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COMNAVRESFORCOM INSTRUCTION 5530.14B

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Subj: FORCE PROTECTION PROGRAM MANUAL

Ref: See appendix A

Encl: (1) Commander, Navy Reserve Forces Command Force Protection Program Manual

1. Purpose. The purpose of this instruction is to direct responsibilities, implement best practices, and provide requirements for the protection of personnel located at Navy Operational Support Centers (NAVOPSPTCEN) as directed in references (a) through (t), including arming NAVOPSPTCENs as directed in reference (n). This is a new instruction and along with the requirements, set forth in enclosure (1) must be reviewed in its entirety.
2. Cancellation. COMNAVRESFORCOMINST 5530.14A CH-2.
3. Background. This instruction provides a common organizational framework for the protection of personnel during normal daily operations and during established threat conditions. The Commander, Navy Reserve Forces Command (COMNAVRESFORCOM) Force Protection (FP) Program incorporates a systematic approach to integrating antiterrorism (AT) and physical security (PS) capabilities for the prevention and mitigation of hostile actions against personnel. This program serves as the principal process for the integration and implementation of the protection (AT and PS) requirements, standards, and guidelines directed by references (a) through (t).
4. Policy
 - a. This instruction applies to all NAVOPSPTCENs, but focuses specifically on antiterrorism force protection (ATFP) requirements for armed off-installation NAVOPSPTCEN military, civilian employee, and contractor personnel. When a NAVOPSPTCEN is located aboard a Commander, Navy Installations Command (CNIC) facility, other Department of Defense (DoD) service facility, or other government-hosted (federal or state) facility, FP will primarily be the responsibility of the host organization. However, NAVOPSPTCEN Commanding Officers (CO) are always responsible for the internal security and safety of their personnel.

b. Where this instruction conflicts with Navy Region Commanders' (REGCOM) guidance and direction, the REGCOM requirements take precedence.

c. Deviation from the policy and standards in this instruction must be documented via a request for a deviation (waiver or exception). Requests must be submitted to COMNAVRESFORCOM (N34) (ATFP) Director via the NAVOPSPTCEN's administrative chain of command (Reserve Component Command (RCC) commander).

d. Navy Reserve Armed Watchstanders (AWS) exist solely for the purpose of NAVOPSPTCEN defense and are not permitted to engage in law enforcement (LE) activities. While serving as a NAVOPSPTCEN AWS, Sailors are not serving as qualified LE officers or Navy Security Force and therefore do not meet the requirements of the LE Officers Safety Act of 2004 to carry a concealed weapon per reference (r). Any observation of a crime or suspicious activity or surveillance of a NAVOPSPTCEN facility or its personnel requires notification of local civilian LE and increased vigilance until the situation is resolved. The NAVOPSPTCEN CO will provide careful direction to their respective AWSs and maintain positive command and control (C2) of watchstander actions in situations involving civilian crimes in the vicinity of the command.

e. The policy language used in this instruction includes:

(1) Policies that include the words "will or must" are directive in nature and provide standards, measures, or actions.

(2) Recommended procedures include the word "should". These recommendations provide a framework that support the mandatory policies.

(3) Enabling procedures include the words "may or can". These are not requirements, but are possible actions or measures to take at the discretion of the responsible party.

(4) Prohibitive procedures include the words "must not, will not, or may not" if the action is prohibited without prior authorization. Actions that are advised against but left to the responsible party's judgment include the words "should not."

5. Responsibilities

a. COMNAVRESFORCOM (N34) is responsible for:

(1) Identifying manpower shortfalls that preclude effective FP program execution for inclusion into the Planning, Programming, Budgeting, and Execution System process for Budget Submitting Office (BSO 72).

(2) Developing FP protection requirement analysis to seek resourcing as outlined in reference (c).

(3) Liaising with Commander, United States Fleet Forces (USFF) and CNIC Headquarters to provide consistent FP policy, procedures, and practices in the effective management of off-installation NAVOPSPTCENs.

(4) Developing, managing, and distributing a NAVOPSPTCEN Physical Security Authorized Equipment List (AEL), showing all approved equipment and material authorized for AWSs.

(5) Managing the COMNAVRESFORCOM Arms, Ammunition, and Explosive Program (AA&E) per Naval Ordnance Safety and Security Activity (NOSSA) guidance in reference (o).

b. RCC COs are responsible for:

(1) Publishing guidance to subordinate NAVOPSPTCEN COs to establish security measures per guidance from USFF, Commander Navy Reserve Force (COMNAVRESFOR), COMNAVRESFORCOM, REGCOMs, and higher headquarters directives.

(2) Coordinating with Navy Regions to exercise regional areas of responsibility (AOR), C2 for Navy Reserve personnel, and oversight of respective NAVOPSPTCENs' ATFP plans designed to accomplish all requirements or standards contained in this document.

(3) Assisting COMNAVRESFORCOM and Navy Region with assessing NAVOPSPTCENs to ensure they develop, implement, and maintain ATFP and AA&E programs. Examples include, but are not limited to: AT plan, PS program, NAVOPSPTCEN AWS program, AA&E program, and standard operating procedures (as applicable).

(4) Ensuring that all prospective RCC COs and NAVOPSPTCEN COs attend CO AT Level III training prior to their assumption of command per reference (c).

(5) Ensuring each NAVOPSPTCEN, whether located on installation or off installation, has designated in writing an antiterrorism officer (ATO). Off-installation NAVOPSPTCENs must attend the ATO Level II course however; those that are located on installation should coordinate with their host activity to meet AT requirements per reference (c).

(6) Coordinating and implementing qualification of AWSs for off-installation NAVOPSPTCENs as required by this FP program manual.

(7) Appoint a regional security officer to review and assist with the implementation of regional off-installation NAVOPSPTCEN AT plans, due to the current lack of billeting for dedicated off-installation NAVOPSPTCEN security officers.

c. NAVOPSPTCEN COs are responsible for:

(1) The physical security of their facilities and providing security and protection for personnel under their authority (including eligible dependents and civilians when applicable) consistent with the threat, risk, vulnerability, criticality, assigned roles, missions, and available resources.

(2) Reporting to their respective RCC CO and REGCOM, in whose AOR they are physically located for all matters relating to the ATFP Program.

(3) Executing and coordinating all ATFP program requirements within the NAVOPSPTCEN's AOR per enclosure (1).

(4) Establishing a comprehensive NAVOPSPTCEN physical security program, which must be reviewed and updated as necessary, or at a minimum, annually.

(5) Establishing, operating, and overseeing the NAVOPSPTCEN AWS Program for off-installation NAVOPSPTCENs, which provides for the defense of NAVOPSPTCEN personnel in the event of an armed attack against the NAVOPSPTCEN per the guidance set forth in this instruction.

(6) Designating in writing, a NAVOPSPTCEN ATO who has attended the AT Level II course.

d. NAVOPSPTCEN tenant COs and officers-in-charge are responsible for coordinating all matters pertaining to the NAVOPSPTCEN FP Program with the NAVOPSPTCEN CO or the designated representative.

6. Action. RCC COs and NAVOPSPTCEN COs must comply with the contents of this instruction and establish a security posture necessary to defend against all threats to NAVOPSPTCEN personnel and support REGCOM directed FP measures.

7. Records Management. Records created as a result of this instruction, regardless of media and format, must be managed per Secretary of the Navy Manual 5210.1 of January 2012.

8. Review and Effective Date. Per OPNAVINST 5215.17A, COMNAVRESFOR will review this instruction annually around the anniversary of its issuance date to ensure applicability, currency, and consistency with Federal, Department of Defense, Secretary of the Navy, and Navy policy and statutory authority using OPNAV 5215/40 Review of Instruction. This instruction will be in effect for 10 years, unless revised or cancelled in the interim, and will be reissued by the 10-year anniversary date if it is still required, unless it meets one of the exceptions in OPNAVINST 5215.17A, paragraph 9. Otherwise, if the instruction is no longer required, it will be processed for cancellation as soon as the need for cancellation is known following the guidance in OPNAV Manual 5215.1 of May 2016.

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9. Forms. Forms mandated by this instruction are listed in appendix E.


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Releasability and distribution:

This instruction is cleared for public release and is available electronically only via
COMNAVRESFORCOM Web site, <http://www.public.navy.mil/nrh/Pages/instructions.aspx>

COMNAVRESFORCOMINST 5530.14B
30 Jul 2019

COMMANDER, NAVY RESERVE FORCES COMMAND
FORCE PROTECTION PROGRAM MANUAL



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CHAPTER 1
FORCE PROTECTION PROGRAM MANAGEMENT

0101. Scope. The COMNAVRESFORCOM FP Program establishes program management guidelines that clearly delineate operational and administrative command responsibilities per references (a) through (t). The Reserve Forces (RESFOR) FP Program resides within the responsibility of COMNAVRESFOR and is delegated to COMNAVRESFORCOM for oversight and management. Within the COMNAVRESFORCOM organization, the deputy chief of staff, Operations (N3) is responsible for the oversight and execution of the RESFOR ATP mission, with the Antiterrorism and FP Director (N34) directly supervising program adherence and operations.

0102. Command Structure. As delineated below, REGCOM exercises tactical control (TACON) over NAVOPSPTCEN AWSs and NAVOPSPTCEN FP operations. The NAVOPSPTCEN CO reports to the REGCOM via the RCC commander operationally, in regards to all ATP matters.

0103. Commander, United States Northern Command. Commander, United States Northern Command (USNORTHCOM) is the unified commander that provides C2 of DoD homeland defense efforts within continental United States.

0104. Echelon 2. USFF is a supporting commander to USNORTHCOM, and exercises AT TACON of all ashore and afloat Department of Navy (DON) personnel, resources, infrastructure, information, and equipment within the USNORTHCOM AOR, and is the Chief of Naval Operations (CNO) Executive Agent for FP in the USNORTHCOM AOR. CNIC exercises administrative control (ADCON) over Navy REGCOM. REGCOMs exercise TACON for AT and FP over RCC COs and NAVOPSPTCEN COs.

0105. Echelon 3

a. COMNAVRESFORCOM is the Executive Agent for FP for COMNAVRESFOR and is responsible for the overall management and oversight of the RESFOR FP Program.

(1) The COMNAVRESFORCOM Antiterrorism and FP Director (N34) provides overall policy direction, implementation, execution, operation, oversight, and ADCON of the RESFOR FP Program. COMNAVRESFORCOM (N34) is responsible for supporting CNIC's ATP policies that sustain the NAVOPSPTCEN AWS Program while providing feedback to CNIC (N3AT) regarding the physical security infrastructure requirements of NAVOPSPTCENs, including strengthening anti-access capabilities at armed off-installation NAVOPSPTCENs.

(2) NOSSA has delegated COMNAVRESFORCOM the authority to manage the COMNAVRESFORCOM Arms, AA&E Program.

b. REGCOMs have TACON for FP and will evaluate the FP Program of each NAVOPSPTCEN to ensure compliance with regional and higher headquarters instructions per reference (c). The NAVOPSPTCEN CO must conduct annual self-assessments per reference (b) to ensure compliance with USFF, COMNAVRESFOR, CNIC, COMNAVRESFORCOM, REGCOM, and higher authority requirements.

0106. Echelon 4. RCC commanders are responsible for overseeing the FP Program at all respective NAVOPSPTCENs, whether or not the facility is physically located on a Navy installation. The NAVOPSPTCEN COs must report to their RCC commander for all matters related to the FP Program.

a. The RCC Commander must evaluate the FP Program of each NAVOPSPTCEN under their cognizance to ensure compliance with this manual and higher headquarters instruction. The RCC commander must ensure that the NAVOPSPTCEN CO conducts annual self-assessments per REGCOM guidance.

b. The RCC Commander must request training and assessment team support from the COMNAVRESFORCOM (N34) in order to assess the NAVOPSPTCEN AWS Program at off-installation NAVOPSPTCENs and provide oversight and guidance to NAVOPSPTCEN COs in the operation of the NAVOPSPTCEN AWS Program at their commands. The RCC's Maintenance and Material Management System (3M) Coordinator will provide 3M maintenance support and Personnel Qualification Standard (PQS) guidance to NAVOPSPTCENs in support of the NAVOPSPTCEN AWS Program, per reference (o). RCCs must also support and coordinate the execution of sustainment training for all NAVOPSPTCEN AWSs within their AOR, to include the ordering of non-combat expenditure allocation ammunition as required.

c. The RCC commander must ensure prospective NAVOPSPTCEN COs attend an approved CO AT Level III course prior to assuming command. RCC commanders must coordinate the incumbent and prospective COs turnover based upon this requirement and ensure that any issues identified are brought to the attention of PERS-46, COMNAVRESFORCOM (N7), and COMNAVRESFORCOM (N34).

d. The RCC commander must ensure all staff conducting training for the AWS Program maintain applicable qualifications on file per Navy guidance, directives, and chapter 2 of this instruction.

0107. Echelon 5

a. The NAVOPSPTCEN CO is directly responsible for the safety and security of their NAVOPSPTCEN and all assigned personnel. In the case of off-installation NAVOPSPTCENs, NAVOPSPTCEN CO is responsible for the force protection of assigned personnel using AWSs. All NAVOPSPTCEN COs must conduct the following: (1) Implement FP policies and procedures contained in references (a) through (f), and reference (o), and as set forth in this

manual. The off-installation NAVOPSPTCEN CO will become familiar with all requirements pertaining to managing their command's weapons qualifications, AA&E program, weapons preventive maintenance system (PMS), and AWS training programs per references (a) through (t).

(1) Attend an approved CO AT Level III course prior to assuming NAVOPSPTCEN command.

(2) Report to the REGCOM via the respective RCC commander for all operational matters relating to ATPF.

(3) Ensure effective communication, coordination, and synchronization of actions between all tenants or the host command's AWSs during response to a threat incident.

(4) Implement measures for NAVOPSPTCEN security, including coordination with any tenant activities and local LE.

(5) Develop and publish a NAVOPSPTCEN AT plan, including standard operating procedures where applicable. A copy of tenant command AT plans should be filed at the REGCOM level for off-installation NAVOPSPTCENs or installation CO level for on installation NAVOPSPTCENs and mentioned as such in the NAVOPSPTCENs AT plan. Off-installation NAVOPSPTCENs must include post orders and Pre-Planned Responses (PPR)/Incident Response Plans (IRP) in their AT plan.

(6) Per references (b) and (d), designate an ATO in writing.

b. Additionally, off-installation NAVOPSPTCEN COs must:

(1) Ensure all NAVOPSPTCEN AWSs are fully qualified and have completed required ATPF and weapons training per this manual and all applicable directives, instructions, and regulations.

(2) Provide NAVOPSPTCEN AWSs with mission objectives based on all applicable guidance, including current requirements from respective Navy REGCOM.

(3) Ensure the NAVOPSPTCEN has successfully identified and integrated all local procedures, including all-hazards response, contact information, mutual aid information (local law enforcement), and other local requirements/needs into the NAVOPSPTCEN AT plan and associated NAVOPSPTCEN instructions.

(4) Ensure that one fully qualified AWS and one clearing barrel supervisor are always available to support the AWS duty during normal working hours and drill weekends at off-installation NAVOPSPTCENs. If qualified personnel are not available, the NAVOPSPTCEN

CO must report the situation to the RCC commander immediately to obtain direction on continuing NAVOPSPTCEN operation. The arming status of a NAVOPSPTCEN (i.e., on installation vice off-installation) may only be rescinded by COMNAVRESFORCOM in coordination with USFF, CNIC, and the NAVOPSPTCEN REGCOM.

(5) Ensure that a Navy AWS is always on duty at off-installation NAVOPSPTCENs during all hours the facility is manned, regardless of the armed status of other services and/or other organizations present at the NAVOPSPTCEN.

(6) Ensure the AWS is deployed in a manner that provides the most effective coverage of NAVOPSPTCEN personnel and is deployed per higher headquarters guidance when provided.

(7) Ensure that the NAVOPSPTCEN AT plan meets the requirements of the region's AT plan, which includes post orders, PPRs/IRPs and the Standing Rules for Use of Force (SRUF). The NAVOPSPTCEN CO must ensure required SRUF and use of deadly force training is properly conducted and documented.

(8) Ensure that any agreement with other service(s) or organizations regarding weapons, ammunition and their storage, AWS, and C2 for ATFP force employment and tactical engagements are codified in a memorandum of understanding (MOU) that has been properly vetted by the RCC Staff Judge Advocate General and signed by the NAVOPSPTCEN CO and his or her counterpart. COMNAVRESFORCOM (N34) will be included for situational awareness purposes only.

c. Tenant command COs, OIC, state, and/or federal agencies are responsible for ensuring adequate physical security measures are in place for their facility and for providing sufficient resources to implement, manage, and execute an effective FP program for their commands. To ensure continuity of effort, training in FP related functions should be coordinated between the REGCOM, RCC commander, the NAVOPSPTCEN CO, and local LE. Tenants must coordinate with the NAVOPSPTCEN CO for any AWS requirements and make all arrangements a matter of formal documentation through memorandums of agreement (MOA) or MOUs. This requirement relates primarily to Joint Armed Forces Reserve Centers where other Services may have requirements for armed personnel. Associated Navy Reserve Units must not arm at their NAVOPSPTCENs.

d. The NAVOPSPTCEN ATO is responsible for all AT requirements and is the primary advisor to the CO on all AT-related matters. The NAVOPSPTCEN ATO must report operationally to the NAVOPSPTCEN CO and must be responsible for providing day-to-day leadership and management of the NAVOPSPTCEN's FP Program. The NAVOPSPTCEN ATO must ensure that the NAVOPSPTCEN FP Program complements the REGCOM's ATFP Program.

e. Physical security issues will be coordinated with COMNAVRESFORCOM (N34), the COMNAVRESFORCOM Deputy Chief of Staff for Facilities (N5), the respective RCC commander, the REGCOM, and the installation CO for on installation NAVOPSPTCENs.

0108. Training and Exercises

a. All personnel assigned to NAVOPSPTCENs will receive locally tailored active shooter training within 90 days of reporting for duty, annual refresher training thereafter, and documented on NAVRES 3500/2 (11-77).

b. All personnel assigned to NAVOPSPTCENs (Active Duty, Selected Reservists, Full Time Support, and civilians) will receive annual and documented ATP training provided by a qualified ATO or qualified subject matter expert. Once completed training should be documented and tracked in Fleet Management and Planning System (FLTMPS).

c. The NAVOPSPTCEN ATO must establish a FP training plan. On installation NAVOPSPTCEN training plans should support the host installation's FP plan and meet the installation's tailored requirements. Off-installation training must include PPR/IRP review and required drills/exercises per REGCOM guidance. Additionally, personnel associated with the NAVOPSPTCEN AWS Program have additional training requirements per chapter 4 of this instruction.

CHAPTER 2
THE NAVOPSPTCEN AWS PROGRAM

0201. Mission. NAVOPSPTCEN AWSs are organized, trained, and equipped to provide a single point of defense against armed attacks of off-installation NAVOPSPTCENs. The mission is limited by both jurisdiction and authority regarding the defensive protection of NAVOPSPTCEN personnel, tenants, and assigned Selected Reserve (SELRES) personnel aboard off-installation NAVOPSPTCENs. Only off-installation NAVOPSPTCENs are authorized to establish a NAVOPSPTCEN AWS program. On-installation NAVOPSPTCENs are specifically prohibited from establishing an armed watch pursuant to appendix A, reference (a) and (k).

Note 1: No law enforcement activities will be performed by the NAVOPSPTCEN AWS. Any observation of a crime or suspicious activity requires notification and response of local law enforcement.

Note 2: Off-installation NAVOPSPTCENs will have a minimum of four AWSs in their program. Up to two more watchstander can be added, but must be already fully qualified to be an AWS. No funding or training billet requirements will be allocated for watchstanders that exceed four, except for required weapons qualifications training for AWS duties.

0202. NAVOPSPTCEN AWS

a. AWSs shall include COMNAVRESFORCOM approved SELRES with preferred rate of Master-at-Arms (MA) and a preferred rank of E-6. Fully qualified E-5 candidates for this position are also acceptable. Additionally, NAVOPSPTCEN active component (AC) and FTS staff members of any rank who are fully qualified and trained AWSs IAW chapter 4 of this manual may support the program once vetted through their RCC, with the following minimum requirements:

(1) OPNAV 3591.1F that indicates passing scores for the Navy Handgun Qualification Course (NHQC), Handgun Practical Weapon Course (HPWC), Handgun Low Light Course (HLLC), and Shotgun Practical Weapon Course (SPWC).

(2) Master-at-Arms A-School with a completion date post September 2006 or Armed Security Reaction Force Basic (ASRF-B) certificate of completion (CIN: A-830-0018 or A-830-2216 and A-830-2217).

(3) Non-Lethal-Weapons qualifications to include Oleoresin Capsicum (OC) certification.

(4) NAVEDRTRA 43466-D PQS for 301 M9, 305 M500, 322 Clearing Barrel Supervisor (Must show M9 and M500 portions completed).

b. A watch rotation will be established to ensure that all watchstanders remain proficient and to permit the assigned MA to conduct security and weapons program administration and weapons maintenance duties associated with the NAVOPSPTCEN AWS Program. Unless the NAVOPSPTCEN CO has credible information of an imminent threat, normally only one AWS will be assigned to the watch.

c. The NAVOPSPTCEN CO has the discretion to arm additional qualified watchstanders if they believe that the situation warrants an increase of the FP posture for an imminent threat. The NAVOPSPTCEN CO must inform their TACON for FP and ADCON chains of command when time permits. Additionally, the REGCOM may increase the number of AWSs at the commander's discretion based on timely response to an immediate threat.

d. The NAVOPSPTCEN CO may request permission to add additional AWSs during drill weekends or special events. This includes situations where large numbers of outside individuals will gather at the NAVOPSPTCEN or off site, where the threat to personnel at the NAVOPSPTCEN significantly increases, or to mitigate access control concerns IAW appendix A, reference (o).

(1) Requests to increase the number of AWSs will be submitted by the NAVOPSPTCEN CO to their respective REGCOM with RCC commander endorsement.

(2) Once approved, the RCC Commander will notify COMNAVRESFORCOM (N34) of the increased AWS posture.

(3) Approved requests to arm additional watchstanders will be filed in the NAVOPSPTCEN AWS Binder as long as the watchstanding posture is in effect.

e. Tenant activities are not authorized to establish a separate armed security force without a MOU and approval from the NAVOPSPTCEN CO, RCC commander, and COMNAVRESFORCOM. United States Marine Corps (USMC) armed duty personnel with a proper MOU in place are encouraged and allowed to arm in Navy-led NAVOPSPTCENs. NAVOPSPTCENs must not pass responsibility for having an armed watch to other Service tenants (such as USMC) or to rotate responsibility for the watch with other service or government tenants. The NAVOPSPTCEN will always have their own AWS present while manned per reference (o).

0203. Responsibilities. The NAVOPSPTCEN CO has the inherent responsibility for the overall security of the NAVOPSPTCEN, utilizing multiple factors to determine the level of threat to the command. In coordination with the REGCOM and RCC commander, the NAVOPSPTCEN CO must develop support agreements with local, state, and federal entities as they relate to the security of the NAVOPSPTCEN AWSs.

0204. Weapons Security and Maintenance. The authority to arm watchstanders at NAVOPSPTCENs is vested in the NAVOPSPTCEN CO per reference (k) and this manual. AWSs must be armed and weapons qualified per reference (h).

a. The primary weapon for the NAVOPSPTCEN Armed Watch is the Navy authorized service pistol. The Navy service pistol will be carried in Weapon Condition One per reference (h). Additionally, the NAVOPSPTCEN CO may authorize the deployment of the M500 Shotgun to AWSs. AWSs issued an M500 will be armed with a Navy service pistol simultaneously. The M500 will be carried in Weapon Condition Three per appendix A, reference (h). All weapons, live ammunition, firearms, and non-lethal weapons (NLW) must be kept in a ready for issue (RFI) space consisting of a Class V weapons container, located in a space protected by a remotely monitored intrusion detection system (IDS) and motion sensor. If the IDS becomes inoperative or monitoring is suspended due to system malfunction or loss of monitoring service agreement, then a 24-hour watch must be posted in or within visual range of the space where weapons and ammunition are stored until IDS repairs are completed per reference (f).

b. If weapons are stored in an approved secure enclave, then the IDS may be deactivated for the period that the space is manned by a Secret Internet Protocol Router Network end user whose name is accounted for on the NAVOPSPTCEN CO's posted SIPR Access List. A combined SIPR/RFI space access list should specify who has access to the SIPR and who has access to the RFI Class V weapons container. The IDS will be activated upon departure of the user or if the space is unmanned. Similarly, all AWSs must hold a security clearance appropriate to the secure enclave's security classification level. Classified documents must not be stored in the Class V weapons and ammunition containers. All weapons will be stored, issued, and maintained under regular PMS. The NAVOPSPTCEN's weapons and service ammunition for watchstanding will not be used for live-fire training or weapon re-qualification without the permission of COMNAVRESFORCOM (N34). The AWS/Clearing Barrel Supervisor (CBS) will open the RFI, close and lock the door after exiting. IDS procedures will be followed per paragraph 0610 below. Additionally, Service members authorized to access the RFI must have unique IDS pin codes, for security purposes.

Note: If the Class V weapons container is located within a secure enclave, only qualified AWS personnel may access the enclave while the weapons container is open.

c. Up to 135 9mm rounds are authorized for upload into nine magazines, to allow for magazine rotation. AWSs require three loaded magazines (45 rounds) to execute their duties. One magazine will be loaded into the Navy service pistol and two magazines will be carried in magazine pouches, for a total of 45 rounds. Loaded magazines (if applicable) will be stored in the Class V weapons container along with unloaded ammunition. Unloaded ammunition will be stored in the original ammunition container and sealed with a serialized box type seal (Catalog Number/CLIN: H-542W). OC spray must also be stored in the Class V weapons container.

0205. Alcohol and Prescription Drug Use. In carrying out the NAVOPSPTCEN CO's responsibility for the protection of personnel aboard the NAVOPSPTCEN, AWSs must adhere to the following prohibitions with regard to alcohol and prescription drug use:

a. No AWS must consume any alcoholic beverages within 8 hours prior to the commencement of their assigned watch. In the event of an emergency recall or being recalled due to watchstander shortages and this 8-hour minimum has been breached, the AWS must inform the NAVOPSPTCEN CO directly of this condition and a determination of fitness to perform AWS duties will be made on a case-by-case basis, under the advice of the NAVOPSPTCEN Senior Medical Department Representative (SMDR).

b. AWSs taking prescription drugs or an over-the-counter drug which may adversely affect the performance of his/her duties, must advise the NAVOPSPTCEN's senior medical department representative and NAVOPSPTCEN CO directly of their status. Upon any change in medical status the NAVOPSPTCEN AA&E Screening Officer must rescreen AWSs and forward their recommendation to the NAVOPSPTCEN CO. A determination of fitness to perform AWS duties must be made on a case-by-case basis by the NAVOPSPTCEN CO under the advice of the SMDR, NAVOPSPTCEN ATO, and RCC CO. If the prescription is for a long-term medical condition, then the information will be reported to the NAVOPSPTCEN Medical Department for a determination as to whether the individual is eligible to carry a weapon at all.

Note: The NAVOPSPTCEN CO will forward all medical concerns for AWSs to the COMNAVRESFORCOM Force Medical Officer (N9), via the RCC (N9), who will make the final determination of the watchstander's fitness to carry a weapon.

0206. Post Orders. The NAVOPSPTCEN ATO is responsible for implementing and maintaining all post orders. The NAVOPSPTCEN ATO will establish and publish NAVOPSPTCEN specific post orders which pertain to each assigned security post, per reference (a). A sample post order is contained in appendix D. Post orders must be coordinated with and reviewed by the REGCOM via the RCC commander to ensure alignment with Navy Region procedures prior to approval and signature by the NAVOPSPTCEN CO. These post orders provide written and approved authority to AWSs to execute their duties. All post orders must be reviewed at least annually and signed by the NAVOPSPTCEN CO. Post orders will be reviewed and signed by the new NAVOPSPTCEN CO within 30 days of assumption of command.

0207. Pre-Planned Responses/Incident Response Plans for Most Likely Threats. TACON of a NAVOPSPTCEN and its AWSs rests with the REGCOM for all ATRP related matters. However, the basic point-defense nature of this watch generally does not provide sufficient time for the NAVOPSPTCEN CO or AWS to consult with higher authority or obtain guidance and/or back-up from the NAVOPSPTCEN staff or local LE. Therefore, PPRs/IRPs will be developed by the NAVOPSPTCEN CO and ATO in the approved TACON format to provide a framework for the AWS and other assigned personnel in responding to incidents that may occur.

0208. NAVOPSPTCEN AWS Program Parameters

a. Armed watch operating hours. AWSs are required during all hours that the facility is manned by Navy personnel. Temporary manning during off-duty hours does not require the presence of an AWS. Examples of temporary manning would be the CDO watch turnover during a non-drill weekend, or a funeral honors team procuring a duty vehicle during off-duty hours. Non-Navy NAVOPSPTCEN tenants are responsible for their own personnel's FP during normal business hours and outside normal hours. If USMC personnel or other agency tenants are the sole occupants of the NAVOPSPTCEN facility during off-duty hours or non-drill weekends, then it is the responsibility of that organization to provide any additional FP requirements. If qualified Navy AWSs are unavailable to arm the NAVOPSPTCEN, then the NAVOPSPTCEN must close after notification to the REGCOM and COMNAVRESFORCOM via the RCC commander, until such time as an AWS is available to assume the watch.

b. The NAVOPSPTCEN CO must ensure the armed watch is staffed at all times while the NAVOPSPTCEN is manned by Navy personnel, and that a qualified CBS will be available for upload and download of weapons. When the planned number of qualified AWSs present for duty is reduced to less than four, the NAVOPSPTCEN CO will authorize a planned situation of three available AWSs. The RCC commander will authorize a planned situation of two available AWSs and ensure that an additional CBS is available to arm the watch.

Note: Only COMNAVRESFORCOM (actual) will approve a planned situation where only a single AWS and one CBS is on board with the assurance that an additional CBS is available to arm the watch.

c. An additional NAVOPSPTCEN staff member must complete the Navy Service Pistol Operator PQS and qualify as a CBS independent of the AWSs. Clearing barrel supervisors must show a record of completion for both the 301 (Navy Service Pistol Operator) and 322 (Clearing Barrel Supervisors) watch stations per reference (m) to provide for the upload and download of weapons. Clearing barrel procedures are set forth in chapter 6.

Note: The 301 Watch station (Navy Service Pistol Operator) requires a record of live-fire qualification on the NHQC. Clearing barrel supervisors who are not AWSs only require initial weapons qualification and have no sustainment or requalification requirement.

d. Weapons and ammunition may not be borrowed from other Services or organizations to support AWS duties without approval from COMNAVRESFORCOM.

e. The AWS must be equipped as set forth in appendix C. The NAVOPSPTCEN CO will maintain and sign an AEL of all security watch items, including radios, gun belts, body armor, expandable batons, OC spray, etc. Strict accountability will be maintained of all controlled equipage items. The completion of required inventories will be reported to the RCC CO and any

discrepancies noted will be reported to the COMNAVRESFORCOM (N34) and COMNAVRESFORCOM Logistics (N4).

f. AEL items will be entered into the Reserve Forces Transaction Card (RESFORTAC) Database Program. The following information provides guidance and points of contact to further assist NAVOPSPTCEN Logistics (N4) personnel in the proper tracking of this equipment across the Force.

(1) NAVOPSPTCEN RESFORTAC administrators will create an ATFP "department" within RESFORTAC and load the ATFP items under that department for inventory purposes.

(2) An Excel file provided by COMNAVRESFORCOM (N4) that contains the items in the initial ATFP equipment load-out for each NAVOPSPTCEN will be utilized. Green highlighted items on the spreadsheet need to be entered into RESFORTAC. Yellow highlighted items on the spreadsheet do not need to be entered into RESFORTAC.

(3) At a minimum, inventories are required at the following intervals: change of command, change of responsible custodian (NAVOPSPTCEN ATO), and annually by higher authority. Additional inventory reporting requirements for weapons systems are required and will be communicated via separate correspondence to NAVSURFWARCENDIV Crane, IN.

(4) Ensure body armor is serialized. The body armor system must be entered into RESFORTAC with local, sequential serial numbers for the body armor system and associated components. There are four components to each body armor system: concealable body armor (CBA) (one each), enhanced small arms protective insert (ESAPI) (two each), tactical outer carrier for CBA and ESAPI (one each). Two examples of body armor systems and their associated local serial number designations.

Example A. ITEM	LOCAL SERIAL #
BODY ARMOR, CONCEALABLE, SMALL (1 EA)	N00072ATFP0001-A
ENHANCED SMALL ARMS PROTECTIVE INSERT, SMALL (2 EA)	N00072ATFP0001-B
TACTICAL OUTER CARRIER FOR CBA AND ESAPI, SMALL REGULAR (1 EA)	N00072ATFP0001-C
	N00072ATFP0001-D

Example B. ITEM	LOCAL SERIAL #
BODY ARMOR, CONCEALABLE, MED (1 EA)	N00072ATFP0002-A
ENHANCED SMALL ARMS PROTECTIVE INSERT, MED (2 EA)	N00072ATFP0002-B
TACTICAL OUTER CARRIER FOR CBA AND ESAPI, MED REGULAR (1 EA)	N00072ATFP0002-C
	N00072ATFP0002-D

(5) Each piece must be labeled with the locally assigned serial number for easy identification and to keep the systems together. Entry into RESFORTAC in this manner will assist in managing the phased replacement of these items when required.

(6) A copy of the current RESFORTAC User's Guide can be accessed on the COMNAVRESFORCOM (N4) SharePoint page under "Plans and Policy."

0209. Records Management

a. A NAVOPSPTCEN AA&E Program Manager Binder, Inventory Binder, Weapon Checkout Logs, IDS Log and AWS Training Jackets will be standardized across all armed off-installation NAVOPSPTCENs to provide ready reference and access to all documentation necessary to manage the NAVOPSPTCEN AWS Program. All documents are an inspectable item that will be reviewed during Inspector General visits, inspections by RCC commanders, and COMNAVRESFORCOM technical assist visits and AA&E physical security inspections (PSI).

b. The NAVOPSPTCEN AT/FP binder and documentation contained within must be set up per REGCOM guidance.

c. The AA&E Program Manager's binder must provide all required documentation supporting the AA&E PSI Checklist. Required documentation includes:

- (1) AA&E accountability officer (AO) designation letter.
- (2) AA&E screening officer letter.
- (3) Designation letter to perform weapon and ammunition inventories.
- (4) Restricted Access List signed by NAVOPSPTCEN CO.
- (5) RFI net weight explosive letter.
- (6) Copies of signed DD Form 1348 (07-91) from weapons and ammunition receipt.
- (7) Copies of signed DD Form 1149 (01-16) from weapons and ammunition receipt.
- (8) Copy of MARFORRES' Triennial Armory Survey (if USMC armory is used/no certification is required for deactivated armories storing Class V weapons containers).
- (9) Current signed AA&E forms for all AWSs and clearing barrel supervisors, per reference (f).

(10) Current signed DD Form 2760 (12-02), Qualification to Possess Firearms, for all watchstanders and clearing barrel supervisors.

(11) Monthly serialized small arm and ammunition inventories conducted and signed.

(12) PQS Qualifiers designation letter signed by CO.

(13) Copy of completed annual weapon inventory (provided to NAVSURFWARCENDIV CRANE IN).

(14) Copy of completed annual weapon inventory completed by disinterested 3rd party as defined in chapter 6 of this manual.

(15) Copy of small arms and ammunition inventory turnover, signed by outgoing and incoming NAVOPSPTCEN CO.

(16) Copy of NAVOPSPTCEN Annual AA&E Self-Assessment (appendix A, reference (f).

Note: Specific guidance on AA&E Program Manager Binder, Inventory Binder, Weapon Checkout Logs, and IDS Log setup will be under the examples/forms provided on COMNAVRESFORCOM (N34) SharePoint.

d. A training jacket must be maintained at the NAVOPSPTCEN for each AWSs and CBS. The training jacket will include the following documentation at a minimum (The first three line items apply to both AWSs and clearing barrel supervisors):

(1) Copy of AA&E Screening Form 5530/1 (04-15).

(2) Copy of DD Form 2760 (12-02), Qualification to Possess Firearms, for all watchstanders and clearing barrel supervisors.

(3) Fleet Training Management and Planning System (FLTMPS) copy of security qualifications. Required PQS includes Navy Pistol Operator (301) and M500 Shotgun Operator (305). Fully completed 300 section PQS of each watch station, not just the 300 section coversheet, must be maintained until FLTMPS record has been updated.

Note: Full and completed Clearing Barrel Supervisor (322) PQS will be maintained in member's training jacket with applicable weapons sections signed, indicating weapons for which that individual is qualified to perform clearing barrel supervisor duties.

(4) FLTMPS record of completion for Security Reaction Force-Basic (SRF-B) (CIN: A-830-2218)), the two equivalent courses (Navy Security Force Sentry (CIN: A-830-2216) and

Security Reaction Force Team Member-Basic (CIN: A-830-2217)), or an Auxiliary Security Force Certification from a local or regional security training academy. MA personnel that attended MA "A" School (CIN: A-830-0011) after September 2006 are not required to attend SRF-B. Once SRF-B is completed, there is no requirement to attend again regardless of the date that the school was completed.

(5) Copy of current gun card signed by CO.

(6) Copy of Oleoresin Capsicum (OC) spray qualification and annual NLW certification.

(7) Copies of OPNAV 3591/1 (05-18) Small Arms Qualification (annual and sustainment).

(8) Quarterly Standing Rules for Use of Force (SRUF) training conducted by the NAVOPSPTCEN CO, MA, or other qualified SELRES rating (signed attendance sheet for the past four quarters).

Note: Specific guidance on training jacket setup will be under the examples provided on COMNAVRESFORCOM (N34) SharePoint.

e. HPE Records Manager (also known as TRIM) provides a redundant electronic storage database that allows real time sharing of records between echelon 3, 4, and 5 commands. TRIM User Guides are available on the COMNAVRESFORCOM Homeport page at the following link: https://private.navyreserve.navy.mil/coi/Records_Management/TRIM/SitePages/Home.aspx. All records posted in TRIM must be free of classified information. COs may post memorandums for the record to substitute for files containing classified information. All RCCs and NAVOPSPTCENS, both on and off-installation, must have a "ANTITERRORISM FORCE PROTECTION" container with a file hierarchy and all applicable information posted as described below.

(1) RCC ANTITERRORISM FORCE PROTECTION container.

(a) Under "Your COMMAND ANTITERRORISM FORCE PROTECTION" container, create a cabinet called "ATFP."

(b) Under the cabinet titled "ATFP," create a drawer called "ATFP."

(c) Under the drawer titled "ATFP," create a folder titled "Training Documents."

(d) Within the "Training Documents" folder, RCCs shall post any designation letters and associated certificates for RCC staff members that sign off OPNAV 3591/1 (05-18) Small Arms Qualification Records as the Small Arms Marksmanship Instructors (SAMI) for the AWS Program. Additionally, post any designation letters and associated certificates for RCC staff

members that sign-off on OC certification, NLW annual training, or SRF-B as AT TRASUPs, or NLW instructors for the AWS Program.

(2) NAVOPSPTCEN ANTITERRORISM FORCE PROTECTION container.

(a) Under "Your COMMAND ANTITERRORISM FORCE PROTECTION" container, create a cabinet called "ATFP."

(b) Under the cabinet titled "ATFP," create a drawer called "ATFP."

(c) Under the drawer titled "ATFP," create folders titled "AT Plans/PPRs/Post Orders," "Drill Packages/After Action Reports," "Antiterrorism Working Group (ATWG)/threat working group (TWG) Meeting Minutes," "MOUs/MOAs," and "AT Program Validation by HHQ."

(d) Within the "AT Plans/PPRs/Post Orders" folder, NAVOPSPTCENs must post their AT plan signed by the current NAVOPSPTCEN CO. AT plans must be sanitized of any classified information prior to posting in TRIM. Additionally, NAVOPSPTCENs must post their current PPRs and Post Orders in this folder.

(e) Within the "Drill Packages/After Action Reports" folder, NAVOPSPTCENs must post all AT/FP drill or exercise packages conducted and signed by the CO. Additionally, NAVOPSPTCENs must post After Action Reports or Lessons Learned from these drills or exercises signed by the CO in this folder.

(f) Within the "ATWG/TWG Meeting Minutes" folder, NAVOPSPTCENs must post minutes of previous ATWG or TWG meetings that the NAVOPSPTCEN participated in or hosted. NAVOPSPTCENs may post documentation of a meeting occurrence if the meeting minutes contain classified information.

(g) Within the "MOUs/MOAs" folder, NAVOPSPTCENs must post any current MOUs/MOAs with tenant commands, other services, and local LE/municipalities.

(h) Within the "AT Program Validation by HHQ" folder, NAVOPSPTCENs must post previous RCC Command Assessments of the AT Program and AT Program Reviews and Assessments conducted by the NAVOPSPTCEN's REGCOM.

(i) Within the "AT Program Validation by HHQ" folder, NAVOPSPTCENs must post previous RCC Command Assessments of the AT Program and AT Program Reviews and Assessments conducted by the NAVOPSPTCEN's REGCOM.

0210. Ordering and Storage of Ammunition and Weapons

a. COMNAVRESFORCOM (N4) will order all weapons for off-installation NAVOPSPTCENs. Requests for replacement weapons will be made from the NAVOPSPTCEN CO via the RCC to COMNAVRESFORCOM (N34) for approval. COMNAVRESFORCOM (N4) will place the weapon order through Navy Supply, who will then forward the approved requisition to NAVSURFWARCENDIV CRANE IN for fulfillment of the order.

b. Class V weapons containers will be utilized for the storage of Navy service weapons, ammunition, and OC spray in the quantities authorized. Ammunition that is not contained within gun magazines will be stored in the original packaging and sealed with a serialized box type seal (Catalog Number/CLIN: H-542W).

c. RCC commanders will maintain a qualified Ordnance Information System Retail Manager with an active ammunition account in order to process ammunition requests for their respective region. RCC commanders must carefully screen all NAVOPSPTCEN requests for non-combat expenditure allocation and ensure appropriate ammunition will be requisitioned for NAVOPSPTCEN watchstanding and training requirements.

CHAPTER 3
NAVOPSPTCEN AWS EQUIPMENT AND UNIFORM STANDARDS

0301. Purpose. To provide policy, assign responsibilities, and define procedures concerning the administration and management of the AEL for the NAVOPSPTCEN AWS Program.

0302. Definitions

a. A complete listing of all equipment and materiel authorized by COMNAVRESFORCOM for NAVOPSPTCEN AWSs. The AEL will only list material, equipment, and supplies supporting NAVOPSPTCEN AWS operational requirements (see appendix D).

b. Allowance Change Request. The process/format used to submit proposed changes to the COMNAVRESFORCOM approved AEL.

0303. Responsibilities. The NAVOPSPTCEN ATO will maintain accurate AEL inventories per this chapter. All AWS equipment must be issued per appendix D. NAVOPSPTCENs must not order additional equipment outside of the AEL nor purchase alternate products in place of those approved by COMNAVRESFORCOM. Any Allowance Change Request requests will be submitted by NAVOPSPTCEN ATO to COMNAVRESFORCOM via the RCC commander.

0304. Uniform and Appearance Standards for NAVOPSPTCEN AWSs. These standards apply to all Navy personnel assigned to AWS duties at NAVOPSPTCENs. As representatives of the DON and the NAVOPSPTCEN CO, AWSs will conduct themselves in a courteous manner and maintain a professional appearance at all times.

0305. AWS Equipment

a. AWSs must be equipped with a waist-draw SERPA III or drop leg pistol holster, duty belt, flashlight, flashlight holder, OC spray with holder, flex cuffs/handcuffs, an expandable baton with holder, and a radio with optional speaker-microphone attachment. The AWS will always be armed with a Navy service pistol.

b. AWSs are required to wear body armor meeting a minimum of Level IIIA ballistic protection while on duty (Tactical Outer Carrier with Level IIIA ballistic pads inserted (Male), Female body armor concealed under blouse and tactical outer carrier with ballistic pads NOT inserted (Female)). The NAVOPSPTCEN CO, in coordination with their REGCOM and RCC CO, will determine if Level IV ballistic protection (TOC, ballistic pads (male) or female body armor (female) and ESAPI plates) is required for their AWSs based on the current threat and force protection condition.

c. Flex cuffs/handcuffs are not to be used to conduct LE activities such as arrest or apprehension. Cuffs are only to be used as a temporary restraining device until local LE arrives

on the scene and takes control of the suspect. Only training cuffs may be utilized for AWS training.

0306. Clearing Barrels

a. All armed NAVOPSPTCENs must have a clearing barrel located within vicinity or inside the RFI space in which the Class V weapons container is stored. If space is limited for watchstander outfitting, then a red 3 feet by 3 feet perimeter line will be drawn just outside the RFI space in which the weapons container is stored, and the clearing barrel positioned within the red lined perimeter. The clearing barrel will be fastened to the floor or secured using sandbags or other means to prevent movement.

b. Clearing barrel procedures will be posted adjacent to the clearing barrel perimeter. The Clearing Barrel Supervisor will ensure that strict repeat backs are used by watchstanders conducting the procedures. During upload, turnover, or download, the Clearing Barrel Supervisor will ensure that NAVOPSPTCEN personnel remain clear of the area until the evolution is complete.

CHAPTER 4
FORCE PROTECTION TRAINING

0401. Purpose. This chapter identifies training requirements for AWSs as identified in references (a) and (h). COMNAVRESFORCOM shares a vision with CNO, USFF, CNIC, and the Center for Security Forces (CENSECFOR) for a unified, consistent training program with commonality of training and resources.

0402. Responsibilities

a. NAVOPSPTCENs will develop and maintain a comprehensive PQS program and training plan. The NAVOPSPTCEN's training schedule will be published and reviewed by the NAVOPSPTCEN ATO and approved by the NAVOPSPTCEN CO with direction from the RCC ATPF chain of command.

b. The NAVOPSPTCEN Training Department will schedule sustainment training for AWS personnel via the RCC and REGCOM N34/N3ATs.

0403. AWS Training. All AWSs will complete required training and qualifications prior to assuming their duties and maintain their qualifications throughout the performance of their duties. AWSs must complete annual requalification and semi-annual sustainment training per reference (a) and (h). Additionally, training in the SRUF, to include the Use of Deadly Force, references (e) and (g) respectively, must be required quarterly for all AWSs.

Note: All weapons training must be conducted by a qualified weapons instructor (i.e., SAMI or other branch equivalent).

a. AWSs are Category II armed personnel and require firearms qualification and sustainment IAW reference (b). AWSs will qualify on live courses of fire for the NHQC, the Navy Low-Level Light Course, and the Navy Practical Weapons Course with the Navy service pistol annually. Additionally, all AWSs will qualify on the Shotgun Practical Weapons Course annually. AWSs are also required to undergo semi-annual sustainment training for both the Navy service pistol and M500 per reference (h). An approved Firearm Training Simulator System may be utilized for semi-annual sustainment training. Weapons qualifications are transferable to gaining commands and NAVOPSPTCEN COs must accept incoming personnel qualification status providing its current per reference (h).

b. AWSs are also equipped with an expandable baton and OC spray. Watchstanders must recertify on NLW training for the expandable baton annually. OC spray only requires an initial certification (Level I) exposure.

c. Personnel assigned as SAMI must qualify semi-annually on the courses of fire with the type of weapons they instruct. The use of a simulator is not authorized for personnel assigned as SAMI for requalification purposes.

d. Failure to meet the sustainment and requalification requirements stated in this chapter disqualifies the member from standing the armed watch. The NAVOPSPTCEN CO must remove a disqualified AWS's gun card and take the disqualified member off the watchbill until required qualifications are completed and verified.

e. Training, exercise, and evaluation policy is prescribed in appendix A, reference (a). Individual training is the NAVOPSPTCEN CO's responsibility before any assignment to armed watches. Assigned watchstanders must be capable of fulfilling prescribed measures effectively and per DoD and DON standards and requirements. Collective training will normally be the responsibility of the NAVOPSPTCEN CO. AWSs must be familiar with the essential elements of their respective AT plans and procedures, including the necessary C2 organization and responsibilities, coordination, local alarms, physical security equipment, and reporting requirements.

0404. Security Reaction Force - Basic Training Course

a. AWSs must complete either SRF-B or MA "A" School per reference (a). NAVOPSPTCEN ATOs will coordinate SRF-B training with their respective RCC (N7) for all SELRES MAs who graduate from MA "A" school before September 2006 and Active Component AWS candidates who have not previously graduated from this required course.

b. Prerequisites. The NAVOPSPTCEN CO is responsible for validating prerequisites and screening students prior to course convening:

- (1) No domestic violence convictions.
- (2) Physically fit/passed last Physical Fitness Assessment.
- (3) No light duty.
- (4) Must be medically prescreened to participate in NLW training, specifically for OC Level I direct exposure, per course requirements.
- (5) No previous or current mental health treatment or currently on prescription medication that will affect the use of firearms unless deemed fit for duty by medical provider.

c. Equipment. No additional equipment will be required.

0405. AT Level I, II, and III Training

- a. Per references (b) and (d), NAVOPSPTCEN CO's must ensure all personnel assigned AWS duties, as well as all other staff members receive AT Level I (AT awareness training) annually. AT awareness training will be completed on Navy Knowledge Online or under instruction of a qualified Level I AT awareness instructor.
- b. Per references (b) and (d), all personnel assigned as ATO within the RESFOR enterprise must obtain AT Level II ATO training pursuant to section 0506 of this manual.
- c. Per references (b) and (d), all RESFOR prospective commanding officers and prospective RCC COs must attend AT Level III (CO AT training) prior to assuming command. Normally, such training will be included in the prospective commanding officers pipeline and completed in route to their command assignment. CO AT Level III training is designed to inform COs and commanders about the DoD AT Program and assist them in planning and overseeing the execution of the AT plan at their command and region respectively.

0406. Training Record-Keeping. FLT MPS is the system of record utilized to verify personnel qualifications in RESFOR. Schools and PQS qualifications must be recorded in FLT MPS. If qualifications are not recorded in FLT MPS, a member's Navy Standard Integrated Personnel System electronic training jacket or hard copies of a member's fully completed 300 section PQS and training certificates must be maintained by the NAVOPSPTCEN. Only hard copy training records and certificates signed by qualified instructors must be entered into Service member's training jackets. The following items must be documented prior to achieving final AWS qualification or to retain qualification:

- a. SRF-B (CIN: A-830-2218), both equivalent courses for non-MA personnel Navy Security Force Sentry (CIN: A-830-2216)/Security Reaction Force Team Member Basic (CIN: A-830-2217), or "Auxiliary Security Force" certificate of completion from a local/regional security training academy.
- b. MA "A" School completion after September 2006 or SRF-B/equivalent courses (Navy Security Force Sentry (CIN: A-830-2216)/Security Reaction Force Team Member Basic (CIN: A-830-2217) for all MA personnel attending "A" School prior to September 2006.
- c. Initial Level I oleoresin capicum (OC spray).
- d. Annual NLW certification.
- e. NAVEDTRA 43466-D watch station 301 M9 Service Pistol Operator.
- f. NAVEDTRA 43466-D watch station 305 M500 Shotgun Operator.

g. NAVEDTRA 43466-D watch station 322 Clearing Barrel Supervisor, full PQS (FLTMPS entries no longer accepted).

Note: AWS weapons qualifications will be documented on the OPNAV 3591/1 (02-07) per reference (h) and are not required to be entered in FLTMPS, but hard copies must be maintained in Service member's training record.

0407. Additional Training Programs. RCCs and NAVOPSPTCENs are authorized to establish weapons and ATP training programs, such as dry-fire programs to increase AWS effectiveness. These programs must be established per USN policy and established curriculum, conducted by qualified instructors and approved by their associated REGCOM. Any deviations from policy or established curriculum must be approved by COMNAVRESFORCOM in coordination with CENSECFOR.

0408. Advanced Training Courses. RCCs and NAVOPSPTCENs are strongly encouraged to send their AWSs to additional formalized training courses such as Security Reaction Force-Advanced and the Naval Criminal Investigative Service (NCIS) Security Training Assistance and Assessment Team Active Shooter Response Course, quota availability, travel funding, and operations dictate. The NAVOPSPTCEN CO is responsible for validating prerequisites and screening students prior to course convening as per paragraph 0404.

CHAPTER 5
ANTITERRORISM

0501. General. All NAVOPSPTCEN ATOs must develop an AT plan which will be signed by the NAVOPSPTCEN CO and made available to the REGCOM and RCC commander. The NAVOPSPTCEN ATO must ensure that all applicable assessments are current, held on file at the NAVOPSPTCEN and uploaded on TRIM if unclassified.

0502. Overview. A comprehensive AT program will encompass a systematic and effective approach to providing defensive measures to reduce vulnerability to terrorist attacks. This includes ensuring AT programs address risk management, training, drills, exercises, and readiness. AT plans are integral parts of a complete AT program. NAVOPSPTCENs must use approved AT plan templates established by their REGCOM.

0503. Types of Assessments

a. Criticality Assessment (CA). Per reference (d), a CA will identify NAVOPSPTCEN critical assets/infrastructure and personnel necessary to carry on mission-essential functions. CAs are required for each NAVOPSPTCEN and will require participation by the NAVOPSPTCEN Operations (N3), if applicable, and/or the NAVOPSPTCEN ATO.

b. Threat Assessment (TA). A TA must be obtained and kept on file by the ATO annually at a minimum to determine specific terrorist and criminal threats to the NAVOPSPTCENs. Per appendix A, reference (b), NCIS can provide these assessments.

c. NAVOPSPTCENs are required to develop a list of most likely/dangerous threats from which they must extrapolate a Design Basis Threat upon which the AT plan and resourcing strategy is based.

Note: Specific terrorist threat information may be classified. Classified information must be handled per Navy classified material requirements.

d. Vulnerability Assessments (VA). Per reference (d), VA is an assessment to determine the vulnerability to a terrorist attack against a NAVOPSPTCEN facility. It identifies areas of improvement to withstand, mitigate, or deter acts of violence or terrorism.

e. Local VA. Per reference (b), local VA must be conducted at least annually. A triennial VA performed by the cognizant Navy Region Staff or Naval Facilities Engineering and Expeditionary Warfare Center, using reference (l), satisfies the annual requirement within the concurrent year it is conducted. RCCs will coordinate with their REGCOM to complete these assessments for their individual NAVOPSPTCENs and will report completion of annual assessment for all NAVOPSPTCENs to COMNAVRESFORCOM (N34).

0504. Antiterrorism Risk Management. Risk management is a process that assists AT decision-makers in reducing or offsetting terrorist attack effects. The process identifies, assesses, and controls risk arising from operational factors and helps in determining which NAVOPSPTCENs require the most FP.

0505. Antiterrorism Planning

a. COMNAVRESFORCOM COs must leverage NCIS capabilities regarding terrorism threat intelligence when developing NAVOPSPTCEN AT plans and operations. The Multiple Threat Alert Center (MTAC) must be the focal point for the integration of national and local intelligence, counterintelligence, and criminal intelligence pertaining to criminal, foreign intelligence, and terrorist threats. The REGCOM via the RCC commander will serve as the key integration point for MTAC services for their respective NAVOPSPTCENs.

b. The NAVOPSPTCEN CO must establish a TWG that meets at least quarterly, or more frequently, depending upon the level of threat activity, to develop and refine terrorism threat assessments and coordinate and disseminate threat warnings, reports, and summaries. TWG membership must include the NAVOPSPTCEN CO, ATO, representatives from other local Navy and military branches and tenant commands (i.e., USMC, National Guard, Navy Recruiting Command, etc.), local LE, and regional NCIS representatives if available. On installation NAVOPSPTCENs should participate in the host installation's TWG satisfies the above requirement.

0506. NAVOPSPTCEN Antiterrorism Officer

a. A NAVOPSPTCEN ATO must be assigned and designated in writing for all on and off-installation NAVOPSPTCENs. The NAVOPSPTCEN ATO is charged with managing all AT related matters and must coordinate with tenant command ATOs, the RCC ATO, and REGCOM ATO for unity of effort. The NAVOPSPTCEN ATO must meet the minimum requirements as set forth in reference (b) series as specified below:

(1) Be at least an E-6 or above.

(2) Initial completion of ATO training must be completed via the applicable ATO critical operational issues (CIN: A-830-0031 or CIN: A-830-0032). The NAVOPSPTCEN ATO may be designated if the course was completed within 3 years prior to assuming the ATO duties.

(3) Refresher training must be completed at least once every 3 years. Navy Knowledge Online course Antiterrorism Planning AT Level II (CIN: CENSECFOR-ATP-010) satisfies the Level II ATO refresher training requirement.

b. The NAVOPSPTCEN ATO must have a detailed and thorough knowledge of AT programs and must understand how the program applies to their specific NAVOPSPTCEN.

They also must ensure that each person within the command is aware of the terrorism threat and is trained to employ methods to reduce risk or mitigate the effects of a terrorist attack. The knowledge factors include but are not limited to:

- (1) NCIS MTAC.
- (2) Navy Blue Dart Program (RCC will provide support for non-SIPR capable NAVOPSPTCENs).
- (3) Suspicious activity reporting.
- (4) Dissemination of terrorist threat information.
- (5) DoD AT standards.
- (6) CNO AT Standards.
- (7) Integrated VA process.
- (8) Levels of AT training.
- (9) SIPR Network access (as applicable).
- (10) Core Vulnerability Assessment Management Portal network access or equivalent (RCC support required for non-SIPR capable NAVOPSPTCENs).
- (11) Unified Facility Code criteria.
- (12) USFF/CNIC C4I.

0507. NAVOPSPTCEN Antiterrorism Plan

- a. Every NAVOPSPTCEN (including on installation) must have an approved, signed, validated, and executable AT plan. The AT plan must be reviewed by the NAVOPSPTCEN ATO and exercised at least annually by the NAVOPSPTCEN ATO as applicable.
- b. The NAVOPSPTCEN CO must ensure that per reference (b) and (d), and the REGCOM's guidance, annual threat, criticality, vulnerability, and risk assessments are conducted.
- c. Successful AT plans must be executable and realistically matched to requirements and available resources. All personnel must clearly understand their responsibilities and receive training on AT plan measures. For example, the Random Antiterrorism Measures Plan is not the

sole responsibility of the NAVOPSPTCEN ATO, but involves all departments and tenant activities at the NAVOPSPTCEN.

d. NAVOPSPTCEN CO's will coordinate with their RCC and REGCOM to develop and exercise an effective barrier plan within their AT plan. Any identified resource limitations to implementing this barrier plan should be identified and briefed to both the ADCON and TACON chains of command.

e. AT plans are not considered complete until exercised in their entirety to include incorporating after action reports.

f. When multiple tenants exist at a Navy-led NAVOPSPTCEN facility, the NAVOPSPTCEN CO is responsible for coordinating the NAVOPSPTCEN AT plan and efforts for all tenants within the NAVOPSPTCEN. In all cases, tenant commands must integrate and synchronize their plans into the overarching NAVOPSPTCEN AT plan.

0508. Antiterrorism Working Group. The NAVOPSPTCEN CO must establish an ATWG that meets to develop and recommend policy; prepare planning documents; oversee the implementation of the AT program; develop and refine AT plans; and address emergent or emergency AT program issues. The ATWG must meet at least semi-annually or more frequently depending on the threat level or threat activity. The NAVOPSPTCEN ATWG, consisting of the NAVOPSPTCEN ATO, tenant command representatives, NAVOPSPTCEN MA and any other designated personnel will conduct a semi-annual review of all AT requirements to determine physical security gaps, training shortfalls, higher authority AT policy adherence, and ATFP resource limitations and brief the NAVOPSPTCEN CO on their findings. On installation NAVOPSPTCENS should participate in the host installation's ATWG which satisfies the above requirement.

0509. Antiterrorism Executive Committee. Each RCC must participate in the REGCOM's established AT executive-level committee that meets at least semi-annually to develop and refine AT program guidance, policy, and standards; to act upon recommendations of NAVOPSPTCEN ATWGs and TWGs; and to determine resource allocation priorities to mitigate or eliminate terrorism-related vulnerabilities.

0510. Physical Security Policy

a. The NAVOPSPTCEN CO must adhere to the below access control requirements, however additional measures may be published by the REGCOM through the FP TACON chain of command.

(1) Ensure the access control program meets applicable physical security standards for installation perimeters per references (a) and (j).

(2) Ensure all persons requesting unescorted access have a valid purpose for entry, are identity proofed, vetted, and fitness determined for access.

b. Existing DoD and DON FP and security requirements governed by instructions and manuals implementing and guiding FP, physical security, and AT are not negated by this instruction. Where there is overlap, all parties with equity must work to integrate to the maximum extent possible.

0511. Use of Deadly Force. Use of force, to include use of deadly force, must utilize the Force Continuum per NTTP 3-07.2.1. Deadly Force must only be applied per the SRUF, reference (e), and REGCOM guidance as TACON for FP. Any and all force is to be used only as a last resort, and the force should be the minimum necessary to neutralize the threat.

CHAPTER 6
ARMS, AMMUNITION, AND EXPLOSIVES

0601. Purpose. To establish and issue regulation, guidelines, and safety procedures for the issue, receipt, and accountability of weapons and ammunition assigned to off-installation NAVOPSPTCENs.

0602. Background. This chapter provides guidance for the Navy Reserve Force's Arms, Ammunition, and Explosives (AA&E) Program for off-installation NAVOPSPTCENs. The inherent hazards involved with associated weapons and ammunition require that all personnel be thoroughly familiar with all aspects of the AA&E Program.

0603. Policy. NAVOPSPTCEN personnel will follow written procedures in the execution and management of AA&E per references (f) and (h).

0604. Responsibilities

a. NAVOPSPTCEN CO. The CO is responsible for the physical security, safe operation, maintenance, and accountability of AA&E program.

b. AA&E AO is responsible for the following:

(1) Ensuring the NAVOPSPTCEN maintains an accurate AA&E inventory.

(2) Reporting all weapons and ammunition transactions to the CO and higher authorities.

(3) Ensuring that all AWSs affiliated with the AA&E Program are weapons qualified IAW appendix A, reference (h).

(4) Ensuring all AA&E safety and physical security measures are maintained IAW appendix A, references (a) and (f).

(5) Complete a AA&E security survey using applicable line items from appendix A, reference (f) annually.

(6) Screening personnel prior to their assumption of AA&E related duties and weapons qualification using the OPNAV 5530/1 (04-15) AA&E Screening Form and the DD Form 2760 (12-02), Qualification to Possess Firearms. The AA&E AO will be designated in writing by the NAVOPSPTCEN CO (or RCC if NAVOPSPTCEN CO is acting as the AO) and ensure personnel are screened prior to weapons qualification, weapons/ammunition handling, and annually thereafter IAW appendix A, reference (f). The NAVOPSPTCEN CO may designate additional AA&E screening officer(s) who are not the AA&E AO if desired.

Note 1: NAVOPSPTCENs must be selective in assigning personnel to duties involving the control of AA&E. Only personnel who are mature, stable, and have shown a willingness and capability to perform assigned tasks in a dependable manner must be assigned duties that involve the responsibility for control, accountability, and shipment of AA&E IAW appendix A, reference (r).

Note 2: Per reference (i), 18 U.S.C. §922, states that it is a felony for anyone ever convicted of a misdemeanor domestic violence crime at any time prior to or after the passage of the law (30 September 1996) to possess any firearm or ammunition. This statutory requirement pertains to security personnel utilizing government-issued weapons.

c. NAVOPSPTCEN AO. The AO will ensure that weapons safety precautions are observed by all NAVOPSPTCEN personnel at all times. The NAVOPSPTCEN AO is also responsible for reporting all weapons safety violations to the CO.

0605. Access Control

a. Only authorized personnel will be granted access to the RFI.

b. NAVOPSPTCEN COs will designate personnel authorized to access the RFI in writing on the NAVOPSPTCEN Access List. The access list will be posted inside the RFI out of sight of public view.

(1) RFI Access List: Contains personnel designated as AWSs, Clearing Barrel Supervisors, and required personnel as designated in writing by the CO. All AWSs will be familiarized and trained in RFI operations. If the RFI is shared with a classified space, the access list will annotate access restrictions for each individual. The contents of the list will be last name, first name rate/rank, and access type (Class V safe, SIPR, etc.). The Access List must be kept to a minimum number of personnel necessary to safely operate the RFI.

(2) All entry logs and custody documents will be retained for a minimum of 3 years.

(3) A visitor log will be maintained in the RFI. The log will include visitor name, reason for entry, signature of visitor, signature of escort, date and time entered, and date and time departed.

Note: Class V safe combinations will be changed when individuals knowing the combination no longer requires access, when subjected to compromise, or when taken out of service IAW appendix A, reference (u).

0606. RFI Access Procedures

a. Two-person integrity must be observed at all times, when accessing Class V safe.

- b. The AWS and CBS will inform their chain of command that they will be accessing the Class V safe.
- c. The AWS and Clearing Barrel Supervisor will open the RFI, close and lock the door after exiting. IDS procedures will be followed per paragraph 0609.
- d. Service members authorized to access RFI must have unique pin codes, for security purposes.

Note: While Class V safe is open for any reason, access to RFI must be limited to personnel who are properly screened for access to AA&E.

0607. Weapon and Ammunition Storage.

a. DoD Owned Weapons and Ammunition.

(1) Weapons and ammunition assigned to off-installation NAVOPSPTCENs will be stored in a General Services Administration approved Class V weapons container which will be stored in a space monitored remotely by an IDS and a volumetric motion sensor.

(2) Storage requirements will be per appendix A, reference (f) to include appropriate 12" interior door 1.4 hazard class markings (NSN: 7690-01-081-9584).

(3) A Net Explosive Weight letter will be posted on the RFI safe and signed by the CO. The letter will state the room number for the designated RFI space.

b. Non-DoD Owned Weapons and Ammunition. Non-DoD weapons or ammunition will not be stored in any NAVOPSPTCEN at any time unless authorized by COMNAVRESFORCOM.

c. Inert Ammunition (Dummy Rounds).

(1) Inert dummy rounds are authorized for the purpose of completing required PMS and training. Commands will follow guidance per appendix A, reference (h) when using dummy rounds for training (i.e., implementation of a Dry Fire Program). Any requests to order dummy rounds must be submitted to COMNAVRESFORCOM (N34).

(2) Dummy rounds will be stored inside the RFI but outside the RFI Class V safe and remain segregated from live ammunition at all times. Never, under any circumstance, mix live rounds with dummy rounds.

(3) Dummy rounds must have the same accountability requirements as live rounds and must be added to the NAVOPSPTCEN's AA&E inventory. Loss of any dummy rounds will require an investigation.

(4) The NAVOPSPTCEN CO must limit access of dummy rounds to qualified AWS personnel and qualified maintenance personnel only. Dummy rounds must be properly logged out when taken outside the RFI for training or maintenance.

0608. Inventories

a. Inventory is required at each watch/end of day or if a serialized seal is found broken, AWSs will conduct and log a 100% sight inventory of all weapons and ammunition and account for any ammunition already issued. Any inventory discrepancies will be reported to the NAVOPSPTCEN CO and AA&E AO immediately. The AWS turning over the watch will not be relieved until all discrepancies are resolved. Missing, lost, stolen, or recovered arms and ammunition will be reported IAW appendix A, reference (f), using a unit situation report message format. In the event that a discrepancy is discovered during the inventory, the record must be maintained for a minimum of 4 years.

b. The NAVOPSPTCEN CO will ensure a 100% monthly inventory of weapons is conducted by the AA&E AO or personnel designated in writing of weapons by type and serial number, using the standard monthly inventory form provided on COMNAVRESFORCOM (N34) SharePoint.

c. The NAVOPSPTCEN CO will ensure a 100% monthly inventory of ammunition is conducted by the AA&E AO or personnel designated in writing to conduct inventories of ammunition by lot number and Naval Ammunition Logistics Code (NALC), using the standard monthly inventory form provided on COMNAVRESFORCOM (N34) SharePoint.

Note: The same person must not conduct inventories 2 consecutive months in a row.

d. The command's AA&E AO will submit the annual serialized weapon inventory to NAVSURWARCENDIV CRANE IN using the NAVSURFWARCENDIV Annual Inventory Sheet. Additionally, a second annual inventory must be performed by a disinterested third party officer, senior enlisted (E-7 through E-9), or civilian equivalent (not in the inventory chain of responsibility and not with normal access, but may be from within the command) using the third party inventory Form provided on COMNAVRESFORCOM (N34) SharePoint.

e. NAVOPSPTCEN COs must conduct a 100% inventory of weapons and ammunition during change of command and include weapons by serial number and ammunition by NALC, quantity and lot number in their turnover letters per the example provided on COMNAVRESFORCOM (N34) SharePoint.

0609. Intrusion Detection System

a. NAVOPSPTCEN COs will ensure all IDS requirements are followed IAW appendix A, reference (f). Maintain a daily log of all alarms, including the nature of alarm (e.g., intrusion, system failure, or nuisance alarm), date and time, location, and response made. Keep these logs for 3 years and review them to identify IDS reliability problems.

b. RFI IDS will be deactivated immediately prior to RFI entry and reactivated immediately upon exit of the RFI.

c. Perform periodic unannounced openings of facilities to set off an alarm so that alarm monitor and response force reactions and procedures can be exercised and evaluated. Record of unannounced openings must be logged in the NAVOPSPTCEN's IDS Log.

Note: Alarm monitoring company should be notified prior to performing unannounced openings.

d. RFI IDS will be tested quarterly IAW appendix A, reference (f). A record of the IDS test will be kept for 3 years and the test will be logged in the NAVOPSPTCEN IDS Log.

e. Monthly inspections of visual transmission lines and line conduits will be conducted and logged in the NAVOPSPTCENs IDS Log.

0610. Weapons Issue Procedures

a. All weapons and ammunition will be logged in and out utilizing a weapon and ammunition sign-out log. Logs will be maintained for 3 years.

b. Personnel will only be issued the weapon for the system in which they are currently qualified as directed by the authorization to carry firearms card OPNAV 5512/2 (06-81).

Note: Personnel authorization to carry firearms cards must be kept in Class V safe and issued with weapons. If AWS fails to maintain AA&E screening requirements, or weapons qualifications/sustainment the OPNAV 5512/2 (06-81) must be removed from Class V safe, turned over to NAVOPSPTCEN CO and an administrative remark NAVPERS 1070/613 (08-12) will be generated and signed by member. Once the member meets all requirements to carry a firearm again an OPNAV 5512/2 (06-81) will be issued at the discretion of the NAVOPSPTCEN CO.

c. A qualified 3M maintenance person will conduct the functional check portion of MRC R-53 prior to daily issue of a weapon.

d. When assuming duties as an AWS, the weapons issuer and AWS will follow proper clearing barrel procedures per appendix A, reference (c). Verbatim repeat backs are required during the clearing barrel evolution and complete standardized guard mount checklist provided on COMNAVRESFORCOM (N34) SharePoint.

0611. Negligent Discharge.

a. In the event of a negligent discharge the below listed procedures will be followed at a minimum:

(1) CBS will immediately instruct the individual to place the weapon on the deck next to the clearing barrel and notify the NAVOPSPTCEN AA&E AO or NAVOPSPTCEN CO.

Note: Do not tamper, clean, or otherwise change the condition of the weapon.

(2) The NAVOPSPTCEN AA&E AO or NAVOPSPTCEN CO will take control of the scene and retain the weapon as evidence along with the clearing barrel.

(3) The AWS will make the appropriate entry into the pass-down log. The AWS will have qualifications suspended and will not be issued a weapon until an investigation is completed.

(4) The NAVOPSPTCEN AO will ensure that appropriate information is retained for the investigation.

(5) The Clearing Barrel Supervisor and the affected AWS will submit a statement to NAVOPSPTCEN AO immediately.

(6) The NAVOPSPTCEN will release a Navy Unit situation report IAW appendix A, reference (p).

CHAPTER 7
OFF-INSTALLATION WEAPONS QUALIFICATION SHOOTS

0701. Purpose. To establish and issue regulation, guidelines, and safety procedures for the execution of NAVOPSPTCENSs off-installation weapons qualification shoots.

0702. Background. This chapter provides guidance for the Navy Reserve Force's off-installation NAVOPSPTCENSs to use NAVOPSPTCEN weapons for weapons qualifications and sustainment shoots. The inherent hazards involved with associated weapons and ammunition require that all personnel be thoroughly familiar with all aspects of the AA&E Program and COMNAVRESFORCOM (N34) Small Arms and (1.4S) Transportation Standard Operating Procedures (SOP) #N34-004.

0703. Policy. NAVOPSPTCEN personnel will follow written procedures in the execution of off-installation weapons qualification shoots IAW appendix A, references (f), (h) and (v).

0704. Responsibilities

a. RCC CO is responsible for:

(1) Ensuring the proper execution of CNRFC Small Arms and 1.4S Ammunition Transportation SOP #N34-004.

(2) Ensuring proper management of OIS accounts in his/her region and maintain compliance IAW appendix A, reference (w).

(3) Ensuring the AWS Program Manager, coordinates and manages all off-installation weapons qualification shoots with NAVOPSPTCENSs, to ensure compliance with all instructions and directives.

b. RCC AWS Program Manager is responsible for:

(1) Managing and coordinate all off-installation weapons qualification shoots with RCC OIS Manager and NAVOPSPTCENSs.

(2) Ensuring all proper weapons qualification shoot documentation is received and tracked at the RCC (i.e. 3591s, 1348s, and expenditure reports).

(3) Ensuring that all gun shoots are conducted with properly qualified SAMIs, using the Navy course of fire IAW appendix A, reference (h).

c. RCC OIS Manager is responsible for:

(1) Ensuring proper management of OIS, in the ordering, prepositioning and reporting requirements IAW appendix A, reference (w).

d. NAVOPSPTCEN CO is responsible for:

(1) Ensuring the physical security and accountability of weapons and ammunition transported to off-installation weapons qualification shoots.

(2) Ensuring the personnel entrusted to transport weapons and ammunition for the purpose of off-installation weapons qualification shoots, follow strict compliance IAW appendix A, reference (v), while in the capacity of transporting weapons and ammunition at all times.

e. Arms, Ammunition, and Explosives (AA&E) Accountability Officer is responsible for:

(1) Maintaining inventory accuracy.

(2) Reporting all weapons and ammunition transactions to the Commanding Officer and appropriate authorities.

(3) Ensuring all personnel assigned to transport and handle AA&E are properly screened using OPNAV 5530/1 and DD Form 2760.

(4) Ensuring all drivers are familiar and comply with appendix A, reference (v).

f. AA&E Drivers are responsible for:

(1) Being thoroughly familiar with appendix A, reference (v).

(2) Ensuring proper inspections are completed prior to any transportation of AA&E IAW appendix A, reference (v).

(3) Ensuring vehicle used for the transport of AA&E is equipped with all required safety equipment IAW appendix A, reference (v).

(4) Performing vehicle inspection IAW appendix A, reference (v), prior to transportation of AA&E.

(5) Possessing a valid driver's license.

(6) Being at least 21 years old, if transporting AA&E.

(7) Maintaining a good driving record.

(8) Being thoroughly familiar with AA&E safety regulations.

(9) Completing AMMO-18 Course, Basic Explosive Safety (WEB ONLY).

0705. Ammunition Management

a. All NAVOPSTCENs will submit formal written requests to RCC OIS managers 90 days in advance to have ammunition for weapons qualification shoots prepositioned at an authorized DOD OIS reporting unit.

b. RCC OIS managers must submit a monthly expenditure report to COMNAVRESFORCOM N34 by the 5th of every month.

c. All expenditure reports must be submitted to the RCC OIS manager within 24 hours of expenditure of ammunition. RCC OIS manager must enter all expenditures into their perspective OIS-Retail accounts within 24 hours of receipt.

0706. Memorandums of Understanding (MOU)

a. All off-installation weapons qualification shoots will have an MOU in place with any unit or range where ammunition is received, stored, or weapons qualification shoots are conducted.

b. MOUs generated for the use of a weapons qualification range, must include the range taking responsibility for disposal of all expended brass.

0707. Weapons Qualification Shoots

a. A formal written request must be submitted to the RCC AWS program manager by NAVOPSTCENs that wish to take their weapons off-installation for weapons qualification shoots. Written request must include the name and location of the range, number of shooters and date of qualification shoot.

b. Only RCC SAMIs or RCC approved SAMIs will conduct live fire weapons qualification shoots.

c. Upon completion of a weapons qualification shoot, all OPNAV 3591/1s must be submitted to the RCC AWS Program Manager within 24 hours of weapons qualification completion.

Note: No live ammunition will leave the range upon completion of weapons qualification shoots and all expended brass will be turned over to the responsible range.

Note: Re-fueling is the only authorized stop while transporting AA&E. During authorized stops, AA&E must be under constant surveillance.

0708. Transportation of Arms

a. Commanding Officers may authorize the use of Privately Owned Vehicles (POV) in the transportation of arms. All vehicles will be inspected IAW DD Form 626.

b. Personnel transporting arms will have a signed memo from their Commanding Officer that designates them by name authorization to transport AA&E, to include serial numbers of weapons, quantity and authorized location for transport.

Note: Arms are not authorized to be transported more than 100 miles from NAVOPSTCENs.

c. Arms will only be transported in approved weapon hard cases listed in the CNRFCINST 5530.14 (series) AEL.

d. Arms cases must have two combination locks on each case (only drivers will know lock combination while transporting arms).

e. Only combination locks listed in this instruction AEL will be authorized for the transport of arms.

f. Two person integrity will be maintained at all times while transporting arms.

Note: Ammunition and arms will not be transported together in the same motor vehicle at any time.

Note: Verify all weapons are clear and safe prior to transport.

Note: Commanding Officers will approve all transportation routes prior to the movement of arms.

0709. Transportation of Ammunition

a. Commanding Officers may authorize the use of Privately Owned Vehicles (POV) in the transportation of ammunition. All vehicles will be inspected IAW appendix A, reference (z). If a government vehicle is used while transporting ammunition, only a qualified inspector IAW appendix A, reference (q) can perform a DD Form 626 inspection on government vehicles.

b. Commanding Officers who wish to have qualified inspector perform government vehicle inspections, his/her personnel must complete the following courses IAW appendix A, reference (q) via the Defense Ammunition Center (DAC) website (www.dactces.org):

- (1) AMMO-18-DL (online course) (NKO)
- (2) AMMO-49-DL (online course) (optional) (NKO)
- (3) AMMO-51-MV (classroom)

Note: Schedule and classroom billet request for AMMO-51-MV, can be obtained from the DAC website.

c. Personnel transporting ammunition will have a signed memo from their Commanding Officer that designates them by name authorization to transport AA&E, to include Naval Ammunition Logistics Code (NALC), Lot number, quantity and authorized location for transport.

d. A DD Form 2890 is required in order to transport DOD ammunition, and must be filled out when ammunition is received.

Note: Smoking is not permitted in vehicle while transporting ammunition.

- e. 1.4S is the only class of ammunition allowed for transport.
- f. Two-person integrity will be maintained at all times while transporting ammunition.
- g. Transportation of ammunition will not exceed 200lbs gross cargo weight of Hazard/Class 1.4S.
- h. Ammunition must be secured (tied down) to prevent lateral movement, be in a locked compartment within the vehicle and not visible from the outside. Cars will transport in a lockable trunk space and pickup trucks in bed of truck with bed cover and lockable tailgate bed cover, (transportation of ammunition in a truck bed requires a wooden barrier between metal bed and ammunition containers).

Note: Ammunition is not to be transported more than 100 miles.

0710. Required Documentation. The following is the required documentation for transport of AA&E:

- a. Transportation of arms:
 - (1) Signed memo from the Commanding Officer that designates drivers by name authorization to transport AA&E, to include serial numbers of weapons, quantity and authorized location for transport.
 - (2) DD Form 626
 - (3) Signed authorized route from the Commanding Officer.

b. Transportation of ammunition:

(1) Signed memo from the Commanding Officer that designates drivers by name authorization to transport AA&E, to include Naval Ammunition Logistics Code (NALC), Lot number, quantity, and authorized location for transport.

(2) DD Form 626

(3) DD Form 2890

(4) DD Form 1348

(5) Signed authorized route from the Commanding Officer.

0711. Records Management. All forms and documentation from the transportation of AA&E and weapons qualification must be kept for a period of three years and is subject to inspection at any time.

APPENDIX A
REFERENCES

- (a) OPNAVINST 5530.14E of 20 Nov 2017
- (b) OPNAVINST F3300.53 of 26 May 2009
- (c) DoD 5210.56, Carrying of Firearms and the Use of Force by DoD Personnel Engaged in Security, Law and Order, or Counterintelligence Activities, November 2016
- (d) DoD Instruction O-2000.16 of 5 May 2017
- (e) CJCSI 3121.01B
- (f) OPNAVINST 5530.13C
- (g) SECNAVINST 5500.29C
- (h) OPNAVINST 3591.1F
- (i) 18 U.S.C. §922
- (j) Directive-Type Memorandum (DTM) 09-012, Interim Policy Guidance for DoD Physical Access Control, 08 Dec 09 (NOTAL)
- (k) USFFC EXORD of 24 Jul 2015
- (l) SECNAV M-5214.1 of December 2005
- (m) NAVEDTRA 43466D
- (n) CNIC Manual 3502.2, Navy Security Force Shore Training Manual, 16 March 2018
- (o) USFF AT OPORD 3300-15 of 1 January 2013
- (p) OPNAVINST F3100.6J of 22 December 2009
- (q) NAVSEA OP-5
- (r) NTRP 3-07.2.2 of August 2003
- (s) DoD Manual 5100.76 Physical Security of Sensitive Conventional Arms, Ammunition, and Explosives of 17 April 2012

- (t) Joint Staff Arming 171500Z Mar 16
- (u) SECNAV M-5510.36 of 06 Jun 2006 DON Information Security Program: Chapter 10
- (v) COMNAVRESFORCOM (N34) (SOP #N34-004) Small Arms and (1.4S) Transportation Standard Operating Procedures.
- (w) NAVSUP P-742 Conventional Ordnance Stockpile Management Policies and Procedures.

APPENDIX B
DEFINITIONS

Administrative Control. The direction or exercise of authority over subordinate or other organizations with respect to administration and support, including organization of Service forces, control of resources and equipment, personnel management, logistics, individual and unit training, readiness, mobilization, demobilization, discipline, and other matters not included in the operational missions of the subordinate or other organizations. Administrative control is synonymous with administration and support responsibilities identified in Title 10, U.S.C. This is the authority necessary to fulfill Military Department statutory responsibilities for administration and support. ADCON may be delegated to and exercised by commander (CDR)s of Service forces assigned to a combatant commander (CCDR) at any echelon at or below the level of Service component command. ADCON is subject to the command authority of CCDRs. ADCON may be delegated to and exercised by CDRs of Service commands assigned within Service authorities. Service CDRs exercising ADCON will not usurp the authorities assigned by a CCDR having combatant command (COCOM) over CDRs of assigned Service forces.

Assess. Accurately identify adversary capabilities that can be used against friendly personnel, physical assets, or information and precisely derive adversary courses of action planned or employed with the intent to destroy or disrupt operational readiness.

Commander. Any flag officer or other command authority or civilian supervisor in a comparable position.

Defend. Resist hostile actions directed against friendly personnel, physical assets, or information to preserve operational readiness.

Detect. To collect and obtain timely, unambiguous, and accurate data regarding adversary capabilities, actions planned, or employed against friendly resources (personnel, physical assets, or information). Focus is the adversary's capabilities as well as actions.

Deterrence. The range of DoD efforts and capabilities to discourage aggression or coercion by potential adversaries.

Hostile Act. An attack or other use of force against the United States or U.S. Forces, which includes force used directly to preclude or impede the mission and/or duties of U.S. Forces and the recovery of U.S. personnel and vital U.S. government property. In certain circumstances, the use of force against U.S. nationals, their property, U.S. commercial assets, and/or other designated non-U.S. Forces, foreign nationals, and their property is also a hostile act.

Hostile Intent. The threat of imminent use of force against the United States or U.S. Forces, which includes the threat of imminent use of force that would preclude or impede the mission and/or duties of U.S. Forces, including the recovery of U.S. personnel or vital U.S. government

property. In certain circumstances, hostile intent is the threat of imminent use of force against U.S. nationals, their property, U.S. commercial assets, and/or designated non-U.S. Forces, foreign nationals, and their property.

Initial Response. The first actions taken at a scene of an incident is to prevent the incident from becoming worse.

Intelligence. The product resulting from the collection, processing, integration, evaluation, analysis, and interpretation of available information concerning foreign nations, hostile or potentially hostile forces or elements, or areas of actual or potential operations. The term is also applied to the activity which results in the product and to the organizations engaged in such activity.

Prevent/Deter. Deter, dissuade, or restrict an adversary from conducting hostile actions against friendly personnel, physical assets, or information.

Protection. Protection consists of five groups of activities: hardening of positions, protecting personnel, assuming mission- oriented protective posture, using physical defense measures, and reacting to attack.

Navy Region Commander. The individual assigned as commander of a designated Navy geographic region.

Restrict. To confine, restrain/deter that limits actions of an adversary.

Required Operational Capabilities level. The classification from one to five of each installation is based on the criticality of assets assigned and functions performed and supported. The names and locations of these installations are classified.

Security. Measures taken by a military unit, activity, or installation to protect it against all acts designed to or which may impair its effectiveness. A condition that results from the establishment and maintenance of protective measures that ensures a state of invulnerability from hostile acts or influence.

Tactical Control. Command authority over assigned or attached forces or commands, or military capability or forces made available for tasking, that is limited to the detailed direction and control of movements or maneuvers within the operational area necessary to accomplish missions or tasks assigned. Tactical control (TACON) is inherent in operational control. TACON may be delegated to, and exercised at any level at or below the level of combatant command. TACON provides sufficient authority for controlling and directing the application of force or tactical use of combat support assets within the assigned mission or task.

Warning. Responsively react to actionable intelligence regarding adversary plans and actions directed against friendly personnel, physical assets, or information by disseminating warnings or predictions in a timely, accurate, and unambiguous manner. Specifically, warning includes the acknowledgement and communication of dangers implicit in a wide spectrum of activities by potential adversaries ranging from routine defense measures to substantial increases in readiness and force preparedness and to acts of terrorism or political, economic, or military provocation; operating procedures, practices, or conditions which may result in injury or death if not carefully observed or followed.

Vulnerability. In antiterrorism, a situation or circumstance that, if left unchanged, may result in the loss of life or damage to mission-essential resources. The susceptibility of a nation or military force to any action by any means through which its war potential or combat effectiveness may be reduced or its will to fight diminished. The characteristics of a system that cause it to suffer a definite degradation (incapability to perform the designated mission) as a result of having been subjected to a certain level of effects in an unnatural (man-made) hostile environment. In information operations, a weakness in information system security design, procedures, implementation, or internal controls that may be exploited to gain unauthorized access to information or an information system.

APPENDIX C
LIST OF ACRONYMS

3M	Maintenance and Material Management
AA&E	Arms, Ammunition, and Explosives
ADCON	Administrative Control
AEL	Authorized Equipment List
AO	Accountability Officer
AOR	Area of Responsibility
AT	Antiterrorism
ATFP	Antiterrorism Force Protection
ATWG	Antiterrorism Working Group
ATO	Antiterrorism Officer
AWS	Armed Watchstander
C2	Command and Control
CA	Criticality Assessment
CBA	Concealable Body Armor
CCDR	Combatant Commander
CENSECFOR	Center for Security Forces
CNIC	Commander, Navy Installations Command
CNO	Chief of Naval Operations
COMNAVRESFOR	Commander, Navy Reserve Force
COMNAVRESFORCOM	Commander, Navy Reserve Forces Command
CO	Commanding Officer
DoD	Department of Defense
DON	Department of Navy
ESAPI	Enhanced Small Arms Protective Insert
FLTMPs	Fleet Management and Planning System
FP	Force Protection
IDS	Intrusion Detection System
IRP	Incident Response Plan
LE	Law Enforcement
MA	Master-at-Arms
MOA	Memorandum of Agreement
MOU	Memorandum of Understanding
MTAC	Multiple Threat Alert Center
N3	Force Operations
N34	Force Antiterrorism Director
N4	Force Logistics
N5	Force Facilities
N9	Force Medical
NCIS	Naval Criminal Investigative Service

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NHQC
NLW
NAVOPSPTCEN
NAVSURFWARCENDIV
NOSSA
OC
OPNAV
PPR
PS
RCC
REGCOM
RESFOR
RESFORTAC
RFI
SAMI
SELRES
SIPR
SRF-B
SRUF
TA
TACON
TWG
USFF
USMC
USNORTHCOM
VA

Navy Handgun Qualification Course
Non-lethal Weapon
Navy Operational Support Center
Naval Surface Warfare Center
Naval Ordnance Safety and Security Activity
Oleoresin Capsicum
Office of the Chief of Naval Operations
Pre-Planned Response
Physical Security
Reserve Component Command
Navy Region Commander
Reserve Forces
Reserve Force Transaction Card
Ready for Issue
Small Arms Marksmanship Instructor
Selected Reservist
Secret Internet Protocol Router
Security Reaction Force - Basic
Standing Rules for the Use of Force
Threat Assessment
Tactical Control
Threat Working Group
Commander, United States Fleet Forces
United States Marine Corps
United States Northern Command
Vulnerability Assessment

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APPENDIX D
NAVOPSPTCEN AWS PROGRAM AUTHORIZED EQUIPAGE LIST (AEL)

