



Meritorious Advancement Program Reserve (MAP-R)



Smart Sheet

17 DEC 2020

Description

The Meritorious Advancement Program Reserve (MAP-R) is a Navy program to meritoriously advance eligible personnel in paygrades E5 and below to the next higher paygrade. The program is intended to give Commanding Officers the opportunity to recognize their best Sailors by nominating them for advancement when they are ready for the next level of responsibility. The program also gives greater authority to commands to better shape the Navy workforce by developing and rewarding its most talented Sailors while maintaining rating community health. MAP-R is transitioning from a current manual business process to an automated process within the Navy Standard Integrated Personnel System (NSIPS) to improve the Navy's ability to advance its best performing Sailors. Changes and benefits are highlighted below.

Manual As-Is Process

- Processes are on paper and not centrally tracked
- Eligibility is manually calculated
- Nominee list is manually maintained
- Manual transfer of documents for approval/adjudication
- Manual processing of advancements
- Prone to human errors and time consumption

Automated To-Be Process

- System will track MAP processes from the beginning to the end
- Nomination opportunity and quota distribution will be managed in the system
- System will determine MAP eligibility based on eligibility criteria
- Nominee list will be created and managed in the system
- Approval/adjudication will be done in the system
- Built-in business rules to reduce human errors and man-hours



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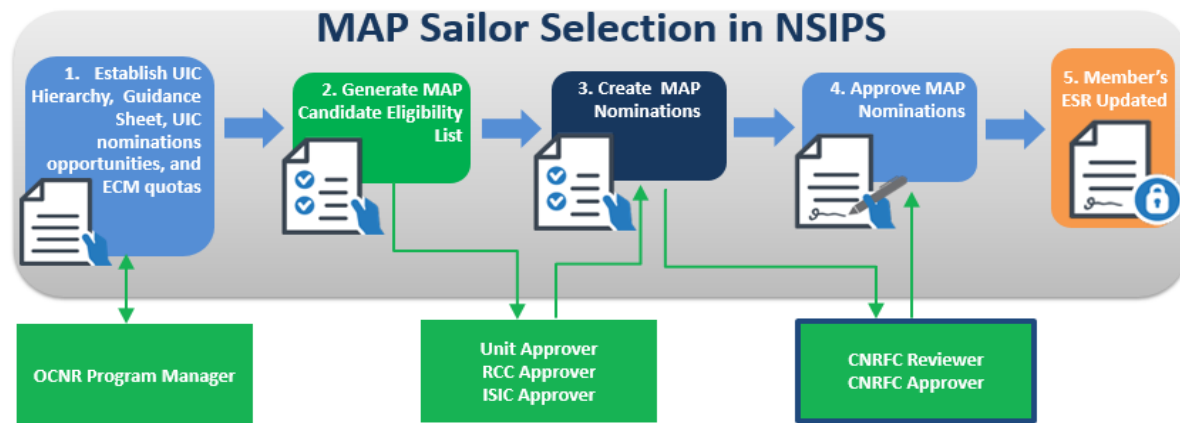
Deployment and Implementation

MAP automated capability is available for the Reserve Component via NSIPS release 1.4.22.0. The automated process will be implemented beginning with the 2021 Spring MAP season one. A User Implementation Plan has been developed by COMNAVRESFOR N1 in coordination with OCNR and the PMW 240 Enterprise Change Management (ECM) team.

Automated Business Processes

MAP-R Sailor Selection in NSIPS

The automated business process of selecting a Sailor for meritorious advancement begins when the OCNR MAP Program Manager establishes MAP UIC Hierarchy, creates the MAP season Guidance Sheet, and enters nomination opportunities and Enlisted Community Manager (ECM) quotas in NSIPS. The process ends with the Enlisted Service Member's advancement captured in the Member's Electronic Service Record (ESR).



MAP-R Nomination Opportunity and Quota Management in NSIPS

NSIPS is automating nomination opportunity and ECM quota management. Commissioned, Augment, and CANREC supported commands will have the opportunity to compete for quotas, by rating, as set by the ECM. Nomination opportunities are calculated based on Billets Authorized (BA) at each unit or command, and differ between commissioned units and augment units. ECM quotas will vary depending on the community health of ratings.



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User Group / Role	Activity
OCNR Program Manager	<ul style="list-style-type: none">• Create MAP Guidance Sheet• Load UIC Nomination Opportunities• Load ECM Quotas• Update UIC hierarchy
Unit Approver	<ul style="list-style-type: none">• Retrieve/review MAP Guidance Sheet• Review Candidate Eligibility List• Create nomination package and attach Key Supporting Documents (KSD)
RCC Approver ISIC Approver	<ul style="list-style-type: none">• Retrieve/review MAP Guidance Sheet• Rank order nominations received from units
CNRFC Reviewer CNRFC Approver	<ul style="list-style-type: none">• Retrieve/review MAP Guidance Sheet• Rank order nominations received from units• Apply ECM quotas to rank order• Select nominees for advancement• Notify selectees command of advancement

MAP-R User Roles in NSIPS

MAP User roles have been established in NSIPS to accomplish required MAP business processes. Specific details for the Unit Approver, ISIC Approver, and RCC Approver roles will be communicated in future role-specific What's New for You (WNFY) bulletins. In addition, step-by-step instructions to complete required role-specific processes in NSIPS will be available in NSIPS tutorials accessed via the NSIPS splash page.



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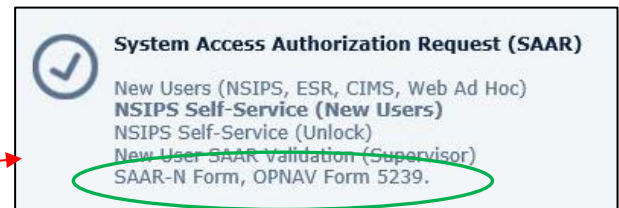
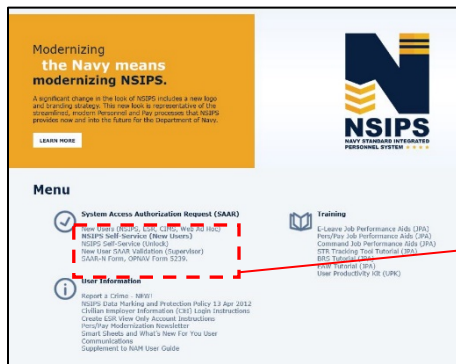
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Establishing NSIPS User Accounts

A System Access Authorization Request (SAAR) form must be completed to establish a MAP role in NSIPS.

1. To begin the process, click on the New Users (NSIPS, CIMS, Web Ad Hoc) link under the System Access Authorization Request (SAAR) section on the NSIPS Homepage shown below.



2. Select Appropriate Access

<input type="radio"/> (CIMS)-Career Information Management System	DETAILS
<input checked="" type="radio"/> Command Level Access	DETAILS
<input type="radio"/> Corporate Level Access	DETAILS
<input type="radio"/> (NSIPS)-Orders Request	DETAILS
<input type="radio"/> (EDM)-Enhancement for Drill Management System	DETAILS
<input type="radio"/> (RED/DA)-Record of Emergency Data/Dependency Application	DETAILS
<input checked="" type="radio"/> Reserve Headquarters	DETAILS
<input type="radio"/> (NPC) - Navy Personnel Command - Retirements and Separations	DETAILS
<input type="radio"/> Inactive Manpower and Personnel Management Information System	DETAILS

3. Select Applicable Role

<input checked="" type="radio"/> Command Level Access	<input type="checkbox"/> Command Civilian	DETAILS
<input type="radio"/> Corporate Level Access	<input type="checkbox"/> STR Command User	DETAILS
<input type="radio"/> (NSIPS)-Orders Request	<input type="checkbox"/> MAP Command Reviewer	DETAILS
<input type="radio"/> (EDM)-Enhancement for Drill Management System	<input type="checkbox"/> MAP Reporting Senior	DETAILS
<input type="radio"/> (RED/DA)-Record of Emergency Data/Dependency Application	<input type="checkbox"/> MAP ISIC Command Reviewer	DETAILS
<input type="radio"/> Reserve Headquarters	<input type="checkbox"/> MAP Echelon III Command Reviewer	DETAILS
<input type="radio"/> (NPC) - Navy Personnel Command - Retirements and Separations	<input type="checkbox"/> MAP Echelon II Command Reviewer	DETAILS
<input type="radio"/> Inactive Manpower and Personnel Management Information System	<input checked="" type="checkbox"/> MAP Unit Approver	DETAILS
<input type="radio"/> NES/OPINS	<input type="checkbox"/> MAP RCC Approver	DETAILS
	<input type="checkbox"/> MAP ISIC Approver - Reserve	DETAILS

<input type="radio"/> (CIMS)-Career Information Management System	<input type="checkbox"/> Corporate Level Reserve Pay Clerk	DETAILS
<input type="radio"/> Command Level Access	<input type="checkbox"/> Corporate Level Reserve Pay Supervisor	DETAILS
<input type="radio"/> Corporate Level Access	<input type="checkbox"/> Regional Command Level Reserve Clerk	DETAILS
<input type="radio"/> (NSIPS)-Orders Request	<input type="checkbox"/> Regional Command Level Reserve Supervisor	DETAILS
<input type="radio"/> (EDM)-Enhancement for Drill Management System	<input type="checkbox"/> Staff Level Reserve Mobilization Clerk	DETAILS
<input type="radio"/> (RED/DA)-Record of Emergency Data/Dependency Application	<input checked="" type="checkbox"/> MAP OCNR Program Manager	DETAILS
<input checked="" type="radio"/> Reserve Headquarters	<input checked="" type="checkbox"/> MAP CNRFC Command Reviewer	DETAILS
<input type="radio"/> (NPC) - Navy Personnel Command - Retirements and Separations	<input type="checkbox"/> Staff Level Reserve Mobilization Supervisor	DETAILS
<input type="radio"/> Inactive Manpower and Personnel Management Information System	<input checked="" type="checkbox"/> MAP CNRFC Command Approver	DETAILS
<input type="radio"/> NES/OPINS	<input type="checkbox"/> CP CNRFC HR Specialist	DETAILS



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Training & Help

Specific details for the MAP Unit Approver, RCC Approver and ISIC Approver roles will be communicated in role-specific What's New for You (WNFY) bulletins posted on the NSIPS homepage shown below and also posted in the MAP folder located on the NPC Enlisted Advancement page:

<https://www.public.navy.mil/bupers-npc/career/enlistedcareeradmin/Advancement/Pages/MAP.aspx>.

In addition, step-by-step instructions to complete required role-specific processes in NSIPS are available in NSIPS tutorials that can be accessed via the MAP Tutorial Job Performance Aid (JPA) link under the Training Section located on the NSIPS homepage.





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Project Execution



MAP-R is being executed by the Sea Warrior Program Office (PMW 240) under the direction of the Assistant Program Manager (APM) for Personnel Modernization. Project Management is being performed by Naval Information Warfare Center (NIWC) Atlantic, New Orleans. Office of the Chief of Navy Reserves and Commander Navy Reserve Force are the functional leads defining system requirements, validating system functionality, and developing an implementation plan which includes a training strategy.

For additional information or assistance in the following areas, contact:

- **MAP System** – NSIPS Help Desk: Toll Free 877-589-5991, Comm 504-697-5442, DSN 312-647-5442, NSIPSHelpDesk@navy.mil
- **MAP Policy** – COMNAVRESFOR
- **MAP Process** – MNCC: 1-833-330-MNCC (1-833-330-6622), ASKMNCC@navy.mil

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Distribution Statement A: Approved for public release; distribution is unlimited.
Requests for this document shall be referred to PMW 240 ECM Manager at 504-697-4535.

