

To do corrections in MilConnect:

User has to go through MilConnect to make corrections and Per MilConnect:

Q: How do I update my information in the Global Address List (GAL)?

A: To update your Primary Personnel Email Address, go to your Personal tab on the [My Profile](#) page.

To change the way your name appears in the GAL:

1. Select the Personal tab.
2. Select Update GAL Name.
3. Edit your name according to the instructions in the Display Name for DoD Global Address List (GAL) pop-up.
4. Select Preview to preview your changes.
5. Select Submit and Close to save your changes.

To update other GAL information (such as Job Title, Duty Address, or Phone):

1. Select a work tab (such as CIV, CTR, or MIL).
2. Change appropriate editable information.
3. Select Submit at the bottom of the page to save your changes.

Q: How long does it take for changes I make in DEERS to show up in the GAL?

A: The different systems responsible for transmitting your changes impact how long it will take for you to see your changes replicated. You should see changes in the DoD GAL, for DoD Enterprise Email (DEE) users, and in the DoD Enterprise White Pages for both DEE and non-DEE users, within approximately eight hours. It may take up to several days for this data to appear in other downstream systems or applications.

The Navy GAL specifically has been reported to take much longer, over several weeks in some instances. Each branch of Service, including Navy, populates their own GAL and should get data directly from DISA. Neither DMDC, who operates milConnect, nor DISA, populates the Service GALs. If there is a problem with getting your updated data into your Service GAL, please contact the NMCI Service Desk at 1-866-THE-NMCI. (866-843-6624).