**Description**

The Meritorious Advancement Program Reserve (MAP-R) is a Navy program to meritoriously advance eligible personnel in paygrades E5 and below to the next higher paygrade. The program is intended to give Commanding Officers the opportunity to recognize their best Sailors by nominating them for advancement when they are ready for the next level of responsibility. The program also gives greater authority to commands to better shape the Navy workforce by developing and rewarding its most talented Sailors while maintaining rating community health. MAP-R is transitioning from a current manual business process to an automated process within the Navy Standard Integrated Personnel System (NSIPS) to improve the Navy’s ability to advance its best performing Sailors. Changes and benefits are highlighted below.

<table>
<thead>
<tr>
<th>Manual As-Is Process</th>
<th>Automated To-Be Process</th>
</tr>
</thead>
<tbody>
<tr>
<td>Processes are on paper and not centrally tracked</td>
<td>System will track MAP processes from the beginning to the end</td>
</tr>
<tr>
<td>Eligibility is manually calculated</td>
<td>Nomination opportunity and quota distribution will be managed in the system</td>
</tr>
<tr>
<td>Nominee list is manually maintained</td>
<td>System will determine MAP eligibility based on eligibility criteria</td>
</tr>
<tr>
<td>Manual transfer of documents for approval/adjudication</td>
<td>Nominee list will be created and managed in the system</td>
</tr>
<tr>
<td>Manual processing of advancements</td>
<td>Approval/adjudication will be done in the system</td>
</tr>
<tr>
<td>Prone to human errors and time consumption</td>
<td>Built-in business rules to reduce human errors and man-hours</td>
</tr>
</tbody>
</table>
Deployment and Implementation

MAP automated capability is available for the Reserve Component via NSIPS release 1.4.22.0. The automated process will be implemented beginning with the 2021 Spring MAP season one. A User Implementation Plan has been developed by COMNAVRESFOR N1 in coordination with OCNR and the PMW 240 Enterprise Change Management (ECM) team.

Automated Business Processes

MAP-R Sailor Selection in NSIPS

The automated business process of selecting a Sailor for meritorious advancement begins when the OCNR MAP Program Manager establishes MAP UIC Hierarchy, creates the MAP season Guidance Sheet, and enters nomination opportunities and Enlisted Community Manager (ECM) quotas in NSIPS. The process ends with the Enlisted Service Member’s advancement captured in the Member’s Electronic Service Record (ESR).

MAP-R Nomination Opportunity and Quota Management in NSIPS

NSIPS is automating nomination opportunity and ECM quota management. Commissioned, Augment, and CANREC supported commands will have the opportunity to compete for quotas, by rating, as set by the ECM. Nomination opportunities are calculated based on Billets Authorized (BA) at each unit or command, and differ between commissioned units and augment units. ECM quotas will vary depending on the community health of ratings.
MAP-R User Roles in NSIPS

MAP User roles have been established in NSIPS to accomplish required MAP business processes. Specific details for the Unit Approver, ISIC Approver, and RCC Approver roles will be communicated in future role-specific What’s New for You (WNFY) bulletins. In addition, step-by-step instructions to complete required role-specific processes in NSIPS will be available in NSIPS tutorials accessed via the NSIPS splash page.
Establishing NSIPS User Accounts

A System Access Authorization Request (SAAR) form must be completed to establish a MAP role in NSIPS.

1. To begin the process, click on the New Users (NSIPS, CIMS, Web Ad Hoc) link under the System Access Authorization Request (SAAR) section on the NSIPS Homepage shown below.

2. Select Appropriate Access

3. Select Applicable Role

New Users (NSIPS, ESR, CIMS, Web Ad Hoc)
NSIPS Self Service (New Users)
NSIPS Self-Service (Unlock)
New User Data Validation (Supervisor)
SAAR-N Form, OPNAV Form 5239.
Training & Help

Specific details for the MAP Unit Approver, RCC Approver and ISIC Approver roles will be communicated in role-specific What’s New for You (WNFY) bulletins posted on the NSIPS homepage shown below and also posted in the MAP folder located on the NPC Enlisted Advancement page:


In addition, step-by-step instructions to complete required role-specific processes in NSIPS are available in NSIPS tutorials that can be accessed via the MAP Tutorial Job Performance Aid (JPA) link under the Training Section located on the NSIPS homepage.
Project Execution

MAP-R is being executed by the Sea Warrior Program Office (PMW 240) under the direction of the Assistant Program Manager (APM) for Personnel Modernization. Project Management is being performed by Naval Information Warfare Center (NIWC) Atlantic, New Orleans. Office of the Chief of Navy Reserves and Commander Navy Reserve Force are the functional leads defining system requirements, validating system functionality, and developing an implementation plan which includes a training strategy.

For additional information or assistance in the following areas, contact:

- **MAP System** – NSIPS Help Desk: Toll Free 877-589-5991, Comm 504-697-5442, DSN 312-647-5442, NSIPSHelpDesk@navy.mil
- **MAP Policy** – COMNAVRESFOR
- **MAP Process** – MNCC: 1-833-330-MNCC (1-833-330-6622), ASKMNCC@navy.mil