WATCHSTANDING

PART NUMBER	NOMENCLATURE	DESCRIPTION	NSN	COMMENTS	PRIORITY	QUANTITY	ALLOWANCE	CAGE	AVERAGE LIFE	UNIT OF ISSUE	COST
4-0076-0134	EYEWEAR PROTECTION	SAWFLY SHOOTERS DELUX KIT, CLEAR, SOLAR, AND VERMILLION LENSES, LARGE, HEAD CIR 23.5",	N/A	NOTE 5	PRI 2	1	PER AUTHORIZED PERSONNEL	30VZ5	NOTE 13	EA	\$ 50.81
300-0157-001	INSERTS, ENHANCED SMALL ARMS, X-LARGE	ENHANCED SMALL ARMS PROTECTIVE INSERT (ESAPI) X-LARGE, 7.1 LBS, 11" W, 14" L	8470-01-520-7382	NOTE 6, 13	PRI 1	2	PER AUTHORIZED PERSONNEL	70133	5 YEARS	EA	\$ 553.69
300-0156-001	INSERTS, ENHANCED SMALL ARMS, LARGE	ENHANCED SMALL ARMS PROTECTIVE INSERT (ESAPI) LARGE, 6.25 LBS, 10.25" W, 13.25" L	8470-01-520-7385	NOTE 6, 13	PRI 1	2	PER AUTHORIZED PERSONNEL	70133	5 YEARS	EA	\$ 553.69
300-0155-001	INSERTS, ENHANCED SMALL ARMS, MEDIUM	ENHANCED SMALL ARMS PROTECTIVE INSERT (ESAPI) MEDIUM, 5.45 LBS, 9.5" W, 12.5" L	8470-01-520-7373	NOTE 6, 13	PRI 1	2	PER AUTHORIZED PERSONNEL	70133	5 YEARS	EA	\$ 553.69
300-0154-001	INSERTS, ENHANCED SMALL ARMS, SMALL	ENHANCED SMALL ARMS PROTECTIVE INSERT (ESAPI) SMALL, 4.75 LBS, 8.75" W, 11.75" L	8470-01-520-7370	NOTE 6, 13	PRI 1	2	PER AUTHORIZED PERSONNEL	70133	5 YEARS	EA	\$ 553.69
300-0153-001	INSERTS, ENHANCED SMALL ARMS, X-SMALL	ENHANCED SMALL ARMS PROTECTIVE INSERT (ESAPI) X-SMALL, 3.8 LBS, 7.25" W, 11.5" L	8470-01-520-7360	NOTE 6, 13	PRI 1	2	PER AUTHORIZED PERSONNEL	70133	5 YEARS	EA	\$ 553.69
TOC-APVCN-XLARGE-BLK	TACTICAL OUTER CARRIER (TOC) XLARGE, BLACK	TACTICAL OUTER CARRIER (TOC) BLACK, XLARGE	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$ 210.00
TOC-APVCN-LARGE-BLK	TACTICAL OUTER CARRIER (TOC) LARGE, BLACK	TACTICAL OUTER CARRIER (TOC) BLACK, LARGE	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$ 210.00
TOC-APVCN-MEDIUM-BLK	TACTICAL OUTER CARRIER (TOC) MEDIUM, BLACK	TACTICAL OUTER CARRIER (TOC) BLACK, MEDIUM	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$ 210.00
TOC-APVCN-SMALL-BLK	TACTICAL OUTER CARRIER (TOC) SMALL, BLACK	TACTICAL OUTER CARRIER (TOC) BLACK, SMALL	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$ 210.00
TOC-APVCN-XSMALL-BLK	TACTICAL OUTER CARRIER (TOC) XSMALL, BLACK	TACTICAL OUTER CARRIER (TOC) BLACK, XSMALL	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$ 210.00
L-NSF2-A17-WTYK	TOC ID PATCH, BLK, US NAVY SECURITY FORCES	TOC ID PATCHES, BLACK W/WHITE LETTERING, US NAVY SECURITY FORCES.	N/A	NOTE 5	PRI 3	2	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$12.50
TP11-NA-YK-US	POUCHES, SHOTGUN	12 ROUND SHOTGUN SHELL POUCH, BLACK.	N/A	NOTE 2	PRI 2	3	PER INSTALLATION	450U2	7 YEARS	EA	\$ 24.95
12674561	SLING, SMALL ARMS, RIFLE, M16	A LOOPED STRAP MOUNTED ON THE UNDERSIDE OF A SHOULDER FIRED WEAPON TO PROVIDE THE MEANS FOR CARRYING THE WEAPON OR STEADYING THE WEAPON FOR FIRING. M4-16	1005-01-216-4510	NOTE 2	PRI 2	3	PER TRAINING DEPARTMENT	19204	7 YEARS	EA	\$ 2.99
268-05(LG)	HELMET, ADVANCED COMBAT, LARGE	ADVANCED COMBAT HELMET (ACH), FOLIAGE GREEN 504, ONE NVG HOLE, 4-POINT CHIN STRAP AND PAD SUSPENSION SYSTEM, SIZE LARGE WITH A SIZE 3/4 INCH PAD SUSPENSION.	8470-01-529-6344	NOTE 6	PRI 1	1	PER AUTHORIZED PERSONNEL	81337	5 YEARS	EA	\$ 273.87
268-05(MD)	HELMET, ADVANCED COMBAT, MEDIUM	ADVANCED COMBAT HELMET (ACH), FOLIAGE GREEN 504, ONE NVG HOLE, 4-POINT CHIN STRAP AND PAD SUSPENSION SYSTEM, SIZE MEDIUM WITH A SIZE 3/4 INCH PAD SUSPENSION.	8470-01-529-6329	NOTE 6	PRI 1	1	PER AUTHORIZED PERSONNEL	81337	5 YEARS	EA	\$ 273.87
268-05(SM)	HELMET, ADVANCED COMBAT, SMALL	ADVANCED COMBAT HELMET (ACH), FOLIAGE GREEN 504, ONE NVG HOLE, 4-POINT CHIN STRAP AND PAD SUSPENSION SYSTEM, SIZE SMALL WITH A SIZE 3/4 INCH PAD SUSPENSION.	8470-01-529-6302	NOTE 6	PRI 1	1	PER AUTHORIZED PERSONNEL	81337	5 YEARS	EA	\$ 273.87
268-05(L)	HELMET, ADVANCED COMBAT, X-LARGE	ADVANCED COMBAT HELMET (ACH), FOLIAGE GREEN 504, ONE NVG HOLE, 4-POINT CHIN STRAP AND PAD SUSPENSION SYSTEM, SIZE X-LARGE WITH A SIZE 3/4 INCH PAD SUSPENSION.	8470-01-529-6365	NOTE 6	PRI 1	1	PER AUTHORIZED PERSONNEL	81337	5 YEARS	EA	\$ 273.87
6360-74-411	HOLSTER, TRIPLE RETENTION, M18, RH	TRIPLE RETENTION HOLSTER, STX PLAIN BLACK, QLS, SIG MK-11 (P228/P229), RIGHT HANDED.	N/A	NOTE 1, 8, 10	PRI 1	3	PER INSTALLATION	1KR76	7 YEARS	EA	\$ 80.85
6360-74-412	RETENTION, M18, LH	BLACK HAWK DROP HOLSTER FOR M9 BERETTA (NO PART NUMBER YET) RIGHT HANDED.	N/A	NOTE 1, 8	PRI 1	1	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$ 80.85
N/A	HOLSTER, TRIPLE RETENTION, M9, RH	BLACK HAWK DROP HOLSTER FOR M9 BERETTA (NO PART NUMBER YET) RIGHT HAND	N/A	NOTE 1	PRI 1	3	PER INSTALLATION		7 YEARS	EA	
N/A	HOLSTER, TRIPLE RETENTION, M9, LH	BLACK HAWK DROP HOLSTER FOR M9 BERETTA (NO PART NUMBER YET) LEFT HAND	N/A	NOTE 1, 10	PRI 1	1	PER AUTHORIZED PERSONNEL		7 YEARS	EA	
4306048K-L	HOLSTER, TRIPLE RETENTION, M9, LH	SERP TAC L3 MATTE BLACK-LEFT HAND BERETTA 92/96/M9/M9A1	N/A	NOTE 1, 10	PRI 1	1	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$127.82

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430604BK-R	HOLSTER, TRIPLE RETENTION, M9, RH	SERP TAC L3 MATTE BLACK-RIGHT HAND BERETTA 92/96/M9/MPAO	N/A	NOTE 1	PRI 1	3	PER INSTALLATION		7 YEARS	EA	\$127.82
6326FYS	VEST, CONCEALABLE BODY AMOR, XSMALL, BLACK	ENFORCER 6000, FEMALE	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$ 742.95
6326FS	VEST, CONCEALABLE BODY AMOR, SMALL, BLACK	ENFORCER 6000, FEMALE	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$ 742.95
6326FM	VEST, CONCEALABLE BODY AMOR, MED, BLACK	ENFORCER 6000, FEMALE	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$ 742.95
6326FL	VEST, CONCEALABLE BODY AMOR, LARGE, BLACK	ENFORCER 6000, FEMALE	N/A	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$ 742.95
11001302	HANDCUFFS	ACCUMOLD, HANDCUFF, LINKED, MODEL 2015-H	N/A	NOTE 2	PRI 1	1	PER AUTHORIZED PERSONNEL	1KR76	7 YEARS	EA	\$ 19.20
26130	HOLDER, HANDCUFFS	ACCUMOLD, HANDCUFF HOLDER	N/A	NOTE 2	PRI 1	1	PER AUTHORIZED PERSONNEL	50905	7 YEARS	EA	\$ 17.25
MON-4202	HANDCUFFS, FLEX-CUFFS	FLEX-CUFFS, TRIFOLD	N/A	NOTE 2	PRI 1	2	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$ 16.12
3027	HOLDER, BATON	FRONT DRAW BATON HOLDER FOR 26" FRICTION LOCK BATONS	N/A	NOTE 5	PRI 1	3	PER INSTALLATION	1KR76	7 YEARS	EA	\$ 17.40
11PT02BK	HOLDER, CARTRIDGE, DUAL	HSGI: DOUBLE PISTOL TACO MOLLE, BLACK (SEEVAL10)	N/A	NOTE 5	PRI 1	3	PER INSTALLATION		7 YEARS	EA	\$37.13
11MAC0BK	HOLDER, OC/OLEORESIN CAPSICUM, LARGE	HSGI: MULTI-ACCESS COMMTACO MOLLE, BLACK (SEEVAL10)	N/A	NOTE 5	PRI 1	3	PER INSTALLATION		7 YEARS	EA	\$34.99
	HOLDER, RADIO	ACCUMOLD, UNIVERSAL SUMLINE RADIO HOLDER W/ SWIVEL	N/A	NOTE 5	PRI 1	1	PER AUTHORIZED PERSONNEL	50905	7 YEARS	EA	\$ 27.75
XLS0-5301C	FLASHLIGHT, MINI	MAG-LITE, XL-50 KIT, BLACK, 3 "AAA" BATTERIES, CLEAR/RED/BLUE LENSES, ANTI-ROLL CAP	N/A	NOTE 5	PRI 1	1	PER AUTHORIZED PERSONNEL	06134	7 YEARS	EA	\$ 26.24
P-TKR-06	MEDICAL, KIT SUPPLIES	MICRO TRAUMA KIT BASIC MEDICAL SUPPLIES (SEEVAL 10)	N/A	NOTE 2		2	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$53.96
HW-M-TKN-EMPTY-MD-BK	MEDICAL, POUCH BAG	MEDIUM TRAUMA KIT NOWI (EMPTY) IN BLACK (SEEVAL10)	N/A	NOTE 2		1	PER AUTHORIZED PERSONNEL		7 YEARS	EA	\$57.12
CBAFM53ABLK2X	VEST, CONCEALABLE BODY AMOR, 2X-LARGE	VEST, CONCEALABLE BODY AMOR, COMPLETE SLR, III, CONSISTING OF (1) CARRIER, (1) FRONT INSERT, (1) BACK INSERT, (1) 7" X 8" STEEL PLATE, SIZE 2X-LARGE	8470-01-621-9908	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	4ERV9	5 YEARS	EA	\$710.51
CBAFM53ABLK3X	VEST, CONCEALABLE BODY AMOR, 3X-LARGE	VEST, CONCEALABLE BODY AMOR, COMPLETE SLR, III, CONSISTING OF (1) CARRIER, (1) FRONT INSERT, (1) BACK INSERT, (1) 7" X 8" STEEL PLATE, SIZE 3X-LARGE	8470-01-621-9910	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	4ERV9	5 YEARS	EA	\$710.51
CBAFM53ABLK1L	VEST, CONCEALABLE BODY AMOR, LARGE	VEST, CONCEALABLE BODY AMOR, COMPLETE SLR, III, CONSISTING OF (1) CARRIER, (1) FRONT INSERT, (1) BACK INSERT, (1) 7" X 8" STEEL PLATE, SIZE LARGE	8470-01-621-9892	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	4ERV9	5 YEARS	EA	\$710.51
CBAFM53ABLK1M	VEST, CONCEALABLE BODY AMOR, MEDIUM	VEST, CONCEALABLE BODY AMOR, COMPLETE SLR, III, CONSISTING OF (1) CARRIER, (1) FRONT INSERT, (1) BACK INSERT, (1) 7" X 8" STEEL PLATE, SIZE MEDIUM	8470-01-621-9887	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	4ERV9	5 YEARS	EA	\$710.51
CBAFM53ABLK5	VEST, CONCEALABLE BODY AMOR, SMALL	VEST, CONCEALABLE BODY AMOR, COMPLETE SLR, III, CONSISTING OF (1) CARRIER, (1) FRONT INSERT, (1) BACK INSERT, (1) 7" X 8" STEEL PLATE, SIZE SMALL	8470-01-621-9884	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	4ERV9	5 YEARS	EA	\$710.51
CBAFM53ABLK1X	VEST, CONCEALABLE BODY AMOR, X-LARGE	VEST, CONCEALABLE BODY AMOR, COMPLETE SLR, III, CONSISTING OF (1) CARRIER, (1) FRONT INSERT, (1) BACK INSERT, (1) 7" X 8" STEEL PLATE, SIZE X-LARGE	8470-01-621-9898	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	4ERV9	5 YEARS	EA	\$710.51
CBAFM53ABLKXS	VEST, CONCEALABLE BODY AMOR, X-SMALL	VEST, CONCEALABLE BODY AMOR, COMPLETE SLR, III, CONSISTING OF (1) CARRIER, (1) FRONT INSERT, (1) BACK INSERT, (1) 7" X 8" STEEL PLATE, SIZE X-SMALL	8470-01-621-9880	NOTE 6, 13	PRI 1	1	PER AUTHORIZED PERSONNEL	4ERV9	5 YEARS	EA	\$710.51
LTRP100-13	KEY, HANDCUFF	RESTRAINT SYSTEM	5340-01-609-9838	NOTE 2	PRI 3	1	PER AUTHORIZED PERSONNEL	0N995	7 YEARS	EA	\$5.01

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26135	HOLDER RING KEY	ACCUMOLD, SILENT KEY RING HOLDER.	N/A	NOTE 2	PRI 1	1	PER AUTHORIZED PERSONNEL	50905	7 YEARS	EA	\$ 16.13
1000132	BATON, EXPANDABLE, 26"	EXPANDABLE BATON 26", BLACK.	N/A	NOTE 4	PRI 1	1	PER AUTHORIZED PERSONNEL	1K876	7 YEARS	EA	\$56.35
4-0076-0234	EYEWEAR, PROTECTION	SAFELY SHOOTERS DELUX KIT, CLEAR, SOLAR, AND VERMILLION LENSES, REGULAR, HEAD CIR 22" - 23.5".	N/A	NOTE 4	PRI 2	1	PER AUTHORIZED PERSONNEL	30VZ5	7 YEARS	EA	\$ 50.81

PHYSICAL SECURITY

PART NUMBER	NOMENCLATURE	DESCRIPTION	NSN	COMMENTS	PRIORITY	QUANTITY	ALLOWANCE	CAGE	AVERAGE LIFE	UNIT OF ISSUE	COST
7550G	BINOCLULAR, HP	BINOCLULAR, HP, III OPTICAL DEVICE TYPE LENS AND PRISM, OBJECTIVE APERTURE DIAMETER 50MM NOMINAL, EYEPIECE FOCUSING TYPE INDIVIDUAL, MAGNIFICATION 7.0X NOMINAL, CARRYING CASE PROVIDED.	6650-01-108-6629	NOTE 4	PRI 2	2	PER INSTALLATION	8W201	7 YEARS	EA	\$ 33.67
APC-100PTM	CLEARING BARREL, PED.	CLEARING BARREL, PED.	4933-01-515-9005	NOTE 6	PRI 1	2	PER RFI	0W2A5	7 YEARS	EA	\$ 1,255.18
RL1019-KIT	KIT, FLASHLIGHT	MAGLITE MAGCHARGER LED RECHARGEABLE FLASHLIGHT KIT, BLACK, CHARGING CRADLE W/ 12V CONNECTOR AND 120AC VOLT WALL CONVERTER, SPARE LENSES (ASXX376 RED, CLEAR, AND BLUE), ANTI-ROLL DEVICE, AND TWO UNIVERSAL MOUNTING BRACKETS AND MOUNTING SCREWS. LIGHT DIMENSIONS: LENGTH 4.8" (121.92 MM), BARREL DIAMETER .7" (25.4 MM), INSPECTION MIRROR, 11" LENGTH, RECTANGULAR GLASS MIRROR 1-1/2" X 1-1/4", SPRING LOADED FOR ONE HANDED OPERATION, MAYBE LOCKED INTO ANY ANGLE FROM 90-180 DEGREE.	N/A	NOTE 4	PRI 2	2	PER INSTALLATION	30616	7 YEARS	KT	\$ 99.75
71-520	MIRROR, TELESCOPIC INSPECTION	INSPECTION MIRROR, 11" LENGTH, RECTANGULAR GLASS MIRROR 1-1/2" X 1-1/4", SPRING LOADED FOR ONE HANDED OPERATION, MAYBE LOCKED INTO ANY ANGLE FROM 90-180 DEGREE.	5120-00-278-9926	NOTE 4	PRI 2	2	PER INSTALLATION	77335	7 YEARS	EA	\$ 7.10
NCTRF PD 04-07/1	BADGE, IDENTIFICATION, CLOTH	BADGE, IDENTIFICATION, EMBROIDERED, SEW-ON, FUSIBLE BACKING, FULL COLOR, COMPUTER FILE NAME, NSF.DST.	8455-01-617-6354	NOTE 5	PRI 3	4	PER ACTIVE DUTY/RESERVE MAA	32263	7 YEARS	EA	\$1.06
NCTRF PD 16475	BADGE, IDENTIFICATION, METAL	BADGE, IDENTIFICATION, GOLD PLATED MIRROR POLISH MATCH T10H CHIP NUMBER 6, INSCRIPTION T10H CHIP NUMBER TWENTY-SIX BLACK, LACQUERED BOTH SIDES, HEIGHT-2-1/2", WIDTH-1-3/4", MATERIAL-RED OR YELLOW BRASS.	8455-01-617-6192	NOTE 5	PRI 3	1	PER ACTIVE DUTY/RESERVE MAA	32263	7 YEARS	EA	\$6.97
1165190	SUPER SCANNER V	HAND-HELD METAL DETECTOR	6095-01-471-6027	NOTE 1	PRI 2	2	PER INSTALLATION		10 YEARS	EA	\$82.19
6170-006	FIRST AID KIT	FIRST AID KIT	6545-01-010-7754	NOTE 1	PRI 2	2	PER INSTALLATION	04024	7 YEARS	EA	\$ 115.36
MIL-W-1053	WHISTLE, BALL	WHISTLE, BALL	8465-00-254-8803	NOTE 5	PRI 2	1	PER AUTHORIZED PERSONNEL		3 YEARS	EA	\$ 1.96

WEAPONS and ORDNANCE

PART NUMBER	NOMENCLATURE	DESCRIPTION	NSN	COMMENTS	PRIORITY	QUANTITY	ALLOWANCE	CAGE	AVERAGE LIFE	UNIT OF ISSUE	COST
9346412	PISTOL, M9	PISTOL, M9, 9mm	1005-01-118-2640	NOTE 1	PRI 2	5	PER INSTALLATION	19200	7 YEARS	EA	\$ 386.00
A359	CARTRIDGE, 9MM, DUMMY	CARTRIDGE 9MM DUMMY	1305-01-206-8351	NOTE 1	PRI 2	10	PER INSTALLATION		7 YEARS	EA	\$ 0.39
RL1019-KIT	SHOTGUN, M500, 12GA	SHOTGUN, M500, MOSSBERG 20" BARRELL	1006-01-371-5639	NOTE 1	PRI 2	3	PER INSTALLATION		7 YEARS	EA	\$ 250.00
AA55	CARTRIDGE, 12GA, DUMMY	CARTRIDGE, 12GA, DUMMY	1305-01-380-3255	NOTE 1	PRI 2	7	PER INSTALLATION		7 YEARS	EA	\$ 0.65
PF-H540-4PESTD-TCA	CASE, TRANSIT	PELICAN™ M9 TRANSIT CASE	N/A	NOTE 3	PRI 2	1	PER INSTALLATION		7 YEARS	EA	\$ 93.75
PF-H1530-4PESTD-TCA	CASE, TRANSIT	PELICAN™ MOSSBERG 590AL TRANSIT CASE	N/A	NOTE 3	PRI 2	1	PER INSTALLATION		7 YEARS	EA	\$ 262.50
1791H	LOCK	PAULOCK 4", RESETTABLE COMBINATION	5340-00-292-0896	NOTE 5	PRI 2	4	PER INSTALLATION		7 YEARS	EA	\$ 12.66
2VXR4	STRAPS	RATCHET TYPE 1 1/2", LOCKING (BOX OF 2)	N/A	NOTE 5	PRI 2	1	PER INSTALLATION		7 YEARS	PKG	\$ 29.55
466310	EXTINGUISHER, FIRE, AUTO	KIDDE, MODEL AUTO 5FX, REGULAR DRY CHEMICAL, EXTINGUISHES CLASS B & C FIRES, FITTED W/ ONE TOUCH PRESSURE CHECK, VELCRO MOUNTING BACK	N/A	NOTE 5	PRI 2	2	PER INSTALLATION	63317	7 YEARS	EA	\$ 16.61

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TRAINING

PART NUMBER	NOMENCLATURE	DESCRIPTION	NSN	COMMENTS	PRIORITY	QUANTITY	ALLOWANCE	CAGE	AVERAGE LIFE	UNIT OF ISSUE	COST
BATC300	BATON, COMBAT TRAINING, 26"	DIPPED FOAM W/HOLLOW PLASTIC POLYMER CORE; FITS IN DUTY BELT FLASHLIGHT RING; PRACTICALLY UNBREAKABLE; USED BY DEFENSE TACTICS INSTRUCTOR LAW ENFORCEMENT OFFICER TRAINING EQUIPMENT, 26" LENGTH, 1.625" DIAMETER.		NOTE 2	PRI 2	5	PER RCC TRAINING DEPARTMENT	05KV3	7 YEARS	EA	\$ 33.44
2000H	PROTECTOR, HEARING	DESIGNED FOR USE W/SAFETY HELMET, SOUND ATTENUATION 18.2 DB AT 250 HZ, 33.8 DB AT 8000 HZ, FULLY DIELECTIC.	N/A	NOTE 2	PRI 2	5	PER RCC TRAINING DEPARTMENT	69984	7 YEARS	EA	\$ 25.13
	SUIT, INSTRUCTOR BODY SIZE MEDIUM	TRAINING AID, REDMAN SUIT, INSTRUCTOR BODY SIZE SMALL/MEDIUM HELMET SIZE MEDIUM UP TO 5'10", UP TO 180 LBS.	N/A	NOTE 3	PRI 2	1	PER RCC TRAINING DEPARTMENT	05KV3	7 YEARS	EA	\$ 1,107.20
RMXP1	SMALL/MEDIUM HELMET SIZE MEDIUM	TRAINING AID, BLUE GUN, BERETTA 92F/M9.	6920-01-479-8660	NOTE 3, 12	PRI 2	10	PER RCC TRAINING DEPARTMENT	3DWA2	7 YEARS	EA	\$ 30.75
FSB92F	TRAINING AID, BERETTA 92F/M9, BLUE	TRAINING AID, BLUE GUN, SHOTGUN, LIGHTWEIGHT AND READILY DISTINGUISHABLE AS A TRAINING IMPLEMENT.	6920-01-502-8860	NOTE 3, 12	PRI 2	10	PER RCC TRAINING DEPARTMENT	3D616	7 YEARS	EA	\$ 126.45
FS590A1	TRAINING AID, REDMAN STRIKING SHIELD (BAG)	TRAINING AID, REDMAN STRIKING SHIELD (BAG), 19-1/2" X 30" X 5-1/2".	N/A	NOTE 2	PRI 2	5	PER RCC TRAINING DEPARTMENT	05KV3	7 YEARS	EA	\$ 95.46
BS300P	TRAINING AID, REDMAN STRIKING SHIELD (BAG)	TRAINING AID, REDMAN SUIT, INSTRUCTOR BODY SIZE LARGE/X-LARGE HELMET SIZE LARGE, FOR OVER 5'10", OVER 180 LBS.	N/A	NOTE 3	PRI 2	1	PER RCC TRAINING DEPARTMENT	05KV3	7 YEARS	EA	\$ 1,107.20
RMXP4T	LARGE HELMET SIZE LARGE	TRAINING AID, BLUE KNIFE.	6910-01-470-6255	NOTE 2	PRI 2	4	PER RCC TRAINING DEPARTMENT	0LDS6	7 YEARS	EA	\$ 12.60
FSTK	TRAINING AID, TRAINING KNIFE, BLUE										

PMS

PART NUMBER	NOMENCLATURE	DESCRIPTION	NSN	COMMENTS	PRIORITY	QUANTITY	ALLOWANCE	CAGE	AVERAGE LIFE	UNIT OF ISSUE	COST
5564102	ROD, CLEANING	ROD, CLEANING, SMALL ARMS, 9MM	1005-00-556-4102	NOTE 5	PRI 2	1	PER PISTOL	19204	7 YEARS	EA	\$ 1.73
630146	ROD, CLEANING	ROD, CLEANING, SMALL ARMS, WOODEN, 12GA.	5120-00-278-9926	NOTE 5	PRI 2	1	PER 12GA	19204	7 YEARS	EA	\$ 3.14
1314P	BRUSH, CLEANING	BRUSH, CLEANING, BORE SMALL ARMS, 12GA.	1005-01-307-5272	NOTE 5	PRI 2	2	PER WEAPON	3G924	7 YEARS	EA	\$3.68
7162132	BRUSH, CLEANING	BRUSH, CLEANING, BORE SMALL ARMS, 9MM.	1005-00-716-2132	NOTE 5	PRI 2	2	PER WEAPON	19204	7 YEARS	EA	\$5.32
V602	GLOVES, DISPOSABLE	GLOVES, DISPOSABLE, POWDER/LATEX-FREE	6515-01-455-2768	NOTE 5	PRI 2	2	PER INSTALLATION	0HL53	5 YEARS	BX	\$9.07
11686408	SWAB, CLEANING	SWAB CLEANING, SMALL ARMS, 1.3"X1.3" COTTON PATCH	1005-00-912-4248	NOTE 5	PRI 2	3	PER INSTALLATION	19204	5 YEARS	PG	\$7.40
5013516	SWAB, CLEANING	SWAB CLEANING, SMALL ARMS, 2.5"X2.5" COTTON PATCH	1005-00-288-3565	NOTE 5	PRI 2	2	PER INSTALLATION	19204	5 YEARS	PG	\$15.83
N209B04	TOWEL, WIPING	TOWEL, MACHINERY WIPING, MEDIUM-DUTY, 24"X14-1/4"	7920-00-519-1912	NOTE 5	PRI 2	10	PER INSTALLATION		5 YEARS	BX	\$47.41
	GOGGLES, SAFETY	GOGGLES, SAFETY, CHEMICAL, IMPACT/SPASH	N/A	NOTE 5	PRI 2	5	PER INSTALLATION		5 YEARS	EA	\$2.30
22-01103	KIT, WEAPONS CLEANING, 12GA	KIT, WEAPONS CLEANING, SHOTGUN, 12GA	5180-01-516-3222	NOTE 5	PRI 2	1	PER WEAPON	0RAU7	5 YEARS	KT	\$151.47
22-01102	KIT, WEAPONS CLEANING, 9mm	KIT, WEAPONS CLEANING, PISTOL, 9MM	5180-01-516-3220	NOTE 5	PRI 2	1	PER WEAPON	0RAU7	5 YEARS	KT	\$128.27

NOTES

NOTE 1: Request for this item requires RCC review and approval prior to CNRFC approval. Item can only be ordered by CNRFC.

NOTE 2: Item can be purchased at the RCC level and requires no higher echelon approval.

NOTE 3: Item is only allowed at RCC level for training purposes with CNRFC approval.

NOTE 4: Item can be purchased at the NOSC level with RCC approval.

NOTE 5: Item can be purchased at the NOSC level and requires no higher echelon level approval.

NOTE 6: Items can be purchased at the RCC level but requires CNRFC approval.

NOTE 7: Item not supported by the local supply system and must be acquired through RCC.

NOTE 8: Can only be purchased when M18 (SIG SAUER P320) is issued.

NOTE 9: Item used for training purposes only.

NOTE 10: Left handed holsters are ordered on an "as needed" basis only.

NOTE 11: Written justification required.

NOTE 12: These training aids are allowed at the NOSC in reduced QTYs: 2-M9 and 3-M500.

NOTE 13: Average life based on manufacturer's recommendation. Does not indicate expiration date.

ONLY CNRFC HAS THE AUTHORITY TO MODIFY ITEMS LISTED ON AEL.

IF THE RCC OR NOSC WISH TO ORDER ITEMS NOT LISTED ON AEL, WRITTEN JUSTIFICATION WILL BE REQUIRED ALONG WITH APPROVAL FROM CNRFC.

QUANTITIES LISTED UNDER ALLOWANCE COLUMN AS "PER AUTHORIZED PERSONNEL" INDICATES GEAR REQUIRED TO OUTFIT THE INDIVIDUAL SAILOR FOR WATCH STANDING DUTIES. THIS DOES NOT INDICATE ONE OF EACH SIZE FOR EACH WATCHSTANDER.

NOT REQUIRED TO ORDER MAXIMUM ALLOWED QUANTITIES. RCC IS ALLOWED TO DECREASE QUANTITIES AT NOSC WITH CNRFC APPROVAL.

PRI-1: MISSION CRITICAL. EQUIPMENT WHICH HAS BEEN DEEMED CRITICAL AND HIGH RISK TO LIFE SAFETY (EXAMPLE: PPE).

PRI-2: MISSION ESSENTIAL. EQUIPMENT WHICH IS NEEDED TO SUPPORT THE MISSION, BUT WORKAROUNDS ARE AVAILABLE TO MINIMIZE RISK TO LIFE SAFETY (EXAMPLE: INSPECTION MIRROR, TRAINING AIDS).

PRI-3: NON-MISSION CRITICAL. EQUIPMENT WHICH DOES NOT HAVE AN IMPACT ON LIFE SAFETY ISSUES, THERE ARE MANUAL ALTERNATIVES AVAILABLE WHICH CAN SUPPORT THE MISSION (EXAMPLE: EQUIPMENT

APPENDIX E
FORMS MANAGEMENT CONTROL

- a. NAVRES 3500/2 (11-77)
REPORT OF TRAINING

https://navalforms.documentservices.dla.mil/formsDir/NRES%203500_2.PDF

- b. DD Form 1348 (07-91)
DoD REQUISITION FORM SINGLE USE

<http://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd1348.pdf>

- c. DD Form 1149 (01-16)
REQUISITION AND INVOICE/SHIPPING DOCUMENT

<http://www.esd.whs.mil/Portals/54/Documents/DD/forms/dd/dd1149.pdf>

- d. DD Form 2760 (12-02)
QUALIFICATION TO POSSESS FIREARMS OR AMMUNITION

<https://www.minot.af.mil/Portals/51/documents/DD%20Form%202760.pdf?ver=2016-11-17-133757-363>

- e. OPNAV 3591/1 (05-18)
SMALL ARMS QUALIFICATIONS RECORD

https://navalforms.documentservices.dla.mil/formsDir/_OPNAV_3591_1__1305.pdf

- f. OPNAV 5512/2 (06-81)
AUTHORIZATION TO CARRY FIREARMS

https://navalforms.documentservices.dla.mil/formsDir/_OPNAV_5512_2_3057.pdf

- g. NAVEDTRA 43466-D
M16 (SERIES) RIFLE OPERATOR

<http://greenflash-studios.com/aircargo/M16%20Security%20Force%20Weapons%20308.pdf>

- h. NAVPERS 1070/613 (08-12)
ADMINISTRATIVE REMARKS

https://www.public.navy.mil/bupers-npc/reference/forms/NAVPERS/Documents/NAVPERS_1070-613_Rev08-12.pdf