3) Verify MRR packages are submitted, as required.

d. NRAs shall:

(1) Assign a MAS Code Coordinator on the command collateral duty notice.

(2) Ensure NSIPS is updated with appropriate MAS codes.

(3) Ensure MAS codes designated as Echelon V level controlled MAS codes are annotated in a Selected Reservist's NSIPS record.

(4) Provide Unit COs the current medical/dental status of each Sailor assigned on a monthly basis.

(5) Ensure Unit COs review and confirm MAS code status monthly for each assigned Sailor.

e. NRA MAS Code Coordinator shall:

(1) Be the point of contact to assign/update MAS codes in NSIPS using this article for guidance and information on Navy Reserve Homeport <https://www.navyreserve.navy.mil> under the COMNAVRESFORCOM (N35) homepage.

(2) Provide the "NSIPS MAS Listing" report monthly to Unit COs at the beginning of drill weekends. For units that do not drill at the NRA, provide report via encrypted e-mail to the Unit CO.

(3) Initiate a Space and Naval Warfare Systems Command (SPAWAR) Help Desk service request for resolution of erroneous codes once an individual or unit has been identified for activation and has a frozen MAS code.

(4) Coordinate MAS code updates with medical, training, and the units as required to ensure accuracy.

f. Unit COs shall:

(1) Review MAS codes for assigned unit members every month for accuracy. This monthly review should include a review

of each unit member that has a blank MAS code to ensure a MAS code is not missing.

(2) Report completion of the monthly MAS code review to the NRA, and ensure all updates are completed at least monthly, preferably by the end of the drill weekend.

3. **MAS Code Definitions.** MAS code definitions and precedence listing can be found on the Navy Reserve Homeport <https://www.navyreserve.navy.mil> under the COMNAVRESFORCOM (N3) homepage. Echelon IV/NRA manpower and mobilization officers should be familiar with this information and ensure MAS code instructions are followed. All questions concerning this guidance or MAS codes in general should be directed to COMNAVRESFORCOM (N35